



(AMENDED 07/18/19)
MINUTES OF THE
REGULAR MEETING OF THE BOARD OF TRUSTEES
NEW CITY LIBRARY
June 20, 2019

(AMENDED 07/18/19):

*The following Minutes were amended to correct the omission of the word “in” in the sentence under Section III(a)(i). The corrected sentence should read as follows: O’Hanlon reported that the finances are typical as **in** previous months and that the Library continues to remain under budget.*

PRESENT: Victor Berger, President
Ralph Sabatini, Vice-President
Denis O’Hanlon, Treasurer

Agin Antony, Trustee
Edward Bertolino, Trustee
Jeffrey Sasson, Trustee
David Zuckerberg, Trustee

ABSENT: Robert Axelrod, Secretary
Phyllis Morena, Trustee

STAFF: Marianne Gallagher, Director
Shibu Abraham, Facilities & Finance Manager
Kelly Corrado, Administrative Assistant

GUESTS: None

I. INTRODUCTORY

a. Meeting Called to Order:

The meeting was called to order at 7:01 p.m.

The *Pledge of Allegiance* was recited.

b. Public Comment:

No public comments were offered.

II. REVIEW OF THE MINUTES OF THE PREVIOUS MEETING

Due to Secretary Axelrod's absence, President Berger presented to the Board for acceptance the proposed *Minutes of the Regular Meeting of the Board of Trustees of May 16, 2019*.

- Upon motion made by Berger and duly seconded by Sabatini, it was:

RESOLVED, *that the Board accept the Minutes of the Regular Meeting of the Board of Trustees of May 16, 2019.*

The Resolution was passed by all those present (Zuckerberg, late arrival).
(RM#1-06/2019)

III. REPORTS

a. Personnel and Finance Committee (O'Hanlon, Chair):

i. Financial Report of May 31, 2019, and Warrant #11:

O'Hanlon reported that the finances are typical as in the previous months and that the Library continues to remain under budget.

O'Hanlon presented to the Board for approval the *Financial Report of May 31, 2019, and Warrant #11*.

- Upon motion made by Sabatini and duly seconded by Bertolino, it was:

RESOLVED, *that the Board approve Warrant #11 in the amount of \$280,484.*

The Resolution was passed by all those present (Zuckerberg, late arrival).
(RM#2-06/2019)

ii. Radio-Frequency Identification Project (RFID):

O'Hanlon reported that the Library is ready to begin *Phase II* of the *Radio-Frequency Identification (RFID) Project*, which expenditure should be approximately \$80,000.

O'Hanlon presented to the Board for approval *Phase II* of the *RFID Project*.

- Upon motion made by Sabatini and duly seconded by Bertolino, it was:

RESOLVED, that the Board approve Phase II of the RFID Project in an amount not to exceed \$80,000.

The Resolution was passed by all those present (Zuckerberg, late arrival).
(RM#3-06/2019)

iii. Personnel:

O’Hanlon had nothing to report.

b. Building and Grounds Committee (Sasson, Chair):

i. Redesign Project:

Sasson reported that the firm of *Atzl, Nasher & Zigler* had been hired to complete an as built site survey. Sasson further reported that the next step is to send out a *Request for Proposal (RFP)* to architects for the design and development phase. Sasson suggested that the Library consult with *Architect Donald MacDonald* for his assistance with the *RFP* process, which expenditure should be approximately \$5,000.

- Upon motion made by O’Hanlon and duly seconded by Sabatini, it was:

RESOLVED, that the Board approve the hire of architect *Donald MacDonald* for his assistance with the *RFP* process not to exceed an amount of \$5,000.

The Resolution was passed by all those present (Zuckerberg, present).
(RM#4-06/2019)

c. Policy and Planning Committee (Morena, Chair):

Due to Morena’s absence, there was no report.

d. Legal Affairs Committee (Antony, Chair):

Antony had nothing to report.

e. Negotiation Committee (Berger, Chair):

Berger reported that the *Negotiation Committee* met a couple of times but that the *Committee* will need to meet again before meeting with the *Staff Association* to continue contract negotiations.

f. President (Berger):

Berger had nothing to report.

g. Director (Gallagher):

Gallagher referred to her *Director's Report*.

i. Rockland Community Foundation:

Gallagher reported that she met with Julie Sadowski, *Executive Director* of the *Rockland Community Foundation*, to inquire about the possibility of fundraising for the Library through the *Foundation*. Gallagher suggested that the Board invite Sadowski to the August Board meeting to learn the process.

IV. UNFINISHED BUSINESS

None.

V. NEW BUSINESSa. Board Communications (Axelrod, Secretary):

Due to Axelrod's absence, there was no report.

VI. PUBLIC COMMENT

The following public comments were received:

- A patron commented that he is a member of a group that had utilized the *Rockland Community Foundation* in the past for its fundraising purposes and the patron shared his experience.

President Berger thanked the patron for his comments.

VII. ADJOURNMENT

- Upon motion made by Sabatini and duly seconded by O’Hanlon, it was:
RESOLVED, *that the Board adjourn the meeting.*

The Resolution was passed by all those present. (RM#5-06/2019)

Meeting was adjourned at 7:25 p.m.

Submitted by Robert Axelrod, Secretary
Board of Trustees
NEW CITY LIBRARY
June 25, 2019

RA/kc