



(APPROVED 01/16/25)
MINUTES OF THE
REGULAR MEETING OF THE BOARD OF TRUSTEES
NEW CITY LIBRARY
December 19, 2024 (7 p.m.)
(New City Library, 220 North Main St., New City, NY)

PRESENT: Patricia Voce, President
Nicholas A. Longo, Jr., Vice-President
Robert Axelrod, Treasurer
James Ferguson, Secretary
Joseph Ciardullo, Trustee
Roxanne T. Perrone, Trustee
Mindy Rader, Trustee
Patricia Ranieri, Trustee
Jeffrey Sasson, Trustee

STAFF: Marianne Gallagher, Library Director
Shibu Abraham, Facilities and Finance Manager
Kelly Corrado, Administrative Assistant

ABSENT: None

GUESTS: Mary Ciani, Vice-President/Branch Manager, PCSB Bank
Jonathan Miller, Financial Advisor, PCSB Bank

I. INTRODUCTORY

a. Meeting Called to Order:

The meeting was called to order at 7:02 p.m.

The *Pledge of Allegiance* was recited.

b. Guests: Mary Ciani and Jonathan Miller, PCSB Bank: Investment Options:

Finance Manager Abraham introduced Mary Ciani and Jonathan Miller of *PCSB Bank*. Financial Advisor Miller distributed handouts to the Board and discussed a variety of possible investment options for the Library.

Abraham suggested that the *Personnel and Finance Committee* meet to discuss investment opportunities.

President Voce thanked Ciani and Miller for their time and expertise.

II. REVIEW OF THE MINUTES OF THE PREVIOUS MEETING

Secretary Ferguson presented to the Board for acceptance the *Minutes* of the previous month's meeting.

- Upon motion made by Ferguson and duly seconded by Longo, it was:

RESOLVED, *That the Board accept the Minutes of the Regular Meeting of the Board of Trustees of November 21, 2024.*

The Resolution was passed unanimously. (RM#1-12/2024)

III. REPORTS

a. Personnel and Finance Committee (Axelrod, Chair):

i. Financial Report and Warrant:

Treasurer Axelrod reported that the Library's operating expenditures were \$755,926 and the capital expenditures were \$0. Axelrod explained that the increase in the operating expenditures this month is due to the annual payment to the *New York State Employees' Retirement System*.

Axelrod presented to the Board for approval last month's *Warrant*.

- Upon motion made by Axelrod and duly seconded by Longo, it was:

RESOLVED, *That the Board approve Warrant #5 in the amount of \$755,926.*

The Resolution was passed unanimously. (RM#2-12/2024)

ii. Results: Budget Vote:

Treasurer Axelrod reported that the *FY2026 Proposed Budget* passed with 442 yes votes/124 no votes, and a total of 566 votes were cast.

iii. FY2024 Audit Report:

Treasurer Axelrod reported that the *Personnel and Finance Committee* met to review the draft *FY2024 Audit Report*, which will be presented at the *Annual*

Meeting in January 2025 by the auditors. Axelrod reported that the auditors recommended instituting a two-signatory on checks. Finance Abraham will meet with *Chase Bank* and *PCSB Bank* to discuss options.

Treasurer Axelrod further reported that past President Berger remains listed as an authorized signatory on the bank accounts.

- Upon motion made by Ferguson and duly seconded by Perrone, it was:

RESOLVED, *That the Board remove Victor Berger as an authorized signatory on the Chase Bank accounts and the PCSB Bank accounts.*

The Resolution was passed unanimously. (RM#3-12/2024)

- Upon motion made by Rader and duly seconded by Longo, it was:

RESOLVED, *That the Board accept the draft FY2024 Audit Report.*

The Resolution was passed unanimously. (RM#4-12/2024)

b. Building and Grounds Committee (Sasson, Chair):

Sasson reported that the *Committee* met yesterday and reported on the following:

West Wall Drainage Project: The drainage project required one change order and the project is moving along as planned.

Switchgear and Generator Projects: The replacement of the switchgear and the installation of a generator will be the next two projects for 2025.

HVAC: Trane installed several new sensors to better regulate the temperature of the building.

c. Policy and Planning Committee (Longo, Chair):

Longo had nothing to report.

d. Legal Affairs Committee (Ranieri, Chair):

Ranieri had nothing to report.

e. Ad Hoc Committee: Election Committee (Longo, Chair):

Longo counted the remaining *Ballots* and reported on the following results:

- Two *Absentee Ballots* deemed eligible with the following voting results:
 - Axelrod (two votes)
 - Rader (two votes)
 - Ranieri (two votes)

Incumbents Robert Axelrod, Mindy Rader, and Patricia Ranieri were re-elected. The *Official Results* are as follows:

- Axelrod (214 votes)
- Rader (186 votes)
- Ranieri (185 votes)

- Buell, Alexander (169 votes)
- Lin, Pei-Cen (61 votes)
- Georgiadis, Patricia (26 votes)

On behalf of the Board, Longo congratulated the incumbents on their re-election.

Longo concluded the *Election Committee* duties for this year. *Election Committee Reports* will resume when the *Trustee Election Process* begins next year.

f. President's Report (Voce):

President Voce had nothing to report; however, on behalf of the entire Board, Voce congratulated the incumbent trustees on their re-elections.

g. Director's Report (Gallagher):

Director Gallagher referred to her written report and also reported on the following:

Donations: Several generous donations to the Library were recently received from patrons.

IV. UNFINISHED BUSINESS

None.

V. NEW BUSINESS

a. Board Communications (Ferguson, Secretary):

Secretary Ferguson had nothing to report.

VI. PUBLIC COMMENT

None.

VII. ADJOURNMENT

- Upon motion made by Ferguson and duly seconded by Longo, it was:

RESOLVED, *that the Board adjourn the meeting.*

The Resolution was passed unanimously. (RM#5-12/2024)

Meeting was adjourned at 8:12 p.m.

Submitted by James Ferguson, Secretary
Board of Trustees
NEW CITY LIBRARY
December 23, 2024

JF/kc