



(APPROVED 04/16/26)

**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF TRUSTEES
NEW CITY LIBRARY**

March 19, 2026 (7 p.m.)

(New City Library, 220 North Main St., New City, NY)

PRESENT: Nicholas A. Longo, Jr., President
Roxanne T. Perrone, Vice-President
Robert A. Axelrod, Treasurer
Joseph Ciardullo, Secretary
James Ferguson, Trustee
Mindy Rader, Trustee
Patricia Ranieri, Trustee
Antonio Reda, Trustee
Jeffrey Sasson, Trustee

STAFF: Marianne Gallagher, Library Director
Shibu Abraham, Facilities and Finance Manager
Kelly Corrado, Administrative Assistant

GUEST: Brian Jennings, Head of Adult Services

ABSENT: None

I. INTRODUCTORY

a. Meeting Called to Order (Longo, President):

The meeting was called to order at 7:33 p.m.

The *Pledge of Allegiance* was recited.

b. Presentation and Approval of Agenda (Longo, President):

President Longo presented to the Board the proposed *Agenda*.

- Upon motion made by Reda and duly seconded by Axelrod, it was:

RESOLVED, *That the Board waive the reading of the proposed Agenda.*

The Resolution was passed unanimously. (RM#2-03/2026)

President Longo presented to the Board for approval the proposed *Agenda*.

- Upon motion made by Longo and duly seconded by Reda, it was:

RESOLVED, *That the Board approve the proposed Agenda.*

The Resolution was passed unanimously. (RM#3-03/2026)

c. Guest: Brian Jennings (Gallagher):

Director Marianne Gallagher reported that over the next several board meetings, the department supervisors will be presenting information about their respective departments.

Gallagher introduced Brian Jennings, *Head of Adult Services*, who summarized the responsibilities of the *Adult Services Department* and the areas of expertise of its staff: Matthew Aull, Joseph Barbieri, Matthew Ciuccio, Nanor Pogosian, Karen Ostertag, and Mary Phillips.

Jennings reported that the Library advanced to the *New York Times All Access*, which provides unlimited access to everything *The New York Times* has to offer for the patrons.

Jennings also reported that the Library is partnering with students from the *Clarkstown North High School Robotics Team*, who created a program, *Connected Generations*, to help senior citizens learn technology at the Library.

Other projects currently in development are a new website and the implementation of a new acquisitions module.

Jennings further reported that 73,171 eBooks and digital audiobooks were circulated in 2025, resulting in the New City Library ranking #1 for digital circulation within the *Ramapo Catskill Library System (RCLS)*.

II. REVIEW OF THE MINUTES OF THE PREVIOUS MEETING

Secretary Ciardullo presented to the Board for acceptance the proposed minutes of the previous month's meeting.

- Upon motion made by Ciardullo and duly seconded by Sasson, it was:

RESOLVED, *That the Board accept the Minutes of the Regular Meeting of the Board of Trustees of February 19, 2026.*

The Resolution was passed unanimously. (RM#4-03/2026)

III. REPORTS

a. Personnel and Finance Committee (Axelrod, Chair):

Treasurer Axelrod reported that the *Committee* had to postpone its March 16 meeting and a rescheduled meeting date will be arranged soon.

i. Financial Report and Warrant:

Treasurer Axelrod reported that the Library's operating expenditures were \$366,749 and the capital expenditures were \$0.

Axelrod presented to the Board for approval last month's *Warrant*.

- Upon motion made by Axelrod and duly seconded by Perrone, it was:

RESOLVED, *That the Board approve Warrant #8 in the amount of \$366,749.*

The Resolution was passed unanimously. (RM#5-03/2026)

ii. Bank Signatories:

Treasurer Axelrod reported that the bank signatories are in the process of being updated and should be completed shortly.

iii. Beacon Bank Transfers:

Treasurer Axelrod reported that funds will be transferred between the *Beacon Bank* accounts (formerly, *PCSB Bank*) in order to cover operational expenses and payroll.

b. Building and Grounds Committee (Sasson, Chair):

Sasson had nothing new to report on the *Switchgear and Generator Project* and the *Window Project*.

c. Policy and Planning Committee (Perrone, Chair):

Perrone had nothing to report.

d. Legal Affairs Committee (Ranieri, Chair):

Ranieri had nothing to report.

e. Ad Hoc Committees:

i. Election Committee Report (Reda, Chair):

Reda had nothing to report.

ii. Bylaws Committee Report (Axelrod, Chair):

Axelrod reported that the *Committee* met on March 15 to commence review of the *Bylaws*. Several areas needing updating were identified and the *Committee* will meet with Director Gallagher for her suggestions. Ferguson commented that the *Ramapo Catskill Library System (RCLS)* provides bylaws review for its member libraries.

f. President's Report (Longo):

President Longo had nothing to report; however, he thanked the Board members for their flexibility to meet 30 minutes later than the regular meeting time for tonight's meeting due to a conflict that Longo had.

g. Director's Report (Gallagher):

Director Gallagher referred to her written report and reported on the following:

New York State Annual Report: Reporting for the *New York State Annual Report* is still on hold because the log-in information for the new reporting system has not yet been released by the State.

IV. UNFINISHED BUSINESS

None.

V. NEW BUSINESS

a. Board Communications (Ciardullo):

Ciardullo had nothing to report.

VI. PUBLIC COMMENT

Public comments were received.

President Longo thanked the public for their comments.

VII. ADJOURNMENT

- Upon motion made by Ferguson and duly seconded by Perrone, it was:

RESOLVED, *that the Board adjourn the meeting.*

The Resolution was passed unanimously. (RM#6-03/2026)

Meeting was adjourned at 8:17 p.m.

Submitted by Joseph Ciardullo, Secretary
Board of Trustees
NEW CITY LIBRARY
March 23, 2026

JC/kc