



(APPROVED 02/20/20)
**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF TRUSTEES
NEW CITY LIBRARY**
January 16, 2020

PRESENT: Robert Axelrod, Trustee
Victor Berger, Trustee
Edward Bertolino, Trustee
Denis O’Hanlon, Trustee
Patricia Ranieri, Trustee
Jeffrey Sasson, Trustee
Patricia Voce, Trustee
David Zuckerberg, Trustee

ABSENT: Phyllis Morena, Trustee

STAFF: Marianne Gallagher, Director
Shibu Abraham, Facilities & Finance Manager
Kelly Corrado, Administrative Assistant

GUEST: Ralph Sabatini, Trustee-Emeritus

I. INTRODUCTORY

a. Meeting Called to Order:

This *Regular Meeting* immediately followed the *Annual Meeting*. The *Pledge of Allegiance* was previously recited at the *Annual Meeting*.

b. Election of Chair of the Meeting:

- Upon motion made by Berger and duly seconded by Zuckerberg, it was:

RESOLVED, that Robert Axelrod serve as Chair Pro Tempore of the Regular Meeting the Board of Trustees of January 16, 2020.

The Resolution was passed by all those present (Morena, absent). (RM#1-01/2020)

c. Election of Officers:

Zuckerberg stated that the *Trustees* noted below offered to serve in the following *Officer* positions:

- Berger as President

- Zuckerberg as Vice-President
- O’Hanlon as Treasurer
- Axelrod as Secretary

Axelrod inquired if there were any nominations from the floor.

- Upon motion made by Zuckerberg and duly seconded by O’Hanlon, it was:

RESOLVED, *that Victor Berger serve as President of the Board of Trustees.*

The Resolution was passed by all those present (Morena, absent). (RM#2-01/2020)

President Berger thereupon chaired the remainder of the meeting.

President Berger presented to the Board for approval the appointment of *Zuckerberg as Vice-President, O’Hanlon as Treasurer, and Axelrod as Secretary.*

- Upon motion made by Berger and duly seconded by Bertolino, it was:

RESOLVED, *that David Zuckerberg serve as Vice-President, Denis O’Hanlon serve as Treasurer, and Robert Axelrod serve as Secretary of the Board of Trustees.*

The Resolution was passed by all those present (Morena, absent). (RM#3-01/2020)

President Berger appointed the following *Committee Chairmen*:

- Sasson for the *Buildings and Grounds Committee*
- Axelrod for the *Legal Affairs Committee*
- O’Hanlon for the *Personnel and Finance Committee*
- Morena for the *Policy and Planning Committee*

President Berger appointed the following *Ad hoc Committee Chairmen*:

- Sasson for the *Nominating Committee*
- Axelrod for the *Patio Paver Project Committee*

President Berger appointed the *Trustees* to serve on the following *Committees*:

- *Buildings and Grounds Committee*:
 - Sasson (Chair)

- Bertolino
- Ranieri
- Zuckerberg
- Sabatini (Trustee-Emeritus)

- Legal Affairs Committee:
 - Axelrod (Chair)
 - Ranieri

- Personnel and Finance Committee:
 - O’Hanlon (Chair)
 - Axelrod
 - Voce
 - Zuckerberg

- Policy and Planning Committee:
 - Morena (Chair)
 - Axelrod
 - Bertolino

- Ad hoc: Nominating Committee:
 - Sasson (Chair)
 - Axelrod
 - Voce

- Ad hoc: Patio Paver Project Committee:
 - Axelrod (Chair)
 - Ranieri

II. REVIEW OF THE MINUTES OF THE PREVIOUS MEETING

Due to the absence of Secretary Axelrod from the previous meeting, President Berger presented to the Board for acceptance the proposed *Minutes of the Regular Meeting of the Board of Trustees of December 19, 2019*.

- Upon motion made by Axelrod and duly seconded by Zuckerberg, it was:

RESOLVED, that the Board accept the *Minutes of the Regular Meeting of the Board of Trustees of December 19, 2019*.

The Resolution was passed by all those present (Morena, absent; Axelrod abstained due to his absence at the previous meeting). (RM#4-01/2020)

III. REPORTS

a. Personnel and Finance Committee (O’Hanlon, Chair):

i. Financial Report of December 31, 2019, and Warrant #6:

Treasurer O’Hanlon reported that the Library’s finances are in good shape and remain under budget and that the transfer of \$398,000 from the *Smith Barney* account to *PCSB Bank* is now complete.

O’Hanlon presented to the Board for approval the *Financial Report of December 31, 2019, and Warrant #6*.

- Upon motion made by O’Hanlon and duly seconded by Zuckerberg, it was:

RESOLVED, *that the Board approve Warrant #6 in the amount of \$378,495.*

The Resolution was passed by all those present (Morena, absent). (RM#5-01/2020)

ii. Personnel:

O’Hanlon had nothing to report.

b. Building and Grounds Committee (Sasson, Chair):

i. Redesign Project:

Sasson reported that progress had been slow with the *Redesign Project* due to the holiday season. A meeting will be scheduled with *Donald MacDonald* to review the draft of the *Request for Proposal (RFP)*, which will be sent out to architects to submit proposal bids.

c. Policy and Planning Committee (Morena, Chair):

Due to Morena’s absence, there was no report.

d. Legal Affairs Committee (Axelrod, Chair):

Axelrod had nothing to report.

e. Ad Hoc Committees:

i. Nominating Committee (O’Hanlon, Chair):

O’Hanlon, newly appointed as *Chair* of the *Nominating Committee*, will offer reports when the *Trustee Election* process begins later in the year.

ii. Patio Paver Project (Axelrod, Chair):

Axelrod reported that an invoice in the amount of \$4,210 had been received from *Travis Monuments* for the engraving and installation of 62 pavers for the *Patio Paver Project*.

f. President’s Report (Berger):

President Berger had nothing to report; however, he stated that he is looking forward to the improvements to the Library and greater service to the community.

g. Director (Gallagher):

Gallagher referred to her *Director’s Report*. Gallagher stated that she also is looking forward to another successful year at the Library.

IV. UNFINISHED BUSINESS

None.

V. NEW BUSINESS

a. Appointment of Attorney:

President Berger proposed that the Board re-appoint *Ferick Nugent MacCartney, PLLC*, as the official *Counsel* of the Library.

- Upon motion made by Berger and duly seconded by Axelrod, it was:
RESOLVED, that the Board appoint *Ferick Nugent MacCartney, PLLC*, as the official *Counsel* of the New City Library.

The Resolution was passed by all those present (Morena, absent). (RM#6-01/2020)

b. Appointment of Auditors:

President Berger proposed that the Board re-appoint *PKF O'Connor Davies, LLP*, as the official *Auditors* of the Library.

- Upon motion made by O'Hanlon and duly seconded by Zuckerberg, it was:

RESOLVED, that the Board appoint PKF O'Connor Davies, LLP, as the official Auditors of the New City Library.

The Resolution was passed by all those present (Morena, absent). (RM#7-01/2020)

c. Board Communications (Axelrod, Secretary):

Axelrod had nothing to report.

VI. PUBLIC COMMENT

No public comments were offered.

VII. ADJOURNMENT

- Upon motion made by Axelrod and duly seconded by Bertolino, it was:

RESOLVED, that the Board adjourn the meeting.

The Resolution was passed by all those present (Morena, absent). (RM#8-01/2020)

Meeting was adjourned at 7:39 p.m.

Submitted by Robert Axelrod, Secretary
Board of Trustees
NEW CITY LIBRARY
January 29, 2020

RA/kc