



(APPROVED 04/21/22)
**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF TRUSTEES
NEW CITY LIBRARY**
March 17, 2022, (7 p.m.)
(220 N. Main St., New City, NY)

PRESENT: Victor Berger, President Patricia Ranieri, Trustee
Denis O’Hanlon, Treasurer (*via Zoom*) Jeffrey Sasson, Trustee
Robert Axelrod, Associate Treasurer Patricia Voce, Trustee
Lisa Coughlin, Secretary

ABSENT: David Zuckerberg, Vice-President
Phyllis Morena, Trustee
Marianne Gallagher, Library Director

STAFF: Shibu Abraham, Facilities and Finance Manager
Kelly Corrado, Administrative Assistant

GUESTS: None

I. INTRODUCTORY

a. Meeting Called to Order:

The meeting was called to order at 7:07 p.m.

The *Pledge of Allegiance* was recited.

II. REVIEW OF THE MINUTES OF THE PREVIOUS MEETING

Secretary Coughlin presented to the Board for acceptance the proposed *Minutes of the Regular Meeting of the Board of Trustees of February 24, 2022*.

- Upon motion made by Coughlin and duly seconded by Voce, it was:

RESOLVED, *that the Board accept the Minutes of the Regular Meeting of the Board of Trustees of February 24, 2022.*

The Resolution was passed by all those present (Morena and Zuckerberg, absent). (RM#1-03/2022)

Secretary Coughlin presented to the Board for acceptance the proposed *Minutes of the Executive Session of the Regular Meeting of the Board of Trustees of February 24, 2022.*

- Upon motion made by Coughlin and duly seconded by Axelrod, it was:

RESOLVED, *that the Board accept the Minutes of the Executive Session of the Regular Meeting of the Board of Trustees of February 24, 2022.*

The Resolution was passed by all those present (Morena and Zuckerberg, absent). (RM#2-03/2022)

Secretary Coughlin presented to the Board for acceptance the proposed *Minutes of the Special Meeting of the Board of Trustees of March 7, 2022.*

- Upon motion made by Coughlin and duly seconded by Sasson, it was:

RESOLVED, *that the Board accept the Minutes of the Special Meeting of the Board of Trustees of March 7, 2022.*

The Resolution was passed by all those present (Morena and Zuckerberg, absent). (RM#3-03/2022)

III. REPORTS

a. Personnel and Finance Committee (O’Hanlon, Chair):

i. Financial Report of February 28, 2022, and Warrant #8:

Treasurer O’Hanlon reported that the Library’s expenditures for the month were below budget and include some renovation fees.

O’Hanlon presented to the Board for approval the *Financial Report of February 28, 2022, and Warrant #8.*

- Upon motion made by O’Hanlon and duly seconded by Voce, it was:

RESOLVED, *that the Board approve Warrant #8 in the amount of \$411,950.*

The Resolution was passed by all those present (Morena and Zuckerberg, absent). (RM#4-03/2022)

b. Building and Grounds Committee (Sasson, Chair):

Sasson reported on the following:

i. Redesign Project: Building Permit:

Sasson reported that the *Building Permit* process is experiencing minor delays. It is anticipated that the estimated approval date is April 15.

ii. Film Company:

Sasson reported that *ABC Studios New York* offered the Library \$6,000 for the use of the facilities at 220 North Main Street on March 23 while filming on location in New City.

c. Policy and Planning Committee (Morena, Chair):

Due to Morena's absence, there was no report.

d. Legal Affairs Committee (Ranieri, Chair):

Ranieri reported that she and President Berger reviewed the contract between the Library and *ABC Studios New York* for its usage of the Library facilities.

e. Ad Hoc Committee: Project Loan Negotiating Committee (O'Hanlon, Chair):

O'Hanlon referred to President Berger who reported on the following:

i. Redesign Project: Commitment Letter:

Berger reported that the *Commitment Letter* from *PCSB Bank* was signed on March 16.

f. President's Report (Berger):

President Berger had nothing to report.

g. Director's Report (Gallagher):

Gallagher did not submit a written *Director's Report* this month; however, due to her absence at the meeting, Sasson reported on the following:

i. New City Library Express: Plumbing Issues:

Sasson reported that the *New City Library Express* has been experiencing plumbing issues. The management company has been informed.

IV. UNFINISHED BUSINESS

None.

V. NEW BUSINESS

a. Board Attendance Requirement (Coughlin, Secretary):

Secretary Coughlin requested that any *Trustee* who is unable to attend a Board meeting inform her as *Secretary of the Board* **and** *Administrative Assistant Corrado* of their anticipated absence. Coughlin would then notify the *President of the Board* if there is a lack of a quorum.

b. Board Communications (Coughlin, Secretary):

Coughlin had nothing to report.

VI. PUBLIC COMMENT

There were no public comments offered.

VII. ADJOURNMENT

- Upon motion made by Sasson and duly seconded by Axelrod, it was:

RESOLVED, *that the Board adjourn the meeting.*

The Resolution was passed by all those present (Morena and Zuckerberg, absent). (RM#5-03/2022)

Meeting was adjourned at 7:24 p.m.

Submitted by Lisa Coughlin, Secretary
Board of Trustees
NEW CITY LIBRARY
March 18, 2022

LC/kc