



DIRECTOR'S REPORT

July 2020

Staff and Volunteers:

Adult Librarian Matthew Aull has been creating Dewey decimal signage for the ends of stacks in the Non-Fiction collections using the vinyl cutter.

Our YouTube channel has 137 subscribers and 352 videos as of this writing. With 13,008 views, we are the most-watched library YouTube channel in the county. Veronica, Brian, Janet, and the entire librarian staff are responsible for this prolific output.

Collections:

Children's Librarians prepared 82 "Surprise Bags" this month. Patrons fill out a form with their interests, and the librarian staff fills a bag with a selection of books, magazines, and/or videogames to be picked up.

Programs:

Children's Librarians also created 55 new videos for our YouTube channel which were viewed 451 times. They are providing "Take and Make" bags of crafts for children to do at home in order to provide activity that doesn't require screen time.

The most popular Adult programs this month were talks on Ancient Rome and Egypt which each drew 36 patrons online. The most well-reviewed program was the Life Drawing class.

Building and Facilities:

The Library opened to the public on July 20. Custodians are disinfecting all high-touch areas (door handles, bathrooms, light switches, etc.) every 3 hours in addition to their normal duties.

Directional tape was applied to floors to control movement of patrons throughout the building. Social distancing markers were laid out on the carpet, as well as

reminders posted throughout the building. Hand sanitizing dispensers were placed at all service desks for patron and staff use.

All public furniture (save six chairs for the internet) has been stowed away in the Meeting Room and the Group Study Room.

Time on the public internet is restricted to 15 minutes per day per patron. Some have expressed displeasure in this. We will revisit the internet usage restrictions soon. The Children’s public internets have been made totally unavailable.

Most patrons have respected the mask rule. We are noticing, however, that very young children are having difficulty keeping them on. Currently, only those under two years of age are excluded from mask wearing.

Microphones had to be added to assist hearing through the Lexan dividers at the public service desks.

Three out of four planned interviews with architects for the Design Development phase of the renovation occurred in July. All were conducted via Zoom.

Technology:

The RFID self-checks were installed, but there is a technological hiccup remaining that involves the credit card terminal portions of the units. This should be resolved by mid-August.

Website hit statistics are starting to recover. With curbside and re-opening, we had over eleven thousand hits this month compared to thirteen thousand last July.

Miscellaneous:

The Library was closed on Saturday, July 4, in celebration of Independence Day.

Respectfully submitted,
Marianne Gallagher, Director
NEW CITY LIBRARY
August 4, 2020

MG/kc