



(APPROVED 01/18/24)
**MINUTES OF THE
ANNUAL MEETING OF THE BOARD OF TRUSTEES
NEW CITY LIBRARY**

January 19, 2023
(7 p.m.)

PRESENT: Victor Berger, President
David Zuckerberg, Vice-President
Denis O’Hanlon, Treasurer
Robert Axelrod, Associate Treasurer
Lisa Coughlin, Secretary, Secretary
Phyllis Morena, Trustee
Patricia Ranieri, Trustee (*via Zoom*)
Jeffrey Sasson, Trustee
Patricia Voce, Trustee

ABSENT: None

STAFF: Marianne Gallagher, Library Director
Shibu Abraham, Facilities and Finance Manager
Kelly Corrado, Administrative Assistant (*Via Zoom*)

GUESTS: Jessica Mendoza, Senior Manager, CPA, PKF O’Connor Davies, LLP
James Ferguson, Trustee Elect

I. INTRODUCTORY

a. Meeting Called to Order:

The meeting was called to order at 7 p.m.

The *Pledge of Allegiance* was recited.

b. Audit 2022:

The New City Library’s *Audit FY2022* was presented by Jessica Mendoza, a CPA with the accounting firm *PKF O’Connor Davies, LLP*, who was the lead manager in charge of the *Audit*. Highlights of the *Audit* are as follows:

- Fieldwork was held in the fall.
- No deficiencies or material weaknesses were identified.
- Recommendations were made for internal controls.

Mendoza explained the audit process.

President Berger thanked Mendoza and team for their efforts and expertise.

II. REVIEW OF THE MINUTES OF THE PREVIOUS ANNUAL MEETING

Secretary Coughlin presented to the Board for acceptance the proposed minutes of last year's annual meeting.

- Upon motion made by Coughlin and duly seconded by O'Hanlon, it was:

RESOLVED, *that the Board accept the Minutes of the Annual Meeting of the Board of Trustees of January 20, 2022.*

The Resolution was passed unanimously. (AM#1-01/2023)

III. REPORTS

a. Annual President's Report (V. Berger):

President Berger submitted a written *Annual President's Report* for the record.

Berger thanked the Board members for their continuing efforts and support of the Library.

b. Annual Treasurer's Report (D. O'Hanlon):

Treasurer O'Hanlon's reported that the Library's finances are in good shape and that the audit went well. He submitted a written *Annual Treasurer's Report* for the record.

c. Annual Director's Report (M. Gallagher):

Director Gallagher submitted a written *Annual Director's Report* for the record.

IV. UNFINISHED BUSINESS

None.

V. NEW BUSINESS

a. Seating of Elected Trustees:

President Berger congratulated incumbent trustees Jeffrey Sasson (4th Term) and Patricia Voce (2nd Term) on their re-election to the Board and welcomed newly-elected trustee James Ferguson (1st Term) to the Board.

b. Zuckerberg Farewell Thank You:

Trustee Zuckerberg expressed his sincere thanks to President Berger and the entire Board for the opportunity to work alongside them in serving the community through the Library for the past nine years in a deeply rewarding role.

VI. PUBLIC COMMENT

No public comments were offered.

VII. ADJOURNMENT

- Upon motion made by Coughlin and duly seconded by Voce, it was:

RESOLVED, *that the Board adjourn the meeting.*

The Resolution was passed unanimously. (AM#2-01/2023)

Meeting was adjourned at 7:22 p.m.

Submitted by Lisa Coughlin, Secretary
Board of Trustees
NEW CITY LIBRARY
February 9, 2023

LC/kc