

# **NEW CITY FREE LIBRARY**

## **Minutes**

**Location: Schoolhouse**

**November 16, 1936 (Special Meeting)**

**PRESENT:**

Mrs. J. B. Karrell  
Mrs. Noyes

Mrs. Switz  
Mrs. T. W. Youmans

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A special meeting of Library Committee was held on Monday Nov 16, 1936 at 10 AM at the School to meet Miss Helena Le Fevre from the State Education Department at Albany. Mrs. Karrell, Mrs. Noyes & Mrs. Youmans & Mrs. Switz were present. Miss Le Fevre asked a number of questions regarding the Library and answered several which the committee asked of her.

The result she would report to Dr Tolman who would probably send us a formal application to fill out and if we meet all the requirements on same he will come down and inspect and approve the Library.

The point Miss Le Fevre brought out were 25% non fiction books may be divided between adult and juvenile library. The school library should be kept separate—1<sup>st</sup> year try for incorporation – 2<sup>nd</sup> year try for registration as you cannot register till you have been incorporated for one year.

Fiscal year runs from June 30 to June 30<sup>th</sup>. Annual Reports run from January 1<sup>st</sup> to January 1<sup>st</sup>.

We were advised to get 10 or more associate members at one dollar per year to elect 5 trustees.

We can get 100 dollars from State after next June 30<sup>th</sup> if we can promise 100 dollars ourselves.

It was decided to have the Library open from 1 to 5 PM on Tuesdays and Thursdays with Miss Pantol in charge.

Mrs. Youmans inquired about typewriter and found Mr. De Bevoise has asked to have it returned. Mrs. Noyes said Mr. Steinmann had one which he might lend so Mrs. Youmans offered to call for it and take it to the school.

Meeting was then adjourned.

[Submitted by] Sophia M. Youmans (Acting Sec'y)