



## DIRECTOR'S REPORT

August 2019

### **Staff and Volunteers:**

New part-time Community Relations Assistant Jerry Graham started in August.

We extended the internship of a BOCES student in the Youth Connections - Work Readiness program. She's helpful with RFID tagging and some light clerical duties.

The Director joined RCLS board members, the interim executive director, and other local library directors in meeting Assemblyman Ken Zebrowski and Senator David Carlucci offices for the annual summer legislative visits.

### **Collections:**

RFID tagging continues apace. Both leased mobile tagging carts had to have their PCs replaced which delayed the project about a week. The bulk of the collections should be tagged by November and we hope to go live with RFID in January.

Kanopy streaming video enjoyed an uptick of usage. We assume this is due to the fact that New York Public Library dropped their subscription to Kanopy; it was available to anyone with an NYPL card.

Overdrive total circulation is over 3,000 for the second month in a row. E-content circulation continues to grow as circulation of hard copies lessens.

The new four-year Collective Bargaining Agreement was approved by the Staff Association and the Board at the end of August and is retroactive to July 1, 2019.

### **Programs:**

There were 30 teen programs for the Summer Reading program, coordinated by Teen Librarian Mary Phillips. The attendance of 282 is up from 203 last year.

Mary is also coaching a teen team to enter the annual RCLS Battle of the Books competition in early September. Teens must read a selection of books and compete to answer questions about the books.

There were 321 participants in the Children’s Summer Reading Program, up from 306 last year. Many families enjoyed the Bubble Bus kickoff, outdoor concerts, and a visit from the Tumble Bus.

The Adult Summer Reading program had 55 participants, up from 53 last year.

Our third annual Open Mic Night drew 41 people with several requests to offer the program more times throughout the year.

**Building and Facilities:**

The metal handrails between the upper and lower parking lots were repaired. The base had rusted out. The welder also repaired two book drop carts.

Estimates to replace the worn lobby carpeting were sought from local installers. The work may be done after library hours so as not to disrupt regular operation.

Architect Jim Kovach of VMDO met with the Building & Grounds Committee on August 28 to discuss next steps in the renovation project.

**Technology:**

New printers were purchased for Technical Services and the Circulation Office.

A service call has been put in for our A/V technician service. The connection between the DVD player and the projector has somehow been severed. Films are temporarily being shown using the PC connected to the system.

**Miscellaneous:**

The Library won an RLCS literacy mini-grant in the amount of \$1,500 to support Literacy Solutions’ Citizenship Coaching service. Christina Mandara of Literacy Solutions compiled a compelling grant application.

Respectfully submitted,  
Marianne Gallagher, Director  
NEW CITY LIBRARY  
September 11, 2019

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