



(APPROVED 07/18/24)

**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF TRUSTEES
NEW CITY LIBRARY**

June 20, 2024 (7 p.m.)

(New City Library, 220 North Main St., New City, NY)

PRESENT: Patricia Voce, Vice-President
James Ferguson, Secretary

Joseph Ciardullo, Trustee
Nicholas A. Longo, Jr., Trustee
Roxanne T. Perrone, Trustee
Patricia Ranieri, Trustee
Jeffrey Sasson, Trustee

STAFF: Marianne Gallagher, Library Director
Kelly Corrado, Administrative Assistant

ABSENT: Victor Berger, President
Robert Axelrod, Treasurer
Shibu Abraham, Facilities and Finance Manager

I. INTRODUCTORY

Due to President Berger's absence, the meeting was presided over by Vice-President Voce.

a. Meeting Called to Order:

The meeting was called to order at 7:06 p.m.

The *Pledge of Allegiance* was recited.

II. REVIEW OF THE MINUTES OF THE PREVIOUS MEETING

Secretary Ferguson presented to the Board for acceptance the *Minutes* of the previous month's meeting.

- Upon motion made by Ferguson and duly seconded by Perrone, it was:

RESOLVED, *That the Board accept the Minutes of the Regular Meeting of the Board of Trustees of May 16, 2024.*

The Resolution was passed by all those present (Axelrod and Berger, absent).
(RM#1-06/2024)

III. REPORTS

a. Personnel and Finance Committee (Axelrod, Chair):

i. Financial Report and Warrant:

Due to Treasurer Axelrod's and Finance Manager Abraham's absences, *Personnel and Finance Committee* member, Trustee Longo, presented to the Board for approval last month's financial statement.

- Upon motion made by Ferguson and duly seconded by Sasson, it was:

RESOLVED, *That the Board approve the May 2024 Financial Statement.*

The Resolution was passed by all those present (Axelrod and Berger, absent).
(RM#2-06/2024)

Trustee Longo reported that the Library's operating expenditures were \$455,621 and the capital expenditures were \$399,479.

Longo presented to the Board for approval last month's *Warrant*.

- Upon motion made by Perrone and duly seconded by Voce, it was:

RESOLVED, *That the Board approve Warrant #11 in the amount of \$855,100.*

The Resolution was passed by all those present (Axelrod and Berger, absent).
(RM#3-06/2024)

b. Building and Grounds Committee (Sasson, Chair):

i. Renovation Project:

Sasson reported that although the *Committee* has not met recently, the *Committee* must determine next steps regarding the deteriorating concrete, the outstanding invoices to *Consigli Construction Company*, and the contingency funds of which *Consigli* is requesting reimbursement. Sasson

reported that the *Committee* recommends that the Library not proceed with core testing of the concrete.

c. Policy and Planning Committee (Longo, Chair):

Longo had nothing to report.

d. Legal Affairs Committee (Ranieri, Chair):

Ranieri had nothing to report.

e. President’s Report (Berger):

Due to President Berger’s absence, there was no report.

f. Director’s Report (Gallagher):

Director Gallagher reported on the following:

HVAC System: Consigli suspects that there may be a stuck damper in the *HVAC System*; however, before opening up the roof, the engineers recommended a second testing and balancing test to determine if recent repairs solved airflow issues.

Switchgear and Generator: An application for funding to replace the switchgear and install a generator may be submitted in the next grant cycle of *New York State Library Construction Aid*.

Auditing Firm: A *Request for Proposal (RFP)* has been sent out to auditing firms.

New City Street Fair: Director Gallagher and Veronica Reynolds, *Head of Community Relations*, attended the *New City Street Fair* on June 9, where they promoted the Library’s services, enrolled people for library cards, and sold discarded library materials, raising \$103.

New Children’s Librarian: The Library welcomed Catherine Bodan, the new *Children’s Librarian*, on June 17.

IV. UNFINISHED BUSINESS

None.

V. NEW BUSINESS

a. Board Communications (Ferguson, Secretary):

Secretary Ferguson had nothing to report.

VI. PUBLIC COMMENT

None.

VII. ADJOURNMENT

- Upon motion made by Sasson and duly seconded by Ferguson, it was:

RESOLVED, *that the Board adjourn the meeting.*

The Resolution was passed by all those present (Axelrod and Berger, absent).
(RM#4-06/2024)

Meeting was adjourned at 7:45 p.m.

Submitted by James Ferguson, Secretary
Board of Trustees
NEW CITY LIBRARY
June 30, 2024

JF/kc