



(APPROVED 11/21/24)
MINUTES OF THE
REGULAR MEETING OF THE BOARD OF TRUSTEES
NEW CITY LIBRARY
October 17, 2024 (7 p.m.)
(New City Library, 220 North Main St., New City, NY)

PRESENT: Patricia Voce, President
Nicholas A. Longo, Jr., Vice-President
Robert Axelrod, Treasurer

Joseph Ciardullo, Trustee
Roxanne T. Perrone, Trustee
Mindy Rader, Trustee
Patricia Ranieri, Trustee
Jeffrey Sasson, Trustee

STAFF: Marianne Gallagher, Library Director
Shibu Abraham, Facilities and Finance Manager
Kelly Corrado, Administrative Assistant

ABSENT: James Ferguson, Secretary

I. INTRODUCTORY

a. Meeting Called to Order:

The meeting was called to order at 7:01 p.m.

The *Pledge of Allegiance* was recited.

II. REVIEW OF THE MINUTES OF THE PREVIOUS MEETING

Due to Secretary Ferguson's absence, President Voce presented to the Board for acceptance the *Minutes* of the previous month's meeting.

- Upon motion made by Perrone and duly seconded by Voce, it was:

RESOLVED, *That the Board accept the Minutes of the Regular Meeting of the Board of Trustees of September 19, 2024.*

The Resolution was passed by all those present (Ferguson, absent). (RM#1-10/2024)

III. REPORTS

a. Personnel and Finance Committee (Axelrod, Chair):

i. Financial Report and Warrant:

Treasurer Axelrod reported that the Library's operating expenditures were \$324,362 and the capital expenditures were \$0.

Axelrod presented to the Board for approval last month's *Warrant*.

- Upon motion made by Longo and duly seconded by Voce, it was:

RESOLVED, *That the Board approve Warrant #3 in the amount of \$324,362.*

The Resolution was passed by all those present (Ferguson, absent). (RM#2-10/2024)

ii. Personnel:

Custodian II: Axelrod reported that Andres Abreu, *Custodian II*, will be retiring on October 25 after 17 years of dedicated service to the Library. Axelrod presented to the Board for approval the appointment of Richard Wrobel to fill Abreu's vacant position. Wrobel, who has extensive experience in maintenance services, has been working at the Library as a part-time custodian for the past 18 years.

- Upon motion made by Voce and duly seconded by Sasson, it was:

RESOLVED, *That the Board approve the appointment of Richard Wrobel to Custodian II (Full-time).*

The Resolution was passed by all those present (Ferguson, absent). (RM#3-10/2024)

Facilities Manager Abraham commended the dedication and hard work of Custodian Abreu.

Custodian I (Part-time): Axelrod further reported that Wrobel's now vacant part-time custodian position will need to be filled and presented to the Board for approval the hiring of a part-time custodian to be determined.

- Upon motion made by Sasson and duly seconded by Perrone, it was:

RESOLVED, *That the Board approve the hiring of a Custodian I (Part-time), with the pay rate of Step A on the Salary Schedule.*

The Resolution was passed by all those present (Ferguson, absent). (RM#4-10/2024)

iii. FY2025 RCLS Operating Budget

Treasurer Axelrod reported that the *Committee* recommends that the Board not accept the *Ramapo Catskill Library System (RCLS) 2025 Operating Budget*. A short discussion followed.

- Upon motion made by Axelrod and duly seconded by Ciardullo, it was:

RESOLVED, *That the Board not accept the RCLS 2025 Operating Budget.*

The Resolution was passed by all those present (Ferguson, absent). (RM#5-10/2024)

b. Building and Grounds Committee (Sasson, Chair):

Sasson had nothing to report; however, he suggested that the patio pavers be power washed since it has been eight years since the patio was installed in 2016.

c. Policy and Planning Committee (Longo, Chair):

i. Library Calendar 2025:

Longo presented to the Board for approval the *Library Calendar 2025*.

- Upon motion made by Perrone and duly seconded by Voce, it was:

RESOLVED, *That the Board approve the Library Calendar 2025.*

The Resolution was passed by all those present (Ferguson, absent). (RM#6-10/2024)

d. Legal Affairs Committee (Ranieri, Chair):

Ranieri reported that the letter has been signed noting the terms of the agreement with the *Consigli Construction Company* regarding the outstanding issues of the sidewalk repairs, the warranties for them, the contingency transfer, and the subcontractor default payments.

e. Ad Hoc Committee: Election Committee (Longo, Chair):

Longo reported on the following:

i. 2024 Trustee Election:

Incumbents *Robert Axelrod*, *Mindy Rader*, and *Patricia Ranieri* have submitted their intent to run for re-election.

The deadline of October 9 has now passed for applicants to submit an *Application and Petition for Trustee of the Board* form.

Three applications have been received from residents. Two applicants' voter signatures have been verified and the third is still in the process of being verified.

The slate of *Candidates*, who will be listed on the *Ballot*, will be officially announced at the November Board meeting. Copies of the *Candidate Statements* will be available beginning Friday, November 22.

The *Application for Absentee Ballot* forms will be available on the Library website, at the service desks, and at the *Administration Office* beginning Monday, November 11.

The *Trustee Election* will be held on Wednesday, December 11, from 9 a.m.-9 p.m., at the Library. The *Snow Date* is December 18.

f. President's Report (Voce):

President Voce had nothing to report.

g. Director’s Report (Gallagher):

Director Gallagher referred to her written report and also reported on the following:

Sidewalk Repairs: The sidewalk repairs are currently underway.

West Wall Drainage Project: The contractor, *Danny Clapp Landscaping*, will begin trenching the asphalt to reach the storm drain early next week.

Switchgear and Generator: The Library’s portion of the *New York State Division of Library Development* construction aid for 2025 was announced by the *Ramapo Catskill Library System (RCLS)* to be \$236,265 for the replacement of the switchgear and the installation of a generator.

IV. UNFINISHED BUSINESS

None.

V. NEW BUSINESS

a. Board Communications (Ferguson, Secretary):

Due to Secretary Ferguson’s absence, there was no report.

b. Building Projects History:

In order to bring the new Board members up to date, Trustee Sasson outlined multiple building projects that had been completed over the past decade and offered suggestions on future projects.

VI. PUBLIC COMMENT

None.

VII. ADJOURNMENT

- Upon motion made by Longo and duly seconded by Axelrod, it was:

RESOLVED, *that the Board adjourn the meeting.*

The Resolution was passed by all those present (Ferguson, absent). (RM#7-10/2024)

Meeting was adjourned at 7:58 p.m.

Submitted by James Ferguson, Secretary
Board of Trustees
NEW CITY LIBRARY
October 31, 2024

JF/kc