



(APPROVED 01/16/25)

**MINUTES OF THE
ANNUAL MEETING OF THE BOARD OF TRUSTEES
NEW CITY LIBRARY**

January 18, 2024 (7 p.m.)

(New City Library, 220 North Main St., New City, NY)

PRESENT: Victor Berger, President
Patricia Voce, Vice-President
Robert Axelrod, Treasurer
Lisa Coughlin, Secretary
James Ferguson, Trustee
Nicholas A. Longo, Jr., Trustee
Phyllis Morena, Trustee
Patricia Ranieri, Trustee
Jeffrey Sasson, Trustee

ABSENT: None

STAFF: Marianne Gallagher, Library Director
Shibu Abraham, Facilities and Finance Manager
Kelly Corrado, Administrative Assistant

GUESTS: Lenore Sanchez, Senior Manager, CPA, PKF O'Connor Davies, LLP
Joseph Ciardullo, Trustee Elect
Roxanne T. Perrone, Trustee Elect

I. INTRODUCTORY

a. Meeting Called to Order:

The meeting was called to order at 7:03 p.m.

The *Pledge of Allegiance* was recited.

b. Audit 2023:

Director Gallagher welcomed Lenore Sanchez, a CPA with the accounting firm *PKF O'Connor Davies, LLP*, who was the lead manager in charge of the Library's *Audit FY2023*. Highlights of the *Audit* are as follows:

- Fieldwork was held in the fall.
- Recommendations for internal controls were reviewed with management and committee.
- Clean opinion was issued on January 12.

Sanchez offered a brief explanation of the audit process. A short discussion followed.

President Berger thanked Sanchez and team for their efforts and expertise.

II. REVIEW OF THE MINUTES OF THE PREVIOUS ANNUAL MEETING

Secretary Coughlin presented to the Board for acceptance the proposed minutes of last year's *Annual Meeting*.

- Upon motion made by Coughlin and duly seconded by Ferguson, it was:

RESOLVED, that the Board accept the Minutes of the Annual Meeting of the Board of Trustees of January 19, 2023.

The Resolution was passed unanimously. (AM#1-01/2024)

III. REPORTS

a. Annual President's Report (V. Berger):

President Berger submitted a written *Annual President's Report* for the record.

Berger thanked the Board members for their continuing efforts and support of the Library and the Director and staff for their outstanding navigation of the construction period.

b. Annual Treasurer's Report (R. Axelrod):

Treasurer Axelrod submitted a written *Annual Treasurer's Report* for the record. Axelrod reported that the Library's finances were indicated to be in good order.

Axelrod expressed his gratitude to management for a great job and effort with the audit, especially under the circumstances of construction and operating out of two locations this past year.

c. Annual Director's Report (M. Gallagher):

Director Gallagher submitted a written *Annual Director's Report* for the record. Gallagher highlighted that this past year, the Library said farewell to outgoing trustee Denis O'Hanlon and welcomed incoming trustee Nicholas A. Longo, Jr. Also,

the Library will be transitioning its *ILS System*, which will bring challenges, but the new system will be a welcomed improvement.

IV. UNFINISHED BUSINESS

None.

V. NEW BUSINESS

a. Seating of Elected Trustees:

President Berger congratulated incumbent trustee Longo (1st Term) on his re-election to the Board and welcomed newly-elected trustees Joseph Ciardullo (1st Term) and Roxanne T. Perrone (1st Term) to the Board.

On behalf of the Board, Berger presented *Recognition Plaques* to outgoing trustees Lisa Coughlin (1st Term) and Phyllis Morena (3rd Term) for their dedicated service to the Library and to the community.

b. Coughlin Farewell Thank You:

Trustee Coughlin expressed her sincere thanks to the Board, stating that her time serving was very enjoyable and that she had learned a great deal working with the other Board members serving the community through the Library for the past three years.

c. Morena Farewell Thank You:

Trustee Morena expressed her heartfelt thanks to the Board for their many years of dedicated service to the community for which she was proud to serve for the past nine years through the Library.

VI. PUBLIC COMMENT

No public comments were offered.

VII. ADJOURNMENT

- Upon motion made by Sasson and duly seconded by Voce, it was:

RESOLVED, *that the Board adjourn the meeting.*

The Resolution was passed unanimously. (AM#2-01/2024)

Meeting was adjourned at 7:17 p.m.

Submitted by James Ferguson, Secretary
Board of Trustees
NEW CITY LIBRARY
January 25, 2024

JF/kc