



(APPROVED 09/19/24)

**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF TRUSTEES
NEW CITY LIBRARY**

August 15, 2024 (7 p.m.)

(New City Library, 220 North Main St., New City, NY)

PRESENT: Patricia Voce, Vice-President
Nicholas A. Longo, Jr., Vice-President
(*via Zoom*)
Robert Axelrod, Treasurer
James Ferguson, Secretary

Joseph Ciardullo, Trustee
Roxanne T. Perrone, Trustee
Patricia Ranieri, Trustee
Jeffrey Sasson, Trustee

STAFF: Marianne Gallagher, Library Director
Shibu Abraham, Facilities and Finance Manager
Kelly Corrado, Administrative Assistant

ABSENT: None

I. INTRODUCTORY

a. Meeting Called to Order:

The meeting was called to order at 7:04 p.m.

The *Pledge of Allegiance* was recited.

II. REVIEW OF THE MINUTES OF THE PREVIOUS MEETING

Secretary Ferguson presented to the Board for acceptance the *Minutes* of the previous month's meeting.

- Upon motion made by Ferguson and duly seconded by Perrone, it was:

RESOLVED, *That the Board accept the Minutes of the Regular Meeting of the Board of Trustees of July 18, 2024.*

The Resolution was passed unanimously. (RM#1-08/2024)

III. REPORTS

a. Personnel and Finance Committee (Axelrod, Chair):

i. Financial Report and Warrant:

Treasurer Axelrod reported that the Library's operating expenditures were \$377,430 and the capital expenditures were \$215,379.

Treasurer Axelrod presented to the Board for approval last month's *Warrant*.

- Upon motion made by Sasson and duly seconded by Ferguson, it was:

RESOLVED, That the Board approve Warrant #1 in the amount of \$592,809.

The Resolution was passed unanimously. (RM#2-08/2024)

ii. Renovation Project: Consigli Construction Company Proposal:

Treasurer Axelrod reported that the *Personnel and Finance Committee* and the *Building and Grounds Committee* met at a combined meeting to discuss the proposal from the *Consigli Construction Company* to address the on-going *Renovation Project* issues, namely, the deteriorating sidewalks, the warranties for them, the contingency transfer, and the subcontractor default payments. Axelrod summarized the issues in detail. A lengthy discussion followed.

- Upon motion made by Axelrod and duly seconded by Sasson, it was:

RESOLVED, That the Board agree to the proposal by Consigli Construction to repair the deteriorating sidewalks, provide a warranty on the repair work and the existing walkways for one year, eliminate the contingency transfer, and credit 25% of subcontractor default settlements back to contingency.

The Resolution was passed unanimously. (RM#3-08/2024)

b. Building and Grounds Committee (Sasson, Chair):

i. Renovation Project:

Sasson offered his report earlier during the *Personnel and Finance Committee* report and had nothing further to report. Sasson deferred to Director Gallagher to report on other building and grounds matters.

Director Gallagher reported on the following:

West Wall Drainage Project: A *Request for Proposal (RFP)* was sent out to five contractors, of which two contractors submitted bids, which have been reviewed by the engineers and architect. The architect requested additional details from the two companies.

c. Policy and Planning Committee (Longo, Chair):

Longo had nothing to report.

d. Legal Affairs Committee (Ranieri, Chair):

Ranieri offered her report earlier during the *Personnel and Finance Committee* report and had nothing further to report; however, she commended the negotiating work performed by Attorney Brian Nugent on the Library's behalf with *Consigli Construction Company*.

e. Ad Hoc Committee: Election Committee (Longo, Chair):

Longo reported on the following:

i. 2024 Trustee Election:

- The *2024 Trustee Election Process* begins next week.
- The *Election Committee* members are as follows:
 - Nicholas A. Longo, Jr. (Chair)
 - Joseph Ciardullo
 - Roxanne T. Perrone

- For **incumbents** interested in running for re-election, the *Notification of Intent to Run for Re-election for Trustee of the Board* form must be submitted to the *Administration Office* by October 1. Forms have been distributed to the incumbents at today's meeting.
- The following two *Trustees* have terms expiring:
 - Robert Axelrod (3rd Term)
 - Patricia Ranieri (2nd Term)
- For **residents** interested in running for this year's *Trustee Election*, the deadline to submit an *Application and Petition for Trustee of the Board* is Wednesday, October 9, to the Library's *Administration Office*. Forms are available on the Library website, at the service desks, and at the *Administration Office* beginning this Monday, August 19.

ii. Appointment of Mindy Rader:

Vice-President Longo reported that the Board will need to appoint a successor to Berger's vacancy until the next *Trustee Election*. A *Letter of Intent* and *Resume* had been received from *Mindy Rader*.

Longo presented to the Board for approval the appointment of *Mindy Rader* as *Trustee*. A discussion followed.

- Upon motion made by Longo and duly seconded by Perrone, it was:

RESOLVED, *that the Board approve the appointment of Mindy Rader as Trustee until the next Trustee Election.*

The Resolution was passed with six in favor (Ferguson and Sasson, abstained). (RM#4-08/2024)

f. President's Report (Voce):

President Voce had nothing to report.

g. Director's Report (Gallagher):

Director Gallagher had nothing further to report.

IV. UNFINISHED BUSINESS

None.

V. NEW BUSINESS

a. Board Communications (Ferguson, Secretary):

Secretary Ferguson had nothing to report.

VI. PUBLIC COMMENT

The following public comments were received:

- Staff Association Vice-President Karen Vetrano reported that five large boxes of personal care items collected by the staff and the patrons were donated to the *Center for Safety & Change*. Vetrano offered her appreciation to the community for their generosity. On behalf of the Board, President Voce congratulated Vetrano, the Staff Association, and the community for their commitment to this important work.
- A patron suggested that the Library advertise the title of the Thursday weekly movie on the Library's website. Director Gallagher noted that the title of the weekly movie is listed on the Library's *Event Calendar*.
- A patron inquired if the Library plans to offer a program for game play since game play has become very popular in the Library's *Café*. Director Gallagher noted that the Library plans to offer game play in the *High Tor Meeting Room* on select Thursday mornings going forward in order to accommodate the increasing number of groups interested in game play at the Library.

VII. ADJOURNMENT

- Upon motion made by Sasson and duly seconded by Ferguson, it was:

RESOLVED, *that the Board adjourn the meeting.*

The Resolution was passed by all those present (Axelrod, not present for the vote due to his early departure at 7:47 p.m.). (RM#5-08/2024)

Meeting was adjourned at 7:52 p.m.

Submitted by James Ferguson, Secretary
Board of Trustees
NEW CITY LIBRARY
August 28, 2024

JF/kc