



PRESENT: Victor Berger, President
David Zuckerberg, Vice-President
Ralph Sabatini, Treasurer
Robert Axelrod, Secretary
Agin Antony, Trustee
Edward Bertolino, Trustee
Phyllis Morena, Trustee
Jeffrey Sasson, Trustee

ABSENT: Denis O'Hanlon, Trustee

STAFF: Marianne Gallagher, Director
Shibu Abraham, Finance/Facilities Manager
Kelly Corrado, Administrative Assistant

GUESTS: None

I. INTRODUCTORY

a. Meeting Called to Order:

The meeting was called to order at 7:01 p.m.

The *Pledge of Allegiance* was recited.

b. Public Comment:

No public comments were offered.

II. REVIEW OF THE MINUTES OF THE PREVIOUS MEETING

Secretary Axelrod presented to the Board for acceptance the proposed *Minutes of the Regular Meeting of the Board of Trustees of August 16, 2018*.

- Upon motion made by Axelrod and duly seconded by Sabatini, it was:

RESOLVED, *that the Board accept the Minutes of the Regular Meeting of the Board of Trustees of August 16, 2018.*

The Resolution was passed by all those present (Bertolino abstained due to his absence at the previous Board meeting; O’Hanlon absent). (RM#1-09/2018)

III. REPORTS

a. Personnel and Finance Committee (Sabatini, Chair):

i. Financial Report of August 31, 2018, and Warrant #2:

Treasurer Sabatini reported that the Library’s expenses increased slightly this month, but, overall, the Library continues to remain below budget.

Sabatini presented to the Board for approval the *Financial Report of August 31, 2018, and Warrant #2*.

- Upon motion made by Sabatini and duly seconded by Bertolino, it was:

RESOLVED, *that the Board approve Warrant #2 in the amount of \$439,393.*

The Resolution was passed by all those present (O’Hanlon absent). (RM#2-09/2018)

ii. Proposed FY2020 Budget:

Treasurer Sabatini reported that the *Proposed FY2020 Budget* reflects a 2% increase, as well as capital funds for the *Redesign Project*. A short discussion followed regarding minor recommended revisions.

Sabatini presented to the Board for approval the *Proposed FY2020 Budget* as amended.

- Upon motion made by Sabatini and duly seconded by Zuckerberg, it was:

RESOLVED, *that the Board approve the Proposed FY2020 Budget as amended.*

The Resolution was passed by all those present (O’Hanlon absent). (RM#3-09/2018)

iii. Personnel:

Sabatini reported that there were no personnel matters this month

b. Building and Grounds Committee (Sasson, Chair):

i. Redesign Project:

Sasson reported that the *Committee* did not meet this month and referred to Gallagher for her to report on the status of the *Redesign Project*. Gallagher reported that she is hoping to schedule a visit with the architect in October in order to review the architect's proposed updated schematic.

ii. Electronic Sign:

Bertolino reported that he, Gallagher, and Abraham met with George Hoehmann, *Town of Clarkstown Supervisor*, to discuss the possibility of installing an outdoor *Electronic Sign* for the Library.

c. Policy and Planning Committee (Morena, Chair):

Morena had nothing to report.

d. Ad Hoc Committees:

i. Legal Affairs of the New City Library (Axelrod, Chair):

Axelrod had nothing to report; however, he suggested that the Board enter into an *Executive Session* to discuss personnel matters.

- Upon motion made by Berger and duly seconded by Antony, it was:

RESOLVED, *that the Board enter into an Executive Session to discuss personnel matters.*

The Resolution was passed by all those present (O'Hanlon absent). (RM#4-09/2018)

The Board entered into an *Executive Session* at 7:11 p.m.

COMMENCE EXECUTIVE SESSION

- Upon motion made by Zuckerberg and duly seconded by Sabatini, it was:

RESOLVED, *that the Board resume the Regular Meeting.*

The Resolution was passed by all those present (O’Hanlon absent). (RM#5-09/2018)

The Board resumed the *Regular Meeting* at 7:25 p.m.

There were no motions taken during the *Executive Session* and it was understood that the discussion would be continued at a later time.

END EXECUTIVE SESSION

- ii. Nominating Committee (Morena, Chair):

Morena reported that the *Trustee Election Process* has commenced and that the deadline for the *Trustees* to notify the *Nominating Committee* of their intentions to run for re-election is October 1. Thus far, one *Trustee* has submitted his notification.

- iii. Patio Paver Fundraiser Project (Axelrod, Chair):

Axelrod reported that no pavers were sold this month.

- e. President (Berger):

No report.

- f. Director (Gallagher):

Gallagher referred to her *Director’s Report*; however, Gallagher also discussed the following topics:

- i. Trustee Training:

Gallagher informed the Board that training opportunities for *Trustees* will be offered by the *Ramapo Catskill Library System (RCLS)* this fall and encouraged

the *Trustees* to participate. Gallagher also stated that *New York State* is proposing regulations requiring *Trustees* to attend training.

ii. Kurz Family Foundation:

Gallagher was pleased to report that the Library received its annual \$1,000 grant from the *Kurz Family Foundation* to foster pro-literacy programs.

iii. West Nyack Library Board of Trustees:

Gallagher reported that she sent out a poll to the *Trustees* of the *New City Library* and *West Nyack Library* Boards to choose a mutually-convenient time to meet to tour the *West Nyack Library*.

IV. UNFINISHED BUSINESS

None.

V. NEW BUSINESS

a. Board Communications:

No Board communications were received this month.

b. RCLS Program-of-the-Year Awards:

Axelrod complimented the Children's Librarians on winning *Honorable Mention* for the *RCLS Children's Program-of-the-Year Award* for their program, *Sewing for Kids*. Axelrod stated that he was very impressed that the winners of all of the awards were Rockland County Libraries.

VI. PUBLIC COMMENT

The following public comments were received from a patron:

- *The patron complimented the following:*
 - *That the Quiet Study Area is well used and the patron recommended that the Library consider expanding the area.*
- *The patron suggested the following:*
 - *That the Library offers programming specifically geared toward special-needs patrons.*

- *That the Library offers its patrons and outside groups additional meeting space.*
- *The patron inquired about the following:*
 - *If the Foreign Language and Audiobooks sections are utilized often since the many foreign language newspapers/books and books-on-tape occupy much Library space which, instead, can be utilized for other popular Library materials or meeting space?*

President Berger thanked the patron for his comments.

VII. ADJOURNMENT

- Upon motion made by Sabatini and duly seconded by Axelrod, it was:

RESOLVED, that the Board adjourn the meeting.

The Resolution was passed by all those present (O’Hanlon absent). (RM#6-09/2018)

Meeting was adjourned at 7:44 p.m.

Submitted by Robert Axelrod, Secretary
Board of Trustees
NEW CITY LIBRARY
October 5, 2018

RA/kc