

**Staff and Volunteers:**

Sixteen *teens volunteered* 51 hours this month.

The *Children's Librarians* immersed themselves in further STEAM training: STEAM learning with Lego, how to teach kids essential coding concepts, engaging students in science practices, etc.

**Collections:**

The Library will be offering *The New York Times online* in addition to the database. It is a different type of lending model, so we will be watching usage closely to determine its viability.

We're trying another *Little Library* at a local physician's office. If successful, we will set up more locations using donations and discards from the Library.

The Library is now offering the popular database *Tutor.com*. This is an online tutoring service from The Princeton Review operating 24/7 with assistance in over 40 subjects. We anticipate good usage from Clarkstown students. Electronic flyers were sent to the school district, and there is plenty of in-library promotion as well.

The staff-picked *Book of the Month* was *There There* by Tommy Orange. This fictionalized exploration of Native American identity circulated very well.

**Programs:**

The Local History *Share Listen Learn* event on November 22, National Day of Listening, drew an audience of 28.

The *Google Drive* class was fully attended and had a waiting list.

The lecture on *Pioneer Jews of the Wild West* brought in 60 people despite the chilly weather.

The *Irish Music in America* concert packed the Meeting Room on the 24th.

**Building and Facilities:**

The loud noise coming from the rooftop unit above the Children’s Room was the result of a **worn out bearing**. Trane performed the replacement.

The Technical Services room (in the basement of the new addition) is experiencing **insufficient heating**; one day the temperature was 60 degrees. Our Trane consultant informed us that the controls for that room were installed by Carrier and that it might be best for Carrier to correct the issue. We’re obtaining a quote from Carrier.

**Technology:**

All library staff responsible for scheduling programming and booking rooms for outside groups is being trained on the **new event management software** from Library Market. We are anticipating a big improvement in the functionality and look of our events calendar. Once we have made the transition fully from our existing software, we will enable the feature that allows outside groups to book rooms on their own.

We are also transitioning to different software to manage and loan **museum passes**.

The **replacement of all the public PCs** is happening a little slower than usual due to software incompatibility and the general irritability of Windows 10.

**Miscellaneous:**

As of November 1, **printing and copying fees were raised** for patrons. A black-and-white 8.5x11 page, previously 10 cents, was raised to 15 cents. Other sizes were adjusted accordingly.

A few early-rising staff members volunteered to cover the public desks to serve the voters coming to the Library polling place on **Election Day**, November 5.

Respectfully submitted,  
Marianne Gallagher, Director  
NEW CITY LIBRARY  
December 9, 2019

MG/kc