



(APPROVED 04/15/21)
MINUTES OF THE
REGULAR MEETING OF THE BOARD OF TRUSTEES
NEW CITY LIBRARY
March 18, 2021
(Via Zoom Video Conferencing)

PRESENT: Victor Berger, President
David Zuckerberg, Vice-President
Denis O’Hanlon, Treasurer
Robert Axelrod, Secretary
Lisa Coughlin, Trustee
Phyllis Morena, Trustee
Patricia Ranieri, Trustee
Patricia Voce, Trustee

ABSENT: Jeffrey Sasson, Trustee

STAFF: Marianne Gallagher, Director
Shibu Abraham, Facilities & Finance Manager
Kelly Corrado, Administrative Assistant

GUEST: Ralph Sabatini, Trustee Emeritus

I. INTRODUCTORY

a. Meeting Called to Order:

The meeting was called to order at 7 p.m.

The *Pledge of Allegiance* was recited.

II. REVIEW OF THE MINUTES OF THE PREVIOUS MEETING

Secretary Axelrod presented to the Board for acceptance the proposed *Minutes of the Regular Meeting of the Board of Trustees of February 18, 2021*.

- Upon motion made by Axelrod and duly seconded by Zuckerberg, it was:

RESOLVED, *that the Board accept the Minutes of the Regular Meeting of the Board of Trustees of February 18, 2021.*

The Resolution was passed by all those present (Sasson, absent). (RM#1-03/2021)

III. REPORTS

a. Personnel and Finance Committee (O’Hanlon, Chair):

i. Financial Report of February 28, 2021, and Warrant #8:

Treasurer O’Hanlon reported that the Library’s finances are below budget.

O’Hanlon presented to the Board for approval the *Financial Report of February 28, 2021, and Warrant #8*.

- Upon motion made by O’Hanlon and duly seconded by Zuckerberg, it was:

RESOLVED, *that the Board approve Warrant #8 in the amount of \$345,701.*

The Resolution was passed by all those present (Sasson, absent). (RM#2-03/2021)

ii. Personnel:

O’Hanlon had nothing to report.

iii. New York State Annual Report 2020:

Vice-President Zuckerberg discovered two minor errors in *Section 9* of the *New York State Annual Report 2020*. The corrections are as follows:

- The town/city location of the Library should be identified as “*the Town of Clarkstown*,” **not** “*New City*”
- The Board of Trustees are voted into office by “*the registered voters residing in the Library Service Area*,” **not** “*the Association Members*”

Director Gallagher will notify *Stephen Hoefler, Fiscal Officer, Ramapo Catskill Library System (RCLS)*, of the amendments.

- Upon motion made by O’Hanlon and duly seconded by Zuckerberg, it was:

RESOLVED, *that the Library operated under its plan of service in accordance with the provisions of Education Law and the Regulations of the Commissioner, and assures that the 2020 Annual Report was reviewed and accepted by the Board, as amended.*

The Resolution was passed by all those present (Sasson, absent). (RM#3-03/2021)

b. Building and Grounds Committee (Sasson, Chair):

Due to Sasson's absence, Director Gallagher reported on the following:

i. Redesign Project:

Cost Evaluation: Director Gallagher reported that she and *Architect Jim Kovach* met earlier today on a video conference. *VMDO Architects* submitted the schematic to *Consigli Construction Company* to prepare the *Cost Evaluation*, which should be completed in approximately one week.

Geothermal Energy Proposals: Gallagher reported that several *Geothermal Energy Proposals* had been received ranging from \$7,755-\$11,000. *Architect Consultant Donald Mac Donald* suggested that the Library accept the lowest proposal at \$7,755 from *Carlin-Simpson & Associates*, a geotechnical and environmental engineering firm located in New Jersey.

Beam Exploration: Gallagher reported that carpenters will visit the Library to remove sections of drywall to view the beams.

Temporary Location: Gallagher reported that she is awaiting a response from the *Town* regarding utilizing the *Rockland Country Day School* as a possible temporary location for the Library during the construction.

c. Policy and Planning Committee (Morena, Chair):

Morena had nothing to report.

d. Legal Affairs Committee (Axelrod, Chair):

Axelrod had nothing to report.

e. Ad Hoc Committees:

i. Negotiating Committee Report (Sasson, Chair):

Due to Sasson's absence, there was no report.

f. President’s Report (Berger):

President Berger had nothing to report.

g. Director’s Report (Gallagher):

Gallagher referred to her written *Director’s Report*. In addition, Director Gallagher reported that the *Ramapo Catskill Library System (RCLS)* is hosting opportunities for *Trustee Training*. Gallagher will provide the training dates to the *Trustees*.

IV. UNFINISHED BUSINESS

None.

V. NEW BUSINESS

a. Board Communications (Axelrod, Secretary):

Axelrod had nothing to report.

VI. PUBLIC COMMENT

No public comments were offered.

VII. ADJOURNMENT

- Upon motion made by Sabatini and duly seconded by Zuckerberg, it was:

RESOLVED, *that the Board adjourn the meeting.*

The Resolution was passed by all those present (Sasson, absent). (RM#4-03/2021)

Meeting was adjourned at 7:15 p.m.

Submitted by Robert Axelrod, Secretary
Board of Trustees
NEW CITY LIBRARY
March 23, 2021

RA/kc