

RESOLVED, that *Ralph Sabatini* serve as *Chair Pro Tempore of the Regular Meeting the Board of Trustees on January 18, 2018.*

The Resolution was passed by all those present. (RM#1-01/2018)

d. Election of Officers and Appointment of Committee Chairmen:

David Zuckerberg stated that the following trustees offered to serve in the following positions:

- Victor Berger as President
- David Zuckerberg as Vice-President
- Ralph Sabatini as Treasurer
- Robert Axelrod as Secretary

Victor Berger inquired if there were any nominations from the floor.

- Upon motion made by Ralph Sabatini and duly seconded by David Zuckerberg, it was:

RESOLVED, that *Victor Berger* serve as *President*, *David Zuckerberg* serve as *Vice-President*, *Ralph Sabatini* serve as *Treasurer*, and *Robert Axelrod* serve as *Secretary of the Board of Trustees.*

The Resolution was passed by all those present. (RM#2-01/2018)

President Berger thereupon chaired the remainder of the meeting.

President Berger appointed the following *Committee Chairmen*:

- Jeffrey Sasson for the *Buildings and Grounds Committee*
- Phyllis Morena for the *Nominating Committee*
- Ralph Sabatini for the *Personnel and Finance Committee*
- Phyllis Morena for the *Policy and Planning Committee*

President Berger appointed the following *Ad hoc Committee Chairmen*:

- Robert Axelrod for the *Legal Affairs Committee*
- Robert Axelrod for the *Patio Paver Fundraiser Project Committee*

President Berger appointed the trustees to serve on the following *Committees*:

- *Buildings and Grounds Committee:*
 - Jeffrey Sasson (Chair)
 - Agin Antony
 - Edward Bertolino
 - Ralph Sabatini

- *Nominating Committee:*
 - Phyllis Morena (Chair)
 - Denis O’Hanlon
 - David Zuckerberg

- *Personnel and Finance Committee:*
 - Ralph Sabatini (Chair)
 - Agin Antony
 - Denis O’Hanlon
 - David Zuckerberg

- *Policy and Planning Committee:*
 - Phyllis Morena (Chair)
 - Robert Axelrod
 - Ralph Sabatini

- *Ad hoc: Legal Affairs Committee:*
 - Robert Axelrod (Chair)
 - Agin Antony

- *Ad hoc: Patio Paver Fundraiser Project Committee:*
 - Robert Axelrod (Chair)

II. REVIEW OF MINUTES OF THE PREVIOUS MEETING

David Zuckerberg presented the proposed *Minutes of the Regular Meeting of the Board of Trustees of December 21, 2017*, for acceptance.

- Upon motion made by David Zuckerberg and duly seconded by Ralph Sabatini, it was:

RESOLVED, *that the Board accept the Minutes of the Regular Meeting of the Board of Trustees of December 21, 2017.*

The Resolution was passed with seven in favor (Edward Bertolino and Denis O’Hanlon abstained due to their newly-seated trustee positions and not in attendance at the previous meeting). (RM#3-01/2018)

III. REPORTS

a. Personnel and Finance Committee (R. Sabatini, Chair):

i. Personnel:

There were no personnel matters to report this month.

ii. Financial Report of December 31, 2017, and Warrant #6:

Ralph Sabatini reported that the Library is slightly above budget for the month due to special expenses for personnel; however the Library remains under budget for the year.

Sabatini presented the *Financial Report of December 31, 2017, and Warrant #6* for approval.

- Upon motion made by Ralph Sabatini and duly seconded by David Zuckerberg, it was:

RESOLVED, that the Board approve Warrant #6 in the amount of \$411,224.

The Resolution was passed by all those present. (RM#4-01/2018)

iii. Redesign Project:

Ralph Sabatini stated that the Library has funds for the *Master Plan* and that the mortgage will be paid in approximately one year. Some type of loan for the construction expenses will be necessary. Victor Berger stated that the intention for the construction is not to impact the taxpayers.

Shibu Abraham reported that he contacted approximately five banks regarding financing.

Edward Bertolino inquired about the amount of the intended budget for the construction. Sabatini stated that the intended budget is four to six million.

b. Building and Grounds Committee (J. Sasson, Chair):

Jeffrey Sasson reported that the Library's *Redesign Project* addresses areas of improvement, modernization, and a modest addition. Architect Donald MacDonald was consulted to assist with drafting a *Request for Proposal (RFP)*. Five architectural firms were selected for interviews. The *Committee* interviewed four firms, thus far. Two firms presented well by embracing future library trends and how best to serve the public in the twenty-first century. Sasson further commented that one big challenge the Library will face will be operating the Library during construction.

Marianne Silver stated that after the fifth architect is interviewed by the *Committee*, the *Committee* will meet with MacDonald to review the presentations.

c. Policy and Planning Committee (P. Morena, Chair):

Phyllis Morena had nothing to report; however, Morena stated that the *Committee* hopes to review many policies and possibly changes in the *Bylaws* this year.

d. Ad hoc Committees:

i. Legal Affairs of New City Library (R. Axelrod, Chair):

Robert Axelrod had nothing to report due to his being newly-appointed as chair of the *Committee*. Victor Berger stated that no legal matters were pending.

ii. Patio Paver Fundraiser Project Committee (R. Axelrod, Chair):

Robert Axelrod reported that one paver was sold last month, totaling fifty-one pavers sold thus far. Axelrod stated that he met with Marianne Silver to discuss how to further promote paver sales. Silver recommended against holding a new, separate fundraiser for the *Patio Paver Fundraiser Project* since it may conflict with the timing of the *Redesign Project*. Silver indicated that there could be a public misperception that money is needed and being raised for the *Redesign Project*. Silver suggested that increased advertising in a fresh way may help boost paver sales and that she will speak with *Community Relations*.

Ralph Sabatini commented that placing a sample engraved paver at the *Front Desk* may offer a visual for patrons.

e. President (V. Berger):

Victor Berger had nothing to report.

f. Director (M. Silver):

Marianne Silver had no other comments to add to her *Director's Report*; however, Silver recommended that the trustees attend the informative upcoming *RCLS Trustee Workshops*.

Silver reported that *New York Library Association Advocacy Day* will be held in Albany on Wednesday, February 28, 2018. Silver stated that deep cuts are proposed to libraries and urged the Trustees to attend to lobby the Legislators. David Zuckerberg also urged the Trustees to attend.

IV. UNFINISHED BUSINESS

None.

V. NEW BUSINESSa. Appointment of Attorney:

Victor Berger proposed that the Board re-appoint *Ferick Lynch MacCartney & Nugent, PLLC*, as the official Counsel of the Library.

- Upon motion made by Victor Berger and duly seconded by Ralph Sabatini, it was:

RESOLVED, *that the Board appoint Ferick Lynch MacCartney & Nugent, PLLC, as the official Counsel of New City Library.*

The Resolution was passed by all those present. (RM#5-01/2018)

b. Appointment of Auditors:

The appointment of auditors, *PKF O'Connor Davies, LLP*, was approved at the *Annual Meeting* prior to the *Regular Meeting of the Board of Trustees of January 18, 2018*.

c. Designation of Official Newspaper:

Designation of an official newspaper is no longer necessary due to the prior Board approval to utilize social media for public notification of Library matters.

d. Board Communications:

i. Communication Between New City and West Nyack Libraries Boards:

David Zuckerberg requested that Robert Axelrod, the new *Secretary of the Board of Trustees*, follow-up with the *West Nyack Library Board of Trustees*, who would like to informally meet with the *New City Library Board of Trustees* for breakfast or lunch to discuss common issues affecting both libraries.

ii. Guest at February 2018 Board Meeting:

David Zuckerberg requested that Robert Axelrod confirm with Robert Hubsher, *Executive Director of RCLS*, that he will be attending the February Board meeting, as previously arranged. Discussion with Hubsher will involve possible severing of the combined annual budget vote for New City and West Nyack libraries.

VI. PUBLIC COMMENT

There were no public comments offered.

VII. ADJOURNMENT

- Upon motion made by Ralph Sabatini and duly seconded by David Zuckerberg, it was:

RESOLVED, *that the Board adjourn the meeting.*

The Resolution was passed by all those present. (RM#6-01/2018)

Meeting was adjourned at 7:49 p.m.

Submitted by Robert Axelrod, Secretary
Board of Trustees
NEW CITY LIBRARY
February 6, 2018

RA/kc

MOTIONS

(RM#1-01/2018) Upon motion made by Victor Berger and duly seconded by David Zuckerberg, it was:

RESOLVED, that Ralph Sabatini serve as Chair Pro Tempore of the Regular Meeting the Board of Trustees on January 18, 2018.

The Resolution was passed by all those present.

(RM#2-01/2018) Upon motion made by Ralph Sabatini and duly seconded by David Zuckerberg, it was:

RESOLVED, that Victor Berger serve as President, David Zuckerberg serve as Vice-President, Ralph Sabatini serve as Treasurer, and Robert Axelrod serve as Secretary of the Board of Trustees.

The Resolution was passed by all those present.

(RM#3-01/2018) Upon motion made by David Zuckerberg and duly seconded by Ralph Sabatini, it was:

RESOLVED, that the Board accept the Minutes of the Regular Meeting of the Board of Trustees of December 21, 2017.

The Resolution was passed with seven in favor (Edward Bertolino and Denis O’Hanlon abstained due to their newly-seated trustee positions and absence from the previous meeting).

(RM#4-01/2018) Upon motion made by Ralph Sabatini and duly seconded by David Zuckerberg, it was:

RESOLVED, that the Board approve Warrant #6 in the amount of \$411,224.

The Resolution was passed by all those present.

(RM#5-01/2018) Upon motion made by Victor Berger and duly seconded by Ralph Sabatini, it was:

RESOLVED, that the Board appoint Feerick Lynch MacCartney & Nugent, PLLC, as the official Counsel of New City Library.

The Resolution was passed by all those present.

(RM#6-01/2018) Upon motion made by Ralph Sabatini and duly seconded by David Zuckerberg, it was:

RESOLVED, that the Board adjourn the meeting.

The Resolution was passed by all those present.