



## DIRECTOR'S REPORT

December 2019

### Staff and Volunteers:

The new full-time *Library Assistant I* resigned effective December 18. The job will be re-posted in January.

The library received a \$50 donation from a patron researching her ancestors in the Revolutionary War and the War of 1812 with the excellent assistance of *Local History Librarian Joe Barbieri*.

### Collections:

This month was the highest usage month for our two digital pay-per-use services, *Kanopy* (films) and *Hoopla* (e-books, digital audiobooks, video): 474 checkouts of e-books, streaming video, and digital audiobooks.

### Programs:

The *opera holiday concert* brought in a good crowd of 67 patrons.

The *Felting* class was fully booked with 16 participants despite being quickly re-scheduled due to weather cancellation.

*Children's programs* towards the end of the month suffered with low attendance. Future programming will consider the impact of the holiday season on interest in these programs.

### Building and Facilities:

MacKenzie Automatic Door Company replaced the *faulty sensor* in the outermost set of entrance doors. They would open and inexplicably remain open until forcefully closed.

**Technology:**

The **new event management software** went live at the end of the month. There have been glitches but the vendor has been responsive in addressing our requests for help. The transition to the new **museum pass software** has been smoother but the true test will be in the coming months when interest increases.

The **new vinyl cutter** is up and running. Adult Services Librarian Matthew Aull has been experimenting in creating signage with it for the stacks. Workshops for patrons to design their own signs and decals will begin in January.

**Miscellaneous:**

Our **Facebook** following has surpassed the 500 mark. **Instagram** followers number 624. Our **Twitter** account is the least followed at 117. Adult Services Librarian Dana Munsch maintains all of these accounts.

The Library closed Sunday, December 1, and Monday, December 2, due to snow and icy conditions. On Tuesday, December 17, the Library had a delayed opening of 11 a.m. and an early closing at 5 p.m. due to inclement weather and road conditions.

The annual combined New City/West Nyack Library **budget vote** and New City Library **Trustee Election** were held on Wednesday, December 12. The budgets passed 405 to 108. Incumbent trustees Jeffrey Sasson and David Zuckerberg were re-elected. Patricia Voce won the seat vacated by outgoing Trustee Ralph Sabatini.

The Library closed at 1 p.m. on both Christmas Eve and New Year’s Eve. It was also closed for Christmas and New Year’s Day.

Respectfully submitted,  
Marianne Gallagher, Director  
NEW CITY LIBRARY  
January 9, 2020

MG/kc