



(APPROVED 01/19/23)

**MINUTES OF THE
ANNUAL MEETING OF THE BOARD OF TRUSTEES
NEW CITY LIBRARY**

January 20, 2022

(7 p.m.)

PRESENT: Victor Berger, President
David Zuckerberg, Vice-President
Robert Axelrod, Secretary
Lisa Coughlin, Trustee (*via Zoom*)
Patricia Ranieri, Trustee
Jeffrey Sasson, Trustee
Patricia Voce, Trustee

ABSENT: Denis O'Hanlon, Treasurer
Phyllis Morena, Trustee

STAFF: Marianne Gallagher, Director
Shibu Abraham, Facilities & Finance Manager
Kelly Corrado, Administrative Assistant

GUESTS: Joseph N. Russell, CPA Partner, PKF O'Connor Davies, LLP

I. INTRODUCTORY

a. Meeting Called to Order:

The meeting was called to order at 7:03 p.m.

The *Pledge of Allegiance* was recited.

II. REVIEW OF THE MINUTES OF THE PREVIOUS ANNUAL MEETING

Secretary Axelrod presented to the Board for acceptance the proposed *Minutes of the Annual Meeting of the Board of Trustees of January 21, 2021*.

- Upon motion made by Axelrod and duly seconded by Zuckerberg, it was:

RESOLVED, *that the Board accept the Minutes of the Annual Meeting of the Board of Trustees of January 21, 2021.*

The Resolution was passed by all those present (Morena and O'Hanlon, absent. (AM#1-01/2022)

III. REPORTS

a. Annual President's Report (V. Berger):

The *Annual President's Report* was presented by President Berger, who submitted a written report for the record. Berger discussed the following highlights of 2021:

- The renovation of the building is quickly moving along as the staff prepares to move to the temporary location during the month of February.
- The Director and staff should be highly commended for their efforts and dedication to the community by continuously providing services under the restrictions brought on by the *Pandemic COVID-19*.

Berger also thanked the Board members for their collaborative efforts and support of the Library.

b. Audit FY2021:

President Berger welcomed guest *Joseph N. Russell, CPA Partner, PFK O'Connor Davies*.

i. Audit FY2021:

The New City Library's *Audit FY2021* was presented by *Russell* on behalf of his colleague *Jessica Mendoza, CPA*, who was the lead manager in charge of the *Audit*. Highlights of the *Audit* are as follows:

- Fieldwork was held in the fall
- No deficiencies or material weaknesses were found
- Internal controls are operating fine
- Organization is healthy

On behalf of the Board, Vice-President Zuckerberg and Secretary Axelrod offered congratulations to Director Gallagher and Finance Manager Abraham.

President Berger thanked Russell and team for their efforts and expertise.

ii. Annual Treasurer's Report (D. O'Hanlon):

Due to Treasurer O'Hanlon's absence, the *Annual Treasurer's Report* was presented by Finance Manager Abraham, who reported that the Library's finances are in good shape and that the audit went very well.

c. Annual Director’s Report (M. Gallagher):

The *Annual Director’s Report* was presented by Director Gallagher, who submitted a written report for the record.

In addition to her written report, Gallagher stated that the staff had been exceptional in preparing for the upcoming move to the temporary location in an effort to minimize disruption in services to the community.

Gallagher expressed her gratitude to the Board members for their continued support and to the staff for their professionalism and dedication.

On behalf of the Board, President Berger offered thanks to the Director and staff.

IV. UNFINISHED BUSINESS

None.

V. NEW BUSINESS

a. Seating of Re-elected Trustees:

President Berger congratulated incumbent trustees Robert Axelrod (3rd Term) and Patricia Ranieri (2nd Term) on their re-election to the Board and acknowledged his (4th Term) re-election, as well.

b. Board Communications:

Secretary Axelrod had nothing to report.

VI. PUBLIC COMMENT

No public comments were offered.

VII. ADJOURNMENT

- Upon motion made by Zuckerberg and duly seconded by Axelrod, it was:

RESOLVED, *that the Board adjourn the meeting.*

The Resolution was passed by all those present (Morena and O’Hanlon, absent). (AM#2-01/2022)

Meeting was adjourned at 7:09 p.m.

Submitted by Lisa Coughlin, Secretary
Board of Trustees
NEW CITY LIBRARY
January 25, 2021

LC/kc