



(APPROVED 05/16/24)

**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF TRUSTEES
NEW CITY LIBRARY**

April 18, 2024 (7 p.m.)

(New City Library, 220 North Main St., New City, NY)

PRESENT: Victor Berger, President
Patricia Voce, Vice-President
Robert Axelrod, Treasurer
James Ferguson, Secretary
Joseph Ciardullo, Trustee
Nicholas A. Longo, Jr., Trustee
Roxanne T. Perrone, Trustee
Patricia Ranieri, Trustee
Jeffrey Sasson, Trustee (*via audio*)

STAFF: Marianne Gallagher, Library Director
Shibu Abraham, Facilities and Finance Manager
Kelly Corrado, Administrative Assistant

ABSENT: None

I. INTRODUCTORY

a. Meeting Called to Order:

The meeting was called to order at 7:01 p.m.

The *Pledge of Allegiance* was recited.

II. REVIEW OF THE MINUTES OF THE PREVIOUS MEETING

Secretary Ferguson presented to the Board for acceptance the *Minutes* of the previous month's meeting.

- Upon motion made by Ferguson and duly seconded by Voce, it was:

RESOLVED, *That the Board accept the Minutes of the Regular Meeting of the Board of Trustees of March 21, 2024.*

The Resolution was passed by all those present (Sasson, not permitted to vote due to his attendance via audio). (RM#1-04/2024)

III. REPORTS

a. Personnel and Finance Committee (Axelrod, Chair):

i. Financial Report and Warrant:

Treasurer Axelrod reported that the Library's operating expenditures were \$424,524 and the capital expenditures were \$0.

Axelrod presented to the Board for approval last month's *Warrant*.

- Upon motion made by Axelrod and duly seconded by Longo, it was:

RESOLVED, *That the Board approve Warrant #9 in the amount of \$424,524.*

The Resolution was passed by all those present (Sasson, not permitted to vote due to his attendance via audio). (RM#2-04/2024)

ii. Chase Invoice Account/PCSB Bank Invoice Account:

Treasurer Axelrod reported that funds in the amount of \$1,000,000 will be transferred from the *Chase Bank* invoice account to the *PCSB Bank* invoice account and presented it to the Board for approval.

- Upon motion made by Ferguson and duly seconded by Perrone, it was:

RESOLVED, *That the Board approve the transfer of \$1,000,000 from the Chase Bank invoice account to PCSB Bank invoice account.*

The Resolution was passed by all those present (Sasson, not permitted to vote due to his attendance via audio). (RM#3-04/2024)

iii. Auditor:

Treasurer Axelrod reported that the *Request for Proposal (RFP)* for auditing firms will be sent out shortly.

iv. Renovation Project: Payment to Consigli Construction Company:

Treasurer Axelrod suggested that the meeting agenda be modified in order for the Board to discuss the *Personnel and Finance Committee* report and the *Legal Affairs Committee* report simultaneously regarding the payment options to *Consigli Construction Company* for the *Renovation Project*.

- Upon motion made by Axelrod and duly seconded by Ferguson, it was:

RESOLVED, *That the Board modify the meeting agenda.*

The Resolution was passed by all those present (Sasson, not permitted to vote due to his attendance via audio). (RM#4-04/2024)

iii. Personnel Appointment:

Treasurer Axelrod reported that interviews for the vacant Children's Services *Librarian I* position are in progress.

b. Building and Grounds Committee (Sasson, Chair):i. Renovation Project:

HVAC: Director Gallagher reported that the *HVAC System* still needs repair work.

Exterior Railings: Director Gallagher reported that the exterior railings needed to be repainted.

c. Policy and Planning Committee (Longo, Chair):

Longo reported that the *Committee* met earlier in the week to discuss the possibility of eliminating fines for late fees for patrons and presented it to the Board for approval.

- Upon motion made by Longo and duly seconded by Ferguson, it was:

RESOLVED, *That the Board approve the elimination of fines for late fees.*

The Resolution was passed by all those present (Sasson, not permitted to vote due to his attendance via audio). (RM#5-04/2024)

d. Legal Affairs Committee (Ranieri, Chair):

Ranieri gave her report during the *Personnel and Finance Committee* report.

e. President’s Report (Berger):

President Berger had nothing to report.

f. Director’s Report (Gallagher):

Director Gallagher deferred to her written report.

IV. UNFINISHED BUSINESS

None.

V. NEW BUSINESS

a. Board Communications (Ferguson, Secretary):

Secretary Ferguson had nothing to report.

VI. EXECUTIVE SESSION

Treasurer Axelrod reported that a personnel matter will need to be discussed in an *Executive Session*.

- Upon motion made by Longo and duly seconded by Voce, it was:

RESOLVED, *That the Board enter into an Executive Session to discuss a personnel matter.*

The Resolution was passed by all those present (Sasson, not permitted to vote due to his attendance via audio). (RM#6-04/2024)

The Board entered into an *Executive Session* at 7:52 p.m.

- Upon motion made by Ferguson and duly seconded by Longo, it was:

RESOLVED, *That the Board resume the Regular Meeting.*

The Resolution was passed by all those present (Sasson, not permitted to vote due to his attendance via audio). (RM#7-04/2024)

The Board resumed the *Regular Meeting* at 8:48 p.m.

VII. PUBLIC COMMENT

None.

VIII. ADJOURNMENT

- Upon motion made by Berger and duly seconded by Ferguson, it was:

RESOLVED, *that the Board adjourn the meeting.*

The Resolution was passed by all those present (Sasson, not permitted to vote due to his attendance via audio). (RM#8-04/2024)

Meeting was adjourned at 8:54 p.m.

Submitted by James Ferguson, Secretary
Board of Trustees
NEW CITY LIBRARY
April 30, 2024

JF/kc