



(APPROVED 10/17/19)  
**MINUTES OF THE  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
NEW CITY LIBRARY**  
September 19, 2019

**PRESENT:** Ralph Sabatini, Vice-President  
Denis O’Hanlon, Treasurer  
Robert Axelrod, Secretary

Edward Bertolino, Trustee  
Phyllis Morena, Trustee  
Patricia Ranieri, Trustee  
Jeffrey Sasson, Trustee  
David Zuckerberg, Trustee

**ABSENT:** Victor Berger, President

**STAFF:** Marianne Gallagher, Director  
Shibu Abraham, Facilities and Finance Manager  
Kelly Corrado, Administrative Assistant

**GUESTS:** None

**I. INTRODUCTORY**

a. Meeting Called to Order:

Due to the absence of President Berger, Vice-President Sabatini called the meeting to order at 7:03 p.m.

The *Pledge of Allegiance* was recited.

b. Public Comment:

Vice-President Sabatini stated that the opportunity for *Public Comment* will only be available at the end of Board meetings with a two-minute limit.

**II. REVIEW OF THE MINUTES OF THE PREVIOUS MEETING**

Secretary Axelrod presented to the Board for acceptance the proposed *Minutes of the Regular Meeting of the Board of Trustees of August 15, 2019*.

- Upon motion made by O’Hanlon and duly seconded by Ranieri, it was:

RESOLVED, that the Board accept the Minutes of the Regular Meeting of the Board of Trustees of August 15, 2019.

The Resolution was passed by all those present (Berger, absent; Bertolino not present for the vote due to late arrival). (RM#1-09/2019)

### III. REPORTS

a. Personnel and Finance Committee (O’Hanlon, Chair):

i. Financial Report of August 31, 2019, and Warrant #2:

Treasurer O’Hanlon reported that the finances are within typical range and are in good shape.

O’Hanlon presented to the Board for approval the *Financial Report of August 31, 2019, and Warrant #2*.

- Upon motion made by O’Hanlon and duly seconded by Zuckerberg, it was:

RESOLVED, that the Board approve Warrant #2 in the amount of \$284,711.

The Resolution was passed by all those present (Berger, absent; Bertolino not present for the vote due to late arrival). (RM#2-09/2019)

ii. Proposed FY2021 Budget:

O’Hanlon reported that the *Proposed FY2021 Budget* reflects a 2% increase.

O’Hanlon presented to the Board for approval the *Proposed FY2021 Budget*.

- Upon motion made by O’Hanlon and duly seconded by Sabatini, it was:

RESOLVED, that the Board approve the *Proposed FY2021 Budget*.

The Resolution was passed by all those present (Berger, absent; Bertolino not present for the vote due to late arrival). (RM#3-09/2019)

iii. Capital Account:

O’Hanlon reported that the accountant recommended that the Library transfer \$2.4 million from the current accounts to a new account for capital expenditure, which will earn 1.75% interest.

O’Hanlon presented to the Board for approval the transfer of funds.

- Upon motion made by O’Hanlon and duly seconded by Axelrod, it was:

RESOLVED, *that the Board approve the transfer of \$2.4 million from the current accounts to a new account for capital expenditure.*

The Resolution was passed by all those present (Berger, absent; Bertolino not present for the vote due to late arrival). (RM#4-09/2019)

iv. Personnel:

O’Hanlon had nothing to report.

b. Building and Grounds Committee (Sasson, Chair):

i. Redesign Project:

Sasson reported that the Library is awaiting a quote from *VMDO Architects* in order to proceed with the project. The *Committee* will then discuss the steps needed to proceed with the next phase of the *Redesign Project*.

c. Policy and Planning Committee (Morena, Chair):

Morena reminded the Board that the *Strategic Plan* expires before year’s end.

d. Legal Affairs Committee (Axelrod, Chair):

Axelrod had nothing to report.

e. Negotiation Committee (Berger, Chair):

Due to the absence of President Berger, Axelrod reported that the *Negotiation Committee* reviewed a pre-final draft of the *Contract* and that the *Staff Association* is finalizing the *Contract*.

f. Nominating Committee (Morena, Chair):

Morena reported that copies of the *Application for Trustee of the Board* are now available. Morena reminded the Board that any current *Trustee* whose term is expiring and who plans to re-run must submit in writing their intention by the deadline of October 1.

g. President (Berger):

Due to Berger's absence, there was no report.

h. Director (Gallagher):

Gallagher referred to her *Director's Report*. Gallagher also reported on the following:

i. Ramapo Catskill Library System (RCLS) 2020 Operating Budget:

Gallagher distributed to the *Trustees* copies of the *Ramapo Catskill Library System (RCLS) 2020 Operating Budget*, which will be voted on by the Board at the October Board meeting. Grace Riario, *RCLS Executive Director*, and Stephen Hofer, *RCLS Fiscal Officer*, will offer an explanation of the *Budget* at the *RCLS Budget Hearing* to be held on October 2 at *Suffern Library*.

ii. Ramapo Catskill Library System (RCLS) Legislative Breakfast and Annual Meeting:

Gallagher reported that she, Sasson, and Zuckerberg attended the *Ramapo Catskill Library System (RCLS) Legislative Breakfast and Annual Meeting*, which was well attended.

#### IV. UNFINISHED BUSINESS

i. Review of the Minutes of the Special Meeting:

Secretary Axelrod presented to the Board for acceptance the proposed *Minutes of the Special Meeting of the Board of Trustees of August 20, 2019*.

- Upon motion made by Axelrod and duly seconded by Zuckerberg, it was: RESOLVED, that the Board accept the *Minutes of the Special Meeting of the Board of Trustees of August 20, 2019*.

The Resolution was passed by all those present (Berger, absent; Bertolino now present). (RM#5-09/2019)

**V. NEW BUSINESS**

a. Patio Paver Project (Axelrod, Chair):

Axelrod reported that one additional paver had been sold this month, totaling 61 pavers thus far.

b. Board Communications (Axelrod, Secretary):

Secretary Axelrod had nothing to report.

**VI. PUBLIC COMMENT**

Public comments were offered.

Vice-President Sabatini thanked the public for their comments.

**VII. ADJOURNMENT**

- Upon motion made by Axelrod and duly seconded by Sasson, it was:

RESOLVED, *that the Board adjourn the meeting.*

The Resolution was passed by all those present (Berger, absent). (RM#6-09/2019)

Meeting was adjourned at 7:18 p.m.

Submitted by Robert Axelrod, Secretary  
Board of Trustees  
NEW CITY LIBRARY  
September 30, 2019

RA/kc