



(APPROVED 05/15/25)

**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF TRUSTEES
NEW CITY LIBRARY**

April 17, 2025 (7 p.m.)

(New City Library, 220 North Main St., New City, NY)

PRESENT: Patricia Voce, President
Robert Axelrod, Treasurer
James Ferguson, Secretary
Joseph Ciardullo, Trustee
Roxanne T. Perrone, Trustee
Mindy Rader, Trustee
Jeffrey Sasson, Trustee

STAFF: Marianne Gallagher, Library Director
Shibu Abraham, Facilities and Finance Manager
Kelly Corrado, Administrative Assistant

ABSENT: Nicholas A. Longo, Jr., Vice-President
Patricia Ranieri, Trustee

I. INTRODUCTORY

a. Meeting Called to Order:

The meeting was called to order at 7:02 p.m.

The *Pledge of Allegiance* was recited.

II. REVIEW OF THE MINUTES OF THE PREVIOUS MEETING

Secretary Ferguson presented to the Board for acceptance the *Minutes* of the previous month's meeting.

- Upon motion made by Ferguson and duly seconded by Voce, it was:

RESOLVED, *That the Board accept the Minutes of the Regular Meeting of the Board of Trustees of March 20, 2025.*

The Resolution was passed by all those present (Longo and Ranieri, absent; Sasson not present for the vote due to his late arrival to the meeting (7:04 p.m.)). (RM#1-04/2025)

III. REPORTS

a. Personnel and Finance Committee (Axelrod, Chair):

i. Financial Report and Warrant:

Treasurer Axelrod reported that the Library's operating expenditures were \$390,815 and the capital expenditures were \$0.

Axelrod presented to the Board for approval last month's *Warrant*.

- Upon motion made by Axelrod and duly seconded by Perrone, it was:

RESOLVED, *That the Board approve Warrant #9 in the amount of \$390,815.*

The Resolution was passed by all those present (Longo and Ranieri, absent; Sasson not present for the vote due to his late arrival to the meeting.). (RM#2-04/2025)

ii. Chase Bank/PCSB Bank Transfers:

Treasurer Axelrod reported that funds in the amount of \$500,000 will need to be transferred from the *Chase Bank* invoice account to the *PCSB Bank* invoice account to pay the regular operating expenses. Axelrod presented it to the Board for approval.

- Upon motion made by Axelrod and duly seconded by Rader, it was:

RESOLVED, *That the Board approve the transfer of \$500,000 from the Chase Bank invoice account to PCSB Bank invoice account.*

The Resolution was passed by all those present (Longo and Ranieri, absent; Sasson present for the vote). (RM#3-04/2025)

b. Building and Grounds Committee (Sasson, Chair):

i. Switchgear and Generator Project:

Sasson reported that the *Committee* met on April 16 to discuss the proposals received from four local engineering firms for the *Switchgear and Generator*

Project. The proposals were reviewed by Architect Consultant Donald Mac Donald. The *Committee* recommends contracting with *OLA Consultant Engineers*. Sasson presented it to the Board for approval.

- Upon motion made by Sasson and duly seconded by Ferguson, it was:

RESOLVED, *That the Board approve the OLA Consultant Engineers' proposal.*

The Resolution was passed by all those present (Longo and Ranieri, absent).
(RM#4-04/2025)

ii. West Wall Drainage Project:

Director Gallagher reported that the contractors have paved the trench at the entrance to the upper parking lot, thereby completing the *West Wall Drainage Project*.

c. Policy and Planning Committee (Longo, Chair):

Due to Longo's absence, there was no report.

d. Legal Affairs Committee (Ranieri, Chair):

Due to Ranieri's absence, Director Gallagher reported that a legal matter has been resolved.

e. President's Report (Voce):

President Voce had nothing to report.

f. Director's Report (Gallagher):

Director Gallagher referred to her written report. Gallagher also reported that the Library recently received numerous compliments from patrons about the staff and the services that the Library provides to the community.

IV. UNFINISHED BUSINESS

a. Patio Paver Price Increase:

Treasurer Axelrod reported that the engraving company for the *Patio Paver Project* increased its pricing for the engraving and installation of the pavers. Director Gallagher and Axelrod drafted a list of suggested pricing for patrons to purchase a paver and presented it to the Board for approval.

- Upon motion made by Sasson and duly seconded by Ciardullo, it was:

RESOLVED, That the Board approve the proposed price increase for the sale of the pavers.

The Resolution was passed by all those present (Longo and Ranieri, absent).
(RM#5-04/2025)

V. NEW BUSINESS

a. Board Communications (Ferguson, Secretary):

Secretary Ferguson read an email received from a patron complimenting the Library and staff.

VI. PUBLIC COMMENT

None.

VII. ADJOURNMENT

- Upon motion made by Voce and duly seconded by Ferguson, it was:

RESOLVED, that the Board adjourn the meeting.

The Resolution was passed by all those present (Longo and Ranieri, absent).
(RM#6-04/2025)

Meeting was adjourned at 7:28 p.m.

Submitted by James Ferguson, Secretary

Board of Trustees

NEW CITY LIBRARY

April 22, 2025

JF/kc