



DIRECTOR'S REPORT

March 2021

Staff and Volunteers:

Congratulations to Adult Services Librarian Dana Munsch on the birth of her son.

The Director attended Design Review meetings with the team at VMDO on March 4 and 18 and was accompanied by consulting architect Donald Mac Donald on the 4th.

The Support Services staff reviewed procedure and use of the software for museum pass lending in anticipation of a renewed interest now that pandemic restrictions are beginning to ease.

Collections:

Beginning April 1, limits on the number of checkouts of both adult and juvenile print collections begins in an effort to provide more equitable access to these collections.

Programs:

Adult Programming enjoyed excellent attendance this month: 175 more attendees with the same number of programs as last month.

Popular programs were art history lectures on the Metropolitan galleries and women impressionists in Paris. A lecture on the "Little Black Dress" drew a good crowd, too.

For children, the Imagination Station, Among Us, and Take and Make programs continue to be popular. A 3rd & 4th grade book club is doing well, but we're still struggling to find an audience for the 5th & 6th grade book club.

Children's librarians are working on creative ways to expand programming outdoors for the spring and summer. They are planning two outdoor concerts with some of our most popular, regular performers.

Building and Facilities:

The **total occupancy** (by patrons) of the building was increased from 20 to 25. The maximum allowed number of people in a group rose from 2 to 3. Visits to the Library are still limited to 30 minutes.

A representative from a construction demolition company came on March 18 to see existing conditions in order to provide an estimate to Consigli.

Talks continue with the Town of Clarkstown about the leasing of a school building on the campus of Rockland Country Day School.

The Administrative Team met on March 22 to review a draft of the schematic design for the renovation.

The Director completed a full building inventory of furniture and shelving that will be a useful tool for planning a relocation, as well as determining what may need to be reused after the renovation. Veronica Reynolds created an inventory of all the artwork and sculptures. Both inventories include photo documentation.

Technology:

Maintenance was extended on the five wifi access points purchased in 2016. These units are nearing the end of their useful life yet we will delay replacement with the advent of the construction project. There are a total of 7 access points in the building.

Miscellaneous:

Some noteworthy patron comments:

"It's important that libraries stay in business. I'm glad you're here." (March 15)

"I am so enjoying your wonderful variety of programming and can't tell u [sic] how grateful I am to you and the New City Library. Keep 'em coming!" (Email to Veronica Reynolds, Head of Community Relations)

Long-time patron Stan stopped by while I was having my lunch on March 30. He said he just wanted to express his appreciation that the New City Library has stayed open when many other libraries did not. (Director Gallagher)

Respectfully submitted,
Marianne Gallagher, Director
NEW CITY LIBRARY
April 9, 2021

MG/kc