



(APPROVED 09/19/19)
MINUTES OF THE
REGULAR MEETING OF THE BOARD OF TRUSTEES
NEW CITY LIBRARY
August 15, 2019

PRESENT: Victor Berger, President
Ralph Sabatini, Vice-President
Denis O’Hanlon, Treasurer
Robert Axelrod, Secretary

Edward Bertolino, Trustee
Phyllis Morena, Trustee
David Zuckerberg, Trustee

ABSENT: Jeffrey Sasson, Trustee

STAFF: Marianne Gallagher, Director
Shibu Abraham, Facilities and Finance Manager
Kelly Corrado, Administrative Assistant

GUEST: Julie Sadowski, Executive Director, Rockland Community Foundation

I. INTRODUCTORY

a. Meeting Called to Order:

The meeting was called to order at 7:07 p.m.

The *Pledge of Allegiance* was recited.

b. Public Comment:

Public comments were offered.

President Berger thanked the public for their comments.

c. Guest: Julie Sadowski:

Director Gallagher welcomed Julie Sadowski, *Executive Director of the Rockland Community Foundation*.

Sadowski distributed materials to each *Trustee* for their review and explained the function of the *Rockland Community Foundation*. Sadowski invited the Board to reach out to her for further inquiries and/or possible future partnership.

On behalf of the Board, President Berger thanked Sadowski for her presentation.

II. REVIEW OF THE MINUTES OF THE PREVIOUS MEETING

Secretary Axelrod presented to the Board for acceptance the proposed *Minutes of the Regular Meeting of the Board of Trustees of July 18, 2019*.

- Upon motion made by Sabatini and duly seconded by Axelrod, it was:

RESOLVED, *that the Board accept the Minutes of the Regular Meeting of the Board of Trustees of July 18, 2019.*

The Resolution was passed by all those present (Sasson, absent; Bertolino not present for the vote due to late arrival; Zuckerberg abstained due to his absence at the previous meeting). (RM#1-08/2019)

III. REPORTS

a. Personnel and Finance Committee (O'Hanlon, Chair):

i. Financial Report of July 31, 2019, and Warrant #1:

O'Hanlon reported that the finances were higher this month due to expenses from the quarterly ANSER fees, the *Radio-Frequency Identification (RFID)* supplies, and three payroll periods within the month, instead of the typical two payroll periods monthly.

O'Hanlon presented to the Board for approval the *Financial Report of July 31, 2019, and Warrant #1*.

- Upon motion made by Axelrod and duly seconded by Sabatini, it was:

RESOLVED, *that the Board approve Warrant #1 in the amount of \$576,357.*

The Resolution was passed by all those present (Sasson, absent; Bertolino present for the vote). (RM#2-08/2019)

ii. Personnel:

O’Hanlon presented to the Board for approval the appointment of *Jerald Graham* to the position of *Community Relations Assistant – Part-Time* in the *Community Relations Department*.

- Upon motion made by O’Hanlon and duly seconded by Sabatini, it was:

RESOLVED, *that the Board appoint Jerald Graham to the position of Community Relations Assistant – Part-Time in the Community Relations Department.*

The Resolution was passed by all those present (Sasson, absent). (RM#3-08/2019)

b. Building and Grounds Committee (Sasson, Chair):

i. Redesign Project:

Due to Sasson’s absence, Gallagher reported that *Architect Jim Kovach* of *VMDO Architects* will visit at the end of August to discuss the next phase of the *Redesign Project*.

c. Policy and Planning Committee (Morena, Chair):

Morena reminded the Board that the *Strategic Plan* will need to be reviewed before year’s end.

d. Legal Affairs Committee:

No report.

e. Negotiation Committee (Berger, Chair):

Berger reported that after extensive negotiations, the *Negotiation Committee* had reached an agreement with the *Staff Association* pending approval and vote by each side. Berger commented that both sides worked well together.

The Board agreed to delay voting on the proposed *Contract* until each *Trustee* has had the opportunity to review it. A *Special Meeting of the Board* will be scheduled in order for the Board to vote on the proposed *Contract*.

f. Nomination Committee (Morena, Chair):

Morena reported that the process has commenced for the *Trustee Election*. A revision to the process includes required *Proof of Residency* by photo identification and documentation, such as a utility bill. *Applications for Trustee of the Board* will be available on August 19 for pick up at the Library's *Service Desks* or downloaded from the Library's website. *Applications* must be submitted to the *Administration Office* by 4:45 p.m. on or before October 1.

g. President (Berger):

Berger had nothing to report.

i. Resignation of Agin Antony:

President Berger reported that *Trustee Antony* had submitted his *Resignation* in order for Antony to attend to personal matters. Secretary Axelrod commented that Antony had been a dedicated *Trustee* for the past 3 years and 8 months and that Antony was a positive member of the Library family. On behalf of the Board, President Berger offered gratitude for Antony's service to the Board and community.

Berger presented to the Board for acceptance the *Resignation of Agin Antony*.

- Upon motion made by Berger and duly seconded by Zuckerberg, it was:

RESOLVED, *that the Board accept the resignation of Agin Antony.*

The Resolution was passed by all those present (Sasson, absent). (RM#4-08/2019)

ii. Appointment of Patricia Ranieri:

President Berger reported that the Board will need to appoint a successor to Antony's vacancy until the next *Trustee Election*. A *Letter of Intent* and *Resume* had been received from *Patricia Ranieri*.

Berger presented to the Board for approval the appointment of *Patricia Ranieri* as *Trustee*.

- Upon motion made by Axelrod and duly seconded by Sabatini, it was:

RESOLVED, that the Board approve the appointment of Patricia Ranieri as Trustee until the next Trustee Election.

The Resolution was passed by all those present (Sasson, absent). (RM#5-08/2019)

h. Director (Gallagher):

Gallagher referred to her *Director's Report*. Gallagher also reported on the following:

iii. 2019 Summer Reading Program:

Gallagher reported that the *2019 Summer Reading Program* is winding down.

iv. Radio-Frequency Identification (RFID) Tagging:

Gallagher reported that the *Radio-Frequency Identification (RFID)* tagging is well underway; volunteers are still needed to assist.

v. Annual Legislative Breakfast:

Gallagher reminded the Board that the annual *Legislative Breakfast* will be held on September 13 at the *Sullivan Event Center*.

vi. 2019 Summer Advocacy Visits:

Gallagher reported that she met with *Senator Carlucci* and *Assemblyman Zebrowski* for the annual *Summer Advocacy Visits*. The purpose of the visits is to showcase the Library's importance to the community, as well as gain the support of the local legislators.

IV. UNFINISHED BUSINESS

None.

V. NEW BUSINESS

a. Patio Paver Project (Axelrod, Chair):

Axelrod reported that one additional paver had been sold this month, totaling 60 pavers thus far.

b. Board Communications (Axelrod, Secretary):

Secretary Axelrod referred this *Board Communications* section to the above-mentioned comments by President Berger regarding the resignation of *Agin Antony* and the appointment of *Patricia Ranieri*.

VI. PUBLIC COMMENT

Public comments were offered.

President Berger thanked the public for their comments.

VII. ADJOURNMENT

- Upon motion made by O’Hanlon and duly seconded by Sabatini, it was:

RESOLVED, *that the Board adjourn the meeting.*

The Resolution was passed by all those present (Sasson, absent). (RM#6-08/2019)

Meeting was adjourned at approximately 8:10 p.m.

Submitted by Robert Axelrod, Secretary
Board of Trustees
NEW CITY LIBRARY
August 23, 2019

RA/kc