



PRESENT: Victor Berger, President
Ralph Sabatini, Vice-President
Denis O'Hanlon, Treasurer
Robert Axelrod, Secretary
Agin Antony, Trustee
Edward Bertolino, Trustee
Phyllis Morena, Trustee
Jeffrey Sasson, Trustee
David Zuckerberg, Trustee

ABSENT: None

STAFF: Marianne Gallagher, Director
Shibu Abraham, Facilities & Finance Manager
Kelly Corrado, Administrative Assistant

GUESTS: Stephen Hoefler, Fiscal Officer, Ramapo Catskill Library System (RCLS)

I. INTRODUCTORY

a. Meeting Called to Order:

The meeting was called to order at 7:01 p.m.

The *Pledge of Allegiance* was recited.

b. Public Comment:

No public comments were offered.

c. Guest: Stephen Hoefler:

President Berger welcomed Stephen Hoefler, *Fiscal Officer* of the *Ramapo Catskill Library System (RCLS)*.

Hoefler distributed materials to each *Trustee* for their review and explained the many aspects of a construction project, including various financing options and grants. Hoefler invited the Board to reach out to the RCLS staff for their assistance,

as well as their extensive experience with prior library construction projects. A discussion followed.

On behalf of the Board, Berger thanked Hoefer for his presentation.

II. REVIEW OF THE MINUTES OF THE PREVIOUS MEETING

Secretary Axelrod presented to the Board for acceptance the proposed *Minutes of the Regular Meeting of the Board of Trustees of April 18, 2019*.

- Upon motion made by Sabatini and duly seconded by Antony, it was: RESOLVED, *that the Board accept the Minutes of the Regular Meeting of the Board of Trustees of April 18, 2019.*

The Resolution was passed by all those present (Zuckerberg was not present in the room at the time of the vote; thus, Zuckerberg was not present for the vote). (RM#1-05/2019)

III. REPORTS

a. Personnel and Finance Committee (O'Hanlon, Chair):

i. Financial Report of April 30, 2019, and Warrant #10:

O'Hanlon reported that the finances are typical as previous months and that the Library continues to remain under budget.

O'Hanlon presented to the Board for approval the *Financial Report of April 30, 2019, and Warrant #10*.

- Upon motion made by Sabatini and duly seconded by Bertolino, it was:

RESOLVED, *that the Board approve Warrant #10 in the amount of \$316,996.*

The Resolution was passed by all those present (Zuckerberg not present at the vote). (RM#2-05/2019)

ii. New Computers:

O'Hanlon reported that technical support for *Windows 7* is expiring in January 2020; thus, the public computers, as well as several staff computers,

will become unsupported. O’Hanlon proposed that the Library purchase thirty computers (*twenty for public use and ten for staff use*). Gallagher stated that the computers can be purchased through the *Ramapo Catskill Library System (RCLS)*, as RCLS offers to its member libraries discounted rates on equipment purchases, and that the computers will be installed by the Library’s technical support vendor. A short discussion followed.

- Upon motion made by Sabatini and duly seconded by Axelrod, it was:

RESOLVED, *that the Board approve the purchase of thirty computers not to exceed the amount of \$40,000.*

The Resolution was passed by all those present (Zuckerberg not present at the vote). (RM#3-05/2019)

iii. Personnel:

O’Hanlon had nothing to report.

b. Building and Grounds Committee (Sasson, Chair):

i. Redesign Project:

Sasson reported that he met with Gallagher and Abraham to discuss *Phase I* of the *Redesign Project*, which consists of obtaining bids from engineers to update the existing survey. Sasson stated that the expenditure should be approximately \$15,000.

- Upon motion made by O’Hanlon and duly seconded by Sabatini, it was:

RESOLVED, *that the Board approve the expenditure to update the existing survey not to exceed the amount of \$15,000.*

The Resolution was passed by all those present (Zuckerberg not present at the vote). (RM#4-05/2019)

c. Policy and Planning Committee (Morena, Chair):

Morena had nothing to report.

d. Legal Affairs Committee (Antony, Chair):

Antony had nothing to report.

e. Negotiation Committee (Berger, Chair):

Berger reported that the *Negotiation Committee* had met several times, thus far, with the *Staff Association* to discuss contract negotiations.

f. President (Berger):

Berger had nothing to report.

g. Director (Gallagher):

Gallagher referred to her *Director's Report*.

i. Yarn-Bombing:

Morena inquired about what *Yarn-Bombing* entails. Gallagher explained that *Yarn-Bombing*, scheduled to be held on June 8 to coincide with *World Wide Knit In Public Day*, consists of squares of yarn that will be created by children and adults, either by weaving or knitting, which will then be connected together to form a larger square for draping over the outdoor bollards, resulting in a temporary, colorful art display. Gallagher explained that it will be a community spirit event.

IV. UNFINISHED BUSINESS

None.

V. NEW BUSINESS

a. Board Communications (Axelrod, Secretary):

Axelrod had nothing to report.

VI. PUBLIC COMMENT

The following public comments were received:

- A patron inquired about the following:
 - *When does the Board anticipate that construction will begin on the Redesign Project?*
 - *Did the Board account for future demographic changes when it decided to embark on the Redesign Project (with the patron commenting that residents are moving out of New City due to increased living expenses from taxes, etc., as well as due to healthcare reasons)?*

President Berger thanked the patron for his comments.

VII. ADJOURNMENT

- Upon motion made by Sabatini and duly seconded by Axelrod, it was: **RESOLVED**, *that the Board adjourn the meeting.*

The Resolution was passed unanimously. (RM#5-05/2019)

Meeting was adjourned at 8:01 p.m.

Submitted by Robert Axelrod, Secretary
Board of Trustees
NEW CITY LIBRARY
May 24, 2019

RA/kc