



(AMENDED 02/24/22)
MINUTES OF THE
REGULAR MEETING OF THE BOARD OF TRUSTEES
NEW CITY LIBRARY
January 20, 2022
(7 p.m.)

(AMENDED 02/24/22):

The following Minutes were amended to replace the words “made a motion” with the word “directed” and replace the word “Board” with the word “Secretary” on page 2 in the last sentence of the first paragraph under Section I(c) Election of Officers.

The amended section should read as follows:

Axelrod directed that one vote be cast by the Secretary in favor of Berger.

PRESENT: Robert Axelrod, Trustee
Victor Berger, Trustee
Lisa Coughlin, Trustee (*Via Zoom*)
Patricia Ranieri, Trustee

Jeffrey Sasson, Trustee
Patricia Voce, Trustee
David Zuckerberg, Trustee

ABSENT: Phyllis Morena, Trustee
Denis O’Hanlon, Trustee

STAFF: Marianne Gallagher, Director
Shibu Abraham, Facilities and Finance Manager
Kelly Corrado, Administrative Assistant

GUESTS: None

I. INTRODUCTORY

a. Meeting Called to Order:

This Regular Meeting immediately followed the Annual Meeting. The Pledge of Allegiance was previously recited at the Annual Meeting.

b. Election of Chair of the Meeting:

- Upon motion made by Berger and duly seconded by Zuckerberg, it was:

RESOLVED, that Robert Axelrod serve as Chair Pro Tempore of the Regular Meeting the Board of Trustees of January 20, 2022.

The Resolution was passed by all those present (Morena and O’Hanlon, absent). (RM#1-01/2022)

c. Election of Officers:

Axelrod noted that Victor Berger was the only Board member that submitted his name as a candidate for *President* of the *New City Library Board of Trustees*. Axelrod then inquired if there were any other nominations from the floor. None were noted. Since there were no other nominations, Axelrod directed that one vote be cast by the Secretary in favor of Berger.

- Upon motion made by Zuckerberg and duly seconded by Sasson, it was:

RESOLVED, that Victor Berger serve as *President of the Board of Trustees*.

The Resolution was passed by all those present (Morena and O’Hanlon, absent). (RM#2-01/2022)

- Upon motion made by Axelrod and duly seconded by Zuckerberg, it was:

RESOLVED, that the *President Berger chair the remainder of the meeting*.

The Resolution was passed by all those present (Morena and O’Hanlon, absent). (RM#3-01/2022)

- Upon motion made by Berger and duly seconded by Voce, it was:

RESOLVED, that David Zuckerberg serve as *Vice-President of the Board of Trustees*.

The Resolution was passed by all those present (Morena and O’Hanlon, absent). (RM#4-01/2022)

- Upon motion made by Berger and duly seconded by Sasson, it was:

RESOLVED, that Denis O’Hanlon serve as *Treasurer of the Board of Trustees*.

The Resolution was passed by all those present (Morena and O’Hanlon, absent). (RM#5-01/2022)

- Upon motion made by Berger and duly seconded by Voce, it was:

RESOLVED, that Robert Axelrod serve as Associate Treasurer of the Board of Trustees until such time when Treasurer O’Hanlon resumes his duties as Treasurer of the Board, as well as in times of O’Hanlon’s intermittent absence.

The Resolution was passed by all those present (Morena and O’Hanlon, absent). (RM#6-01/2022)

- Upon motion made by Zuckerberg and duly seconded by Voce, it was:

RESOLVED, that Lisa Coughlin serve as Secretary of the Board of Trustees.

The Resolution was passed by all those present (Morena and O’Hanlon, absent). (RM#7-01/2022)

d. Appointment of Committee Chairman (President Berger):

President Berger appointed the following *Committee Chairs*:

- Sasson: *Building and Grounds Committee*
- Ranieri: *Legal Affairs Committee*
- O’Hanlon: *Personnel and Finance Committee*
- Axelrod: *Associate Chairman, Personnel and Finance Committee*
- Morena: *Policy and Planning Committee*

President Berger appointed the following *Ad hoc Committee Chairs*:

- Coughlin: *Election Committee*
- Sasson: *Fundraising Committee*
- Undesignated: *Negotiating Committee*
(The President will appoint the chair and members of the Negotiating Committee later in the year when the Collective Bargaining Agreement negotiations commence.)
- Undesignated: *Patio Paver Project Committee*
(The President dissolved the Patio Paver Project Committee as an Ad hoc Committee and requested Administrative Assistant Corrado monitor and report on future Patio Paver Project activity.)

President Berger appointed the *Trustees* to serve on the following *Committees*:

- *Building and Grounds Committee:*
 - Sasson (Chair)
 - Axelrod
 - Ranieri
 - Zuckerberg

- *Legal Affairs Committee:*
 - Ranieri (Chair)
 - Axelrod

- *Personnel and Finance Committee:*
 - O’Hanlon (Chair)
 - Axelrod (Associate Chair)
 - Voce
 - Zuckerberg

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- *Policy and Planning Committee:*
 - Morena (Chair)
 - Coughlin
 - Sasson

- *Ad hoc: Election Committee:*
 - Coughlin (Chair)
 - Zuckerberg
 - Ranieri

- *Ad hoc: Fundraising Committee:*
 - Sasson (Chair)
 - Axelrod
 - Voce

- *Ad hoc: Negotiating Committee:*
 - *(The appointment of the chair and members of the Negotiating Committee will be made when the Collective Bargaining Agreement negotiations commence later in the year.)*

II. PUBLIC COMMENT

No public comments were offered.

III. REVIEW OF THE MINUTES OF THE PREVIOUS MEETING

Secretary Axelrod presented to the Board for acceptance the proposed *Minutes of the Regular Meeting of the Board of Trustees of December 16, 2021*.

- Upon motion made by Axelrod and duly seconded by Sasson, it was:

RESOLVED, *that the Board accept the Minutes of the Regular Meeting of the Board of Trustees of December 16, 2021.*

The Resolution was passed by all those present (Zuckerberg, abstained due to his absence at the previous meeting; Morena and O’Hanlon, absent. (RM#8-01/2022)

IV. REPORTS

a. Personnel and Finance Committee (O’Hanlon, Chair):

i. Financial Report of December 31, 2021, and Warrant #6:

Due to the absence of Treasurer O’Hanlon, Finance Manager Abraham reported that the *Audit 2021* went very well.

Abraham further reported that this month’s finances were a bit higher than in past months due to three pay periods in the month of December.

Abraham presented to the Board for approval the *Financial Report of December 31, 2021, and Warrant #6*.

- Upon motion made by Axelrod and duly seconded by Ranieri, it was:

RESOLVED, *that the Board approve Warrant #6 in the amount of \$537,810.*

The Resolution was passed by all those present (Morena and O’Hanlon, absent). (RM#9-01/2022)

ii. Personnel:

Due to O’Hanlon’s absence, there was nothing to report.

b. Building and Grounds Committee (Sasson, Chair):

i. Redesign Project:

Sasson reported that the *Building and Grounds Committee* received a mortgage commitment letter from *PCSB Bank*, which will be reviewed by the Library's counsel. Sasson suggested that the Library should meet with an additional bank as an alternative option.

Zuckerberg requested clarification of the renovation budget. A short discussion followed.

Director Gallagher explained that *Consigli Construction Company* provides a *Guaranteed Maximum Price* for the cost of the renovation.

c. Policy and Planning Committee (Morena, Chair):

Due to Morena's absence, there was nothing to report.

d. Legal Affairs Committee (Ranieri, Chair):

Newly-appointed Chair Ranieri referred to past Chair Axelrod, who had nothing to report.

e. Ad Hoc Committees:

i. Patio Paver Project Report (Corrado):

Corrado referred to past Chair Axelrod, who reported that the Library will continue to accept paver applications throughout the renovation; however, patrons purchasing pavers will be informed that the pavers will be installed in time for the grand re-opening of the Library.

f. President's Report (Berger):

President Berger had nothing to report.

g. Director (Gallagher):

Gallagher referred to her written *Director's Report*.

IV. UNFINISHED BUSINESS

None.

V. NEW BUSINESS**a. Appointment of Attorney (President Berger):**

President Berger proposed that the Board re-appoint *Feerick Nugent MacCartney, PLLC*, as the official *Counsel* of the Library.

- Upon motion made by Berger and duly seconded by Axelrod, it was:
RESOLVED, *that the Board appoint Feerick Nugent MacCartney, PLLC, as the official Counsel of the New City Library.*

The Resolution was passed by all those present (Morena and O’Hanlon, absent). (RM#10-01/2022)

b. Appointment of Auditors (President Berger):

President Berger proposed that the Board re-appoint *PKF O’Connor Davies, LLP*, as the official *Auditors* of the Library.

- Upon motion made by Berger and duly seconded by Axelrod, it was:

RESOLVED, *that the Board appoint PKF O’Connor Davies, LLP, as the official Auditors of the New City Library.*

The Resolution was passed by all those present (Morena and O’Hanlon, absent). (RM#11-01/2022)

c. Board Communications (Coughlin, Secretary):

Newly-appointed Chair Coughlin referred to past Chair Axelrod, who has nothing to report.

d. Trustee Self-Evaluation (President Berger):

Due to the absence of several *Trustees*, President Berger tabled the *Trustee Self-Evaluation Form* until the next Board meeting.

VII. ADJOURNMENT

- Upon motion made by Axelrod and duly seconded by Voce, it was:
RESOLVED, *that the Board adjourn the meeting.*

The Resolution was passed by all those present (Morena and O’Hanlon, absent). (RM#12-01/2022)

Meeting was adjourned at 8 p.m.

Submitted by Lisa Coughlin, Secretary
Board of Trustees
NEW CITY LIBRARY
February 1, 2022

LC/kc