



PRESENT: Victor Berger, President
David Zuckerberg, Vice-President
Ralph Sabatini, Treasurer
Robert Axelrod, Secretary
Agin Antony, Trustee
Phyllis Morena, Trustee
Denis O'Hanlon, Trustee

ABSENT: Edward Bertolino, Trustee
Jeffrey Sasson, Trustee

STAFF: Marianne Gallagher, Director
Shibu Abraham, Finance/Facilities Manager
Kelly Corrado, Administrative Assistant

GUESTS: Amy Chesman, *Children's Librarian*
"1,000 Books Before Kindergarten" Reading Program
Award Recipients
"1,000 Books Before Kindergarten" Reading Program

I. INTRODUCTORY

a. Meeting Called to Order:

The meeting was called to order at 7:03 p.m.

The *Pledge of Allegiance* was recited.

b. Public Comment:

No public comments were offered.

c. Guest: Amy Chesman: 1,000 Books Before Kindergarten Reading Program:

In the absence of Kathy Bachor, *Children's Librarian* for the *1,000 Books Before Kindergarten* reading program, Amy Chesman, *Children's Librarian*, presented *Certificates of Achievement* to several young patrons, who just recently completed the reading program, which encourages children, along with their parents, to read for early literacy.

Chesman reported that since the program began in January 2016, 49 children finished the program and 68 other children are actively working toward that goal. Thus far, 81,700 books have been read.

President Berger and Director Gallagher offered their congratulations to the children and their parents.

II. REVIEW OF THE MINUTES OF THE PREVIOUS MEETING

Secretary Axelrod presented to the Board for acceptance the proposed *Minutes of the Regular Meeting of the Board of Trustees of September 20, 2018*.

- Upon motion made by Sabatini and duly seconded by Antony, it was:

RESOLVED, *that the Board accept the Minutes of the Regular Meeting of the Board of Trustees of September 20, 2018.*

The Resolution was passed by all those present (O'Hanlon abstained due to his absence at the previous Board meeting; Sasson absent). (RM#1-10/2018)

III. REPORTS

a. Personnel and Finance Committee (Sabatini, Chair):

i. Financial Report of September 30, 2018, and Warrant #3:

Treasurer Sabatini reported that the Library's expenses are in line with the past several months and that the Library continues to remain below budget.

Sabatini presented to the Board for approval the *Financial Report of September 30, 2018, and Warrant #3*.

- Upon motion made by O'Hanlon and duly seconded by Zuckerberg, it was:

RESOLVED, *that the Board approve Warrant #3 in the amount of \$256,680.*

The Resolution was passed by all those present (Bertolino and Sasson absent). (RM#2-10/2018)

ii. Personnel:

Sabatini reported that there were no personnel matters this month

b. Building and Grounds Committee (Sasson, Chair):

i. Redesign Project:

Due to Sasson's absence, Gallagher reported that the architect will present an updated proposed schematic on October 29.

ii. Portico:

Abraham reported that repairs to the glass portico at the front entrance to the Library are now completed.

c. Policy and Planning Committee (Morena, Chair):

i. Sexual Harassment Policy and Investigation Procedure Claims of Sexual Harassment:

Morena reported that the *Committee* approved additions to the existing *Sexual Harassment Policy* to comply with the new state regulations. Gallagher reported that an *Investigation Procedure Claims of Sexual Harassment* document has been drafted, which will accompany the *Sexual Harassment Policy*. A short discussion followed.

Gallagher further reported that training for staff and Trustees will be required. A meeting will be held at *RCLS* on November 14 for Directors and Trustees, which will provide an overview of the legal regulations regarding sexual harassment. Gallagher encouraged the Trustees to attend.

Morena presented to the Board for approval the *Sexual Harassment Policy*.

- Upon motion made by Sabatini and duly seconded by Antony, it was:

RESOLVED, *that the Board approve the Sexual Harassment Policy.*

The Resolution was passed by all those present (Bertolino and Sasson absent).
(RM#3-10/2018)

d. Ad Hoc Committees:

i. Legal Affairs of the New City Library (Axelrod, Chair):

Axelrod had nothing to report.

ii. Nominating Committee (Morena, Chair):

Morena reported that no *Applications for Trustee of the Board* were received by the October 1 deadline. *Petitions for Trustee of the Board* are due by November 14.

iii. Patio Paver Fundraiser Project (Axelrod, Chair):

Axelrod reported that no pavers were sold this month; however, the next batch of engraved pavers will be installed the following day.

e. President (Berger):

i. West Nyack Library Board of Trustees Meet & Greet/Tour:

President Berger reported that the *Meet & Greet* with the *West Nyack Board of Trustees*, as well as the subsequent tour of the *West Nyack Library*, was pleasant and useful to the Board. Berger stated that he was impressed with its décor, noting that the *West Nyack Library* appears to be a bright, cheerful, welcoming facility.

f. Director (Gallagher):

Gallagher referred to her *Director's Report*; however, Gallagher reported that the *Community Tag Sale* was postponed to Sunday, October 14, due to rain and that the turnout was good.

IV. UNFINISHED BUSINESS

None.

V. NEW BUSINESS

a. Board Communications:

President Berger reported that he received a letter from Martha Anderson, *President of the RCLS Board of Trustees*, offering to meet with the Board at a future Board meeting. Berger stated that he will invite Anderson to attend the November Board meeting if it is a convenient time for her.

b. FY2020 Library Budget Hearing:

Gallagher reported that the *FY2020 Budget Hearing* will be held on Tuesday, November 20, at the *West Nyack Library*.

VI. PUBLIC COMMENT

No public comments were offered.

VII. ADJOURNMENT

- Upon motion made by Sabatini and duly seconded by Zuckerberg, it was:

RESOLVED, *that the Board adjourn the meeting.*

The Resolution was passed by all those present (Bertolino and Sasson absent).
(RM#4-10/2018)

Meeting was adjourned at 7:37 p.m.

Submitted by Robert Axelrod, Secretary
Board of Trustees
NEW CITY LIBRARY
November 1, 2018

RA/kc