



(APPROVED 05/20/21)  
**MINUTES OF THE  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
NEW CITY LIBRARY**

April 15, 2021  
(Via Zoom Video Conferencing)

**PRESENT:** Victor Berger, President  
David Zuckerberg, Vice-President  
Denis O’Hanlon, Treasurer  
Robert Axelrod, Secretary  
Lisa Coughlin, Trustee  
Phyllis Morena, Trustee  
Patricia Ranieri, Trustee  
Jeffrey Sasson, Trustee  
Patricia Voce, Trustee

**ABSENT:** None

**STAFF:** Marianne Gallagher, Director  
Shibu Abraham, Facilities & Finance Manager  
Kelly Corrado, Administrative Assistant

**GUEST:** Ralph Sabatini, Trustee Emeritus

**I. INTRODUCTORY**

a. Meeting Called to Order:

The meeting was called to order at 7:01 p.m.

The *Pledge of Allegiance* was recited.

**II. REVIEW OF THE MINUTES OF THE PREVIOUS MEETING**

Secretary Axelrod presented to the Board for acceptance the proposed *Minutes of the Regular Meeting of the Board of Trustees of March 18, 2021*.

- Upon motion made by Axelrod and duly seconded by Zuckerberg, it was:

RESOLVED, *that the Board accept the Minutes of the Regular Meeting of the Board of Trustees of March 18, 2021.*

The Resolution was passed by all those present (Coughlin, absent for the vote due to her late arrival to the meeting). (RM#1-04/2021)

### III. REPORTS

a. Personnel and Finance Committee (O’Hanlon, Chair):

i. Financial Report of March 31, 2021, and Warrant #9:

Treasurer O’Hanlon reported that the Library’s finances are below budget.

O’Hanlon presented to the Board for approval the *Financial Report of March 31, 2021, and Warrant #9*.

- Upon motion made by O’Hanlon and duly seconded by Axelrod, it was:

RESOLVED, *that the Board approve Warrant #9 in the amount of \$282,557.*

The Resolution was passed by all those present (Coughlin, absent for the vote due to her late arrival to the meeting). (RM#2-04/2021)

ii. Personnel:

O’Hanlon had nothing to report.

b. Building and Grounds Committee (Sasson, Chair):

Sasson reported on the following:

i. Redesign Project:

Sasson reported that the *Committee* met yesterday (April 14) to review the new estimate of the construction budget submitted by the *Consigli Construction Company*. Sasson stated that actual figures will be available later in the year once the quotes are received from the vendors. Sasson reported that a contingency has been built into the estimate as a buffer for unforeseen costs.

c. Policy and Planning Committee (Morena, Chair):

Morena had nothing to report; however, she stated that the staff is currently drafting a *Collection Development Policy*.

d. Legal Affairs Committee (Axelrod, Chair):

Axelrod had nothing to report.

Rockland Country Day School: Director Gallagher reported that she recently consulted with the Library’s legal counsel regarding *ADA Compliant* matters that will need to be addressed if the Library temporarily moves to the *Rockland Country Day School* during the renovation of the Library.

e. President’s Report (Berger):

President Berger had nothing to report.

f. Director’s Report (Gallagher):

Gallagher referred to her written *Director’s Report*. In addition, Director Gallagher reported on the following:

i. Rockland Country Day School:

Gallagher reported that she continues to work with representatives of the *Town of Clarkstown* to arrange a lease of the Children’s School building on the *RCDS* campus as a temporary location of the Library during construction.

ii. Trustee Training:

Gallagher reported that she will keep the Board informed of opportunities for *Trustee Training* presented by the *Ramapo Catskill Library System (RCLS)* whenever the workshops become available.

iii. Absolute Charter 50<sup>th</sup> Anniversary:

Gallagher reported that the Library celebrates the *50<sup>th</sup> Anniversary* of its *Absolute Charter* granted to the Library on June 25, 1971. The *Community Relations Department* is planning on offering some giveaways to commemorate the event.

iv. Temporary Book Drop:

Morena suggested that the Library provide a second book drop at a location in New City that would be convenient for New City residents during the construction period when the Library moves to its temporary location.

**IV. UNFINISHED BUSINESS**

None.

**V. NEW BUSINESS**

a. Board Communications (Axelrod, Secretary):

Axelrod had nothing to report.

b. In-person Board Meetings:

Axelrod suggested that the Board meet in-person at the Library on the patio during the warmer months. The Library is currently following the State’s guidelines.

**VI. PUBLIC COMMENT**

No public comments were offered.

**VII. ADJOURNMENT**

- Upon motion made by Sasson and duly seconded by Axelrod, it was:

RESOLVED, *that the Board adjourn the meeting.*

The Resolution was passed unanimously (Coughlin, now present). (RM#3-04/2021)

Meeting was adjourned at 7:31 p.m.

Submitted by Robert Axelrod, Secretary  
Board of Trustees  
NEW CITY LIBRARY  
April 28, 2021

RA/kc