



MINUTES OF THE
REGULAR MEETING OF THE BOARD OF TRUSTEES
NEW CITY LIBRARY
December 20, 2018

- PRESENT:** Victor Berger, President
David Zuckerberg, Vice-President
Robert Axelrod, Secretary
- Agin Antony, Trustee
Edward Bertolino, Trustee
Phyllis Morena, Trustee
Denis O’Hanlon, Trustee
Jeffrey Sasson, Trustee
- ABSENT:** Ralph Sabatini, Treasurer
- STAFF:** Marianne Gallagher, Director
Shibu Abraham, Facilities & Finance Manager
Kelly Corrado, Administrative Assistant
- GUESTS:** Jim Kovach, VMDO Architects
Gregg DeAngelis, Envirospace Architecture

I. INTRODUCTORY

a. Meeting Called to Order:

The meeting was called to order at 7:07 p.m.

The *Pledge of Allegiance* was recited.

b. Public Comment:

No public comments were offered.

c. Guests: Jim Kovach and Gregg DeAngelis: (Redesign Project):

President Berger welcomed Jim Kovach of *VMDO Architects* and Gregg DeAngelis of *Envirospace Architecture*, who presented to the Board the final schematic of the *Master Plan* for the *Redesign Project*.

Kovach presented an overview of the proposed design. A *Question & Answer* period followed Kovach’s presentation.

DeAngelis presented to the Board an overview of the estimated cost of the *Project* with variables. A *Question & Answer* period followed DeAngelis' presentation.

Both Kovach and DeAngelis thanked the Board the opportunity to work on the *Project*.

II. REVIEW OF THE MINUTES OF THE PREVIOUS MEETING

Zuckerberg discovered an error in the *Minutes* on page 2 in the *Financial Report* section. Zuckerberg stated that the word "*healthcare*" must be replaced with the words "*New York State Retirement*."

The amended sentence should read as follows:

"Treasurer Sabatini reported that the Library's expenses increased for the month due to the annual New York State Retirement payment; otherwise, the expenses are in line with the past several months and remain below budget."

Secretary Axelrod presented to the Board for acceptance the proposed *Minutes of the Regular Meeting of the Board of Trustees of November 19, 2018*.

- Upon motion made by O'Hanlon and duly seconded by Bertolino, it was:

RESOLVED, *that the Board accept the Minutes of the Regular Meeting of the Board of Trustees of November 19, 2018.*

The Resolution was passed by all those present (Sasson not present, Sabatini absent). (RM#1-12/2018)

III. REPORTS

a. Personnel and Finance Committee (Sabatini, Chair):

i. Financial Report of November 30, 2018, and Warrant #5:

In the absence of Treasurer Sabatini, Abraham presented to the Board for approval the *Financial Report of November 30, 2018, and Warrant #5*.

- Upon motion made by Zuckerberg and duly seconded by Bertolino, it was:

RESOLVED, *that the Board approve Warrant #5 in the amount of \$329,135.*

The Resolution was passed by all those present (Sasson not present, Sabatini absent). (RM#2-12/2018)

ii. Personnel:

Due to Sabatini's absence, no report was offered.

b. Building and Grounds Committee (Sasson, Chair):

i. Redesign Project:

No report.

c. Policy and Planning Committee (Morena, Chair):

Morena had nothing to report.

d. Legal Affairs Committee (Axelrod, Chair):

Axelrod had nothing to report.

e. Ad Hoc Committees:

i. Nominating Committee (Morena, Chair):

Morena reported that the *2018 Trustee Election* is now complete.

f. President (Berger):

i. FY2020 Budget Vote Results:

President Berger referred to Gallagher for the results of the *FY2020 Budget Vote*. Gallagher reported that the *FY2020 Budget* was passed by 80%, with 497 persons voting.

ii. 2018 Trustee Election Results:

President Berger referred to Gallagher for the results of the *2018 Trustee Election*. Gallagher reported that the following three candidates were re-elected as *Trustees*:

- Agin Antony (245 votes) (re-elected for a second term)

- Robert Axelrod (242 votes) (re-elected for a second term)
- Victor Berger (233 votes) (re-elected for a third term)

g. Director (Gallagher):

Gallagher referred to her *Director's Report*.

i. New City Library Manual:

Gallagher stated that the *New City Library Manual* has been updated and copies of the *Manual* were distributed to the *Trustees*. Gallagher stated that the *Manual* contains a variety of important documents, as well as the Library's current policies. The *Manual* will be updated periodically as new policies are reviewed by the *Policy and Planning Committee* and, subsequently, adopted by the Board.

ii. Digital Library for Seniors Program:

Morena complimented Brian Jennings, *Head of Adult Services*, who recently held the program, *Digital Library for Seniors*, an instructional program on how to access digital databases. Morena commented that the program was "Excellent!"

IV. UNFINISHED BUSINESS

None.

V. NEW BUSINESS

a. Board Communications:

None.

VI. PUBLIC COMMENT

No public comments were offered.

VII. ADJOURNMENT

- Upon motion made by Axelrod and duly seconded by Antony, it was:

RESOLVED, *that the Board adjourn the meeting.*

The Resolution was passed by all those present (Sasson not present, Sabatini absent). (RM#3-12/2018)

Meeting was adjourned at 8:59 p.m.

Submitted by Robert Axelrod, Secretary
Board of Trustees
NEW CITY LIBRARY
December 27, 2018

RA/kc