



(AMENDED 04/18/19)
MINUTES OF THE
REGULAR MEETING OF THE BOARD OF TRUSTEES
NEW CITY LIBRARY
March 21, 2019

(AMENDED 04/18/19):

The following Minutes were amended to correct the omission of Trustee Agin Antony's attendance at the meeting.

PRESENT: Victor Berger, President
Ralph Sabatini, Vice-President
Denis O'Hanlon, Treasurer
Robert Axelrod, Secretary

Agin Antony, Trustee
Edward Bertolino, Trustee
Jeffrey Sasson, Trustee
David Zuckerberg, Trustee

ABSENT: Phyllis Morena, Trustee

STAFF: Marianne Gallagher, Director
Shibu Abraham, Facilities & Finance Manager
Kelly Corrado, Administrative Assistant

GUESTS: None

I. INTRODUCTORY

a. Meeting Called to Order:

The meeting was called to order at 7:04 p.m.

The *Pledge of Allegiance* was recited.

b. Public Comment:

No public comments were offered.

II. REVIEW OF THE MINUTES OF THE PREVIOUS MEETING

Secretary Axelrod presented to the Board for acceptance the proposed *Minutes of the Regular Meeting of the Board of Trustees of February 21, 2019.*

- Upon motion made by Axelrod and duly seconded by Sabatini, it was:

RESOLVED, *that the Board accept the Minutes of the Regular Meeting of the Board of Trustees of February 21, 2019.*

The Resolution was passed by all those present (Morena absent, Sasson abstained due to his absence at the previous Board meeting). (RM#1-03/2019)

III. REPORTS

a. Personnel and Finance Committee (O'Hanlon, Chair):

i. Financial Report of February 28, 2019, and Warrant #8:

O'Hanlon reported that the Library's finances for the month are typical and continue to remain under budget.

O'Hanlon presented to the Board for approval the *Financial Report of February 28, 2019, and Warrant #8.*

- Upon motion made by Sabatini and duly seconded by Axelrod, it was:

RESOLVED, *that the Board approve Warrant #8 in the amount of \$375,613.* The Resolution was passed by all those present (Morena absent). (RM#2-03/2019)

ii. New York State Deferred Compensation 457(b) Plan:

O'Hanlon reported that Library plans to offer the employees the opportunity to enroll in an employee-contributed savings plan. O'Hanlon presented to the Board for approval the adoption of the *New York State Deferred Compensation 457(b) Plan.*

- Upon motion made by O'Hanlon and duly seconded by Sabatini, it was:

RESOLVED, *that the Board approve the adoption of the New York State Deferred Compensation 457(b) Plan.*

The Resolution was passed by all those present (Morena absent). (RM#3-03/2019)

iii. Personnel:

O’Hanlon had nothing to report.

b. Building and Grounds Committee (Sasson, Chair):

i. Redesign Project:

Sasson reported that the *Committee* met to discuss the steps necessary for the Library to obtain site plan bids from additional surveyors since the Library had received one estimate, thus far. Sasson suggested that the Library consult with architect Donald Mac Donald to provide assistance with the bidding process.

c. Policy and Planning Committee (Morena, Chair):

In Morena’s absence, Axelrod reported that the *Committee* did not meet.

d. Legal Affairs Committee (Antony, Chair):

Antony had nothing to report.

e. Negotiation Committee (Berger, Chair):

Berger reported that the *Negotiation Committee* had met to prepare for its first meeting with the *Staff Association*. A meeting date has not yet been set.

f. President (Berger):

Berger had nothing to report.

g. Director (Gallagher):

Gallagher referred to her *Director's Report*.

i. Ramapo Catskill Library System (RCLS) Workshops:

Gallagher reminded the Board of the dates of the following *Ramapo Catskill Library System (RCLS)* workshops for trustees and directors:

- *Basic Trustee Education* (April 10)
- *Intermediate Trustee Education* (April 23)
- *Sexual Harassment Prevention Training* (May 21)

Gallagher further reported that Veronica Reynolds, *Head of Community Relations*, is preparing an in-house *Sexual Harassment Prevention Training* workshop for staff. Gallagher encouraged the *Trustees* to attend.

IV. UNFINISHED BUSINESS

None.

V. NEW BUSINESS

a. Board Communications:

i. Read Aloud Day:

Axelrod reported that he participated in *Read Aloud Day* at *Laurel Plains Elementary School* on March 8 by reading to kindergarten students. Axelrod stated that he also spoke to the students about the Library, as well as explained the duties of a *Trustee*. Axelrod commented that a fun time was had by all and that he was honored to have been invited for the third year.

VI. PUBLIC COMMENT

No public comments were offered.

VII. ADJOURNMENT

- Upon motion made by Sabatini and duly seconded by Bertolino, it was: RESOLVED, *that the Board adjourn the meeting.*

The Resolution was passed by all those present (Sasson absent). (RM#4-03/2019)

Meeting was adjourned at 7:17 p.m.

Submitted by Robert Axelrod, Secretary
Board of Trustees
NEW CITY LIBRARY
March 28, 2019

RA/kc