



(APPROVED 05/18/23)

**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF TRUSTEES
NEW CITY LIBRARY**

April 20, 2023 (7 p.m.)

(New City Library Express, 198 S. Main St., New City, NY)

PRESENT: Victor Berger, President
Patricia Voce, Vice-President
Lisa Coughlin, Secretary

James Ferguson, Trustee
Nicholas A. Longo, Jr., Trustee
Phyllis Morena, Trustee
Patricia Ranieri, Trustee
Jeffrey Sasson, Trustee

STAFF: Marianne Gallagher, Library Director
Kelly Corrado, Administrative Assistant

ABSENT: Robert Axelrod, Treasurer
Shibu Abraham, Facilities and Finance Manager

I. INTRODUCTORY

a. Meeting Called to Order:

The meeting was called to order at 7 p.m.

On behalf of the Board, President Berger welcomed Trustee Longo to the Board.

The *Pledge of Allegiance* was recited.

II. REVIEW OF THE MINUTES OF THE PREVIOUS MEETING

Due to Secretary Coughlin's late arrival to the meeting, President Berger presented to the Board for acceptance the *Minutes* of the previous month's meeting.

- Upon motion made by Voce and duly seconded by Ferguson, it was:

RESOLVED, *That the Board accept the Minutes of the Regular Meeting of the Board of Trustees of March 16, 2023.*

The Resolution was passed by all those present (Axelrod, absent; Coughlin and Sasson, not present for the vote due to their late arrivals: 7:04 p.m. and 7:08 p.m., respectively). (RM#1-04/2023)

III. REPORTS

a. Personnel and Finance Committee (Axelrod, Chair):

i. Financial Report and Warrant:

Due to Treasurer Axelrod's absence, President Berger reported that the Library's operating expenditures were \$339,007 and the renovation fees were \$42,292.

Berger presented to the Board for approval last month's *Warrant*.

- Upon motion made by Berger and duly seconded by Longo, it was:

RESOLVED, *That the Board approve Warrant #9 in the amount of \$381,299.*

The Resolution was passed by all those present (Axelrod, absent). (RM#2-04/2023)

ii. Personnel:

Due to Axelrod's absence, there was no report.

b. Building and Grounds Committee (Sasson, Chair):

i. Renovation Project:

Sasson referred to Director Gallagher who reported on the following:

- The *Building and Grounds Committee* will arrange a meeting to discuss the *HVAC System*.
- Gallagher requested a *Change Order Log* from the contractor for changes regarding the clerestory windows, the foundation drainage, and the addition of wiring for a future generator.
- Construction is moving along as scheduled.
- Staff tours of the building will resume tomorrow, April 21. Director Gallagher invited Trustee Longo to join the tour.

c. Policy and Planning Committee (Morena, Chair):

Morena reported that the *Committee* plans to meet again to discuss the *Meeting Room Policy* regarding whether or not to charge fees for meeting room usage for tutors and for-profit businesses and what options may be available. A short discussion followed.

d. Legal Affairs Committee (Ranieri, Chair):

Ranieri had nothing to report.

e. President's Report (Berger):

President Berger had nothing to report.

f. Director's Report (Gallagher):

Director Gallagher referred to her written *Director's Report*.

IV. UNFINISHED BUSINESS

None.

V. NEW BUSINESSa. Appointment of Trustee Longo to Committee(s) (Berger, President):

President Berger appointed Trustee Longo to the *Personnel and Finance Committee*, thereby filling the vacant position previously held by Denis O'Hanlon.

b. Grand Re-opening Event (Gallagher, Director):

Director Gallagher discussed with the Board possible dates for the *Grand Re-opening Event*.

c. Cell Tower Proposal (Gallagher, Director):

Director Gallagher received an inquiry regarding the possibility of erecting a cell tower on the Library property. She will research the proposal.

d. Collective Bargaining Agreement (Berger, Chair):

President Berger reported that the current *Collective Bargaining Agreement* will be expiring in June. The *Bargaining Negotiating Committee* plan to meet for a preliminary review of the current contract.

e. Board Communications (Coughlin, Secretary):

Coughlin had nothing to report.

VI. PUBLIC COMMENT

None.

VII. ADJOURNMENT

- Upon motion made by Ferguson and duly seconded by Coughlin, it was:

RESOLVED, *that the Board adjourn the meeting.*

The Resolution was passed by all those present (Axelrod, absent). (RM#3-04/2023)

Meeting was adjourned at 7:55 p.m.

Submitted by Lisa Coughlin, Secretary
Board of Trustees
NEW CITY LIBRARY
April 24, 2023

LC/kc