



(AMENDED 02/16/23)

**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF TRUSTEES
NEW CITY LIBRARY**

January 19, 2023 (7 p.m.)

(New City Library Express, 198 S. Main St., New City, NY)

(AMENDED 02/16/23):

The following Minutes were amended to reflect that the attendance at the meeting of Trustee Sasson was via Zoom videoconference, not in person).

PRESENT: Robert Axelrod, Trustee
Victor Berger, Trustee
Lisa Coughlin, Trustee
James Ferguson, Trustee
Phyllis Morena, Trustee
Denis O'Hanlon, Trustee
Patricia Ranieri, Trustee (*Via Zoom*)
Jeffrey Sasson, Trustee (*Via Zoom*)
Patricia Voce, Trustee

ABSENT: None

STAFF: Marianne Gallagher, Library Director
Shibu Abraham, Facilities and Finance Manager
Kelly Corrado, Administrative Assistant (*Via Zoom*)

I. INTRODUCTORY

a. Meeting Called to Order:

This Regular Meeting immediately followed the Annual Meeting. The Pledge of Allegiance was previously recited at the Annual Meeting.

b. Appointment of Chair Pro Tempore of the Meeting:

Berger appointed Axelrod to serve as *Chair Pro Tempore* of the meeting.

c. Election of Officers:

Axelrod inquired if there were any nominations from the floor for *Officer* positions. None were noted. Since there were no other nominations, Axelrod directed that one vote be cast by the Secretary in favor of Berger.

- Upon motion made by Axelrod and duly seconded by Voce, it was:

RESOLVED, *that Victor Berger serve as President of the Board of Trustees.*

The Resolution was passed unanimously. (RM#1-01/2023)

Berger thereby chaired the remainder of the meeting.

- Upon motion made by Axelrod and duly seconded by O'Hanlon, it was:

RESOLVED, *that Patricia Voce serve as Vice-President of the Board of Trustees.*

The Resolution was passed unanimously. (RM#2-01/2023)

- Upon motion made by Berger and duly seconded by Voce, it was:

RESOLVED, *that Denis O'Hanlon serve as Treasurer of the Board of Trustees.*

The Resolution was passed unanimously. (RM#3-01/2023)

Axelrod will continue to serve as *Associate Treasurer* in times of Treasurer O'Hanlon's absence.

- Upon motion made by Axelrod and duly seconded by Morena, it was:

RESOLVED, *that Lisa Coughlin serve as Secretary of the Board of Trustees.*

The Resolution was passed unanimously. (RM#4-01/2023)

d. Appointment of Committee Chairman (President Berger):

President Berger appointed the following *Committee Chairs*:

- Sasson: *Building and Grounds Committee*
- Ranieri: *Legal Affairs Committee*
- O'Hanlon: *Personnel and Finance Committee*
- Axelrod: *Personnel and Finance Committee (Associate Treasurer)*
- Morena: *Policy and Planning Committee*

President Berger appointed the following *Ad hoc Committee Chairs*:

- Berger: *Bargaining Negotiating Committee*
- Ranieri: *Election Committee*
- Sasson: *Fundraising Committee*

President Berger appointed the *Trustees* to serve on the following *Committees*:

- *Building and Grounds Committee:*
 - Sasson (Chair)
 - Axelrod
 - Ferguson
 - Ranieri
- *Legal Affairs Committee:*
 - Ranieri (Chair)
 - Axelrod
- *Personnel and Finance Committee:*
 - O'Hanlon (Chair)
 - Axelrod (Associate Chair)
 - Ferguson
 - Voce
- *Policy and Planning Committee:*
 - Morena (Chair)
 - Coughlin
 - Ferguson
 - Sasson
- *Ad hoc: Bargaining Negotiating Committee:*
 - Berger (Chair)
 - Axelrod
 - Coughlin
- *Ad hoc: Election Committee:*
 - Ranieri (Chair)
 - Voce

- Ad hoc: Fundraising Committee:
 - Sasson (Chair)
 - Axelrod
 - Voce

II. REVIEW OF THE MINUTES OF THE PREVIOUS MEETING

Secretary Coughlin presented to the Board for acceptance the proposed minutes of the previous month's re-scheduled meeting.

- Upon motion made by Coughlin and duly seconded by Axelrod, it was:

RESOLVED, that the Board accept the Minutes of the re-scheduled Regular Meeting of the Board of Trustees of December 22, 2022.

The Resolution was passed unanimously. (RM#5-01/2023)

III. REPORTS

a. Personnel and Finance Committee (O'Hanlon, Chair):

i. Financial Report and Warrant:

Treasurer O'Hanlon reported that the Library's expenditures (\$289,995) were on budget. The *Warrant* also includes renovation fees (\$688,863).

O'Hanlon presented to the Board for approval last month's *Warrant*.

- Upon motion made by O'Hanlon and duly seconded by Axelrod, it was:

RESOLVED, That the Board approve Warrant #6 in the amount of \$978,858.

The Resolution was passed unanimously. (RM#6-1/2023)

ii. Personnel:

O'Hanlon had nothing to report.

b. Building and Grounds Committee (Sasson, Chair):i. Renovation Project:

Sasson reported that the *Committee* did not meet; thus, he had nothing to report.

c. Policy and Planning Committee (Morena, Chair):

Morena had nothing to report.

d. Legal Affairs Committee (Ranieri, Chair):

Ranieri had nothing to report.

e. Ad Hoc Committees:i. Election Committee: Trustee Election 2022 (Coughlin, Chair):

Past Chair Coughlin reported that newly-appointed Chair Ranieri will offer reports when the *Trustee Election* process begins later in the year.

f. President's Report (Berger):

President Berger had nothing to report.

g. Director (Gallagher):

In addition to her written *Director's Report*, Director Gallagher applauded staff member Kathy Bachor, *Children's Librarian*, for heading up a collection of plastic bags and plastic wrap in order for the Library to be eligible to receive a bench made from composite material from the *Trex Company*. Bachor explained that over 500 lbs. of plastic materials had been collected by the staff.

IV. UNFINISHED BUSINESS

None.

V. NEW BUSINESS**a. Appointment of Attorney (President Berger):**

President Berger proposed that the Board re-appoint *Feerick Nugent MacCartney, PLLC*, as the official *Counsel* of the Library.

- Upon motion made by O'Hanlon and duly seconded by Axelrod, it was:

RESOLVED, *that the Board appoint Feerick Nugent MacCartney, PLLC, as the official Counsel of the New City Library.*

The Resolution was passed unanimously. (RM#7-01/2023)

b. Appointment of Auditors (President Berger):

Treasurer O'Hanlon requested that the appointment of the auditors be tabled until next month's meeting after the *Personnel and Finance Committee* meets.

- Upon motion made by O'Hanlon and duly seconded by Axelrod, it was:

RESOLVED, *that the Board table the appointment of auditors until the February 2023 Board meeting.*

The Resolution was passed unanimously. (RM#8-01/2023)

c. Board Communications (Coughlin, Secretary):

Coughlin had nothing to report.

VI. PUBLIC COMMENT

There were no public comments offered.

VII. ADJOURNMENT

- Upon motion made by Coughlin and duly seconded by Ferguson, it was:

RESOLVED, *that the Board adjourn the meeting.*

The Resolution was passed unanimously. (RM#9-01/2023)

Meeting was adjourned at 7:43 p.m.

Submitted by Lisa Coughlin, Secretary
Board of Trustees
NEW CITY LIBRARY
February 9, 2023

LC/kc