



(APPROVED 12/15/22)

**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF TRUSTEES
NEW CITY LIBRARY**

November 17, 2022 (7 p.m.)

(New City Library Express, 198 S. Main St., New City, NY)

PRESENT: Victor Berger, President
David Zuckerberg, Vice-President
Denis O’Hanlon, Treasurer
Robert Axelrod, Associate Treasurer
Lisa Coughlin, Secretary
Phyllis Morena, Trustee
Patricia Ranieri, Trustee
Jeffrey Sasson, Trustee
Patricia Voce, Trustee

ABSENT: Kelly Corrado, Administrative Assistant

STAFF: Marianne Gallagher, Library Director
Shibu Abraham, Facilities and Finance Manager

GUESTS: Jim Kovach, VMDO Architects

I. INTRODUCTORY

a. Meeting Called to Order:

The meeting was called to order at 7:03 p.m. The *Pledge of Allegiance* was recited.

b. Guest: Jim Kovach, VMDO Architects (Redesign Project):

Jim Kovach of *VMDO Architects* presented to the Board an updated slideshow of the proposed design for the renovation. A *Question & Answer* period followed.

The Board was delighted with the proposed design and on behalf of the Board, President Berger and Director Gallagher expressed their gratitude and thanks to Kovach and team.

II. MINUTES

Secretary Coughlin presented to the Board for acceptance the *Minutes* of the previous month’s meeting.

- Upon motion made by Coughlin and duly seconded by O’Hanlon, it was:

RESOLVED, *That the Board accept the Minutes of the Regular Meeting of the Board of Trustees of October 27, 2022.*

The Resolution was passed unanimously. (RM#1-11/2022)

III. REPORTS

a. Personnel and Finance Committee (O'Hanlon, Chair):

i. Financial Report and Warrant:

Treasurer O'Hanlon reported that the Library's expenditures (\$337,675) were slightly higher this month reflecting some invoices that were received late last month and which are included in this month's expenses. The *Warrant* also includes renovation fees (\$657,123).

O'Hanlon presented to the Board for approval last month's *Warrant*.

- Upon motion made by O'Hanlon and duly seconded by Zuckerberg, it was:

RESOLVED, *That the Board approve Warrant #3 in the amount of \$337,675.*

The Resolution was passed unanimously. (RM#2-11/2022)

ii. Payroll Services:

A short discussion was held regarding *Paylocity Software*.

b. Building and Grounds Committee (Sasson, Chair):

Sasson suggested that room naming opportunities for the newly-renovated Library would be valuable for fundraising. A discussion followed.

c. Policy and Planning Committee (Morena, Chair):

Morena had nothing to report.

d. Legal Affairs Committee (Ranieri, Chair):

Ranieri had nothing to report.

e. Ad Hoc Committees:

i. Election Committee: Trustee Election 2022 (Coughlin, Chair):

Coughlin reported on the following:

- The candidates for this year's *Trustee Election* are as follows:
 - Incumbent Jeffrey Sasson
 - Incumbent Patricia Voce
 - Resident James Ferguson
 - Resident Corey Zbar
- The *Candidate Statements* will be available beginning tomorrow, November 18, on the Library website, at the service desks, and at the *Administration Office*.
- The *Application for Absentee Ballot* forms are now available on the Library website, at the service desks, and at the *Administration Office*.
- The *Trustee Election* will be held on Wednesday, December 14, 2022, from 9 a.m.-9 p.m., at the *Street School Community Center, 31 Zukor Road, New City*. Snow date is December 21.

f. President's Report (Berger):

President Berger had nothing to report.

g. Director's Report (Gallagher):

Director Gallagher submitted her written report and had nothing further to report.

IV. UNFINISHED BUSINESS

i. Budget Hearing and Budget Vote (O'Hanlon, Chair):

O'Hanlon reported on the following:

- The *Budget Hearing* for the *FY2024 Proposed Budget* will be held on Tuesday, December 6, 2022, at 7 p.m., at *West Nyack Library*.
- The *Budget Vote* will be held on Wednesday, December 14, 2022, from 9 a.m.-9 p.m., at the *Street School Community Center Auditorium, 31 Zukor Road, New City*. Snow date will be December 21.
- Copies of the *Budget* will be available on the Library's website, at the service desks, and at the *Administration Office* beginning tomorrow, Friday, November 18.

V. NEW BUSINESS

a. Board Communications (Coughlin, Secretary):

Coughlin had nothing to report.

VI. PUBLIC COMMENT

No public comments were received.

VII. ADJOURNMENT

- Upon motion made by Coughlin and duly seconded by Voce, it was:

RESOLVED, *That the Board adjourn the meeting.*

The Resolution was passed unanimously. (RM#3-11/2022)

Meeting was adjourned at 8:28 p.m.

Submitted by Lisa Coughlin, Secretary

Board of Trustees

NEW CITY LIBRARY

December 1, 2022

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