



PRESENT: Victor Berger, President Agin Antony, Trustee
Joseph Reiter, Vice-President Robert Axelrod, Trustee
Ralph Sabatini, Treasurer Phyllis Morena, Trustee
David Zuckerberg, Secretary

ABSENT: Anthony Feliciano, Trustee
Jeffrey Sasson, Trustee
Kelly Corrado, Administrative Assistant

STAFF: Marianne Silver, Director
Shibu Abraham, Finance/Facilities Manager

GUESTS: None

I. INTRODUCTORY

a. Meeting Called to Order:

The meeting was called to order at 7:04 p.m.

The *Pledge of Allegiance* was recited.

b. Public Comments:

Public comments were received from a patron inquiring about the following:

- *When will the study for Library space utilization be completed?*

Marianne Silver stated that the Library has retained architect Donald MacDonal, who will assist the Library with drafting a *Request for Proposal (RFP)* for a master plan for the *Redesign Project*.

- *When will the next batch of engraved pavers be installed?*

Marianne Silver stated that last month *Travis Monuments* offered an approximate date of mid-September for the next installation of the engraved pavers. Shibu Abraham offered to contact *Travis Monuments* because mid-September is now upon us.

- *Why is the Library not hosting a Candidate's Forum for the upcoming election?*

Silver stated that the Library doesn't have the capacity to host a *Candidate's Forum* and that if a *Forum* was to be held, all candidates must be given equal opportunity. Joseph Reiter offered to conduct research on the feasibility of the Library hosting a future *Candidate's Forum*.

In addition to the above-mentioned comments from the patron, the patron complimented the Board on its success at keeping the taxes low since the tax increase this year was minimal.

II. REVIEW OF THE MINUTES OF THE PREVIOUS MEETING

Secretary David Zuckerberg presented the proposed *Minutes of the Regular Meeting of the Board of Trustees of August 17, 2017*, for acceptance.

- Upon motion made by David Zuckerberg and duly seconded by Ralph Sabatini, it was:

RESOLVED, *that the Board accept the Minutes of the Regular Meeting of the Board of Trustees of August 17, 2017.*

The Resolution was passed by all those present (Anthony Feliciano and Jeffrey Sasson absent). (RM#1-09/2017)

III. REPORTS

a. Personnel and Finance Committee (R. Sabatini, chair):

i. Financial Report of August 31, 2017, and Warrant #2:

Ralph Sabatini reported that *Warrant #2* came in higher this month than last month due to an extra payroll.

Sabatini presented the *Financial Report of August 31, 2017, and Warrant #2* for approval.

- Upon motion made by Ralph Sabatini and duly seconded by Robert Axelrod, it was:

RESOLVED, *that the Board approve Warrant #2 in the amount of \$464,429.*

The Resolution was passed by all those present (Anthony Feliciano and Jeffrey Sasson absent). (RM#2-09/2017)

ii. Personnel:

Sabatini reported that a personnel matter will be discussed in *Executive Session*.

iii. FY2019 Budget:

Sabatini reported that the property tax cap is currently 1.8%, although it is subject to revision as data are obtained in coming months. The Library will cap at 1.7%, which is reflected in the *FY2019 Budget*. A discussion followed.

Sabatini presented the *FY2019 Budget* to the Board for approval.

- Upon motion made by Ralph Sabatini and duly seconded by Agin Antony, it was:

RESOLVED, *that the Board approve the FY2019 Budget for submission to the voters.*

The Resolution was passed by all those present (Anthony Feliciano and Jeffrey Sasson absent). (RM#3-09/2017)

b. Building and Grounds Committee (J. Sasson, chair):

Due to Jeffrey Sasson's absence, no reported was offered.

Victor Berger complimented Marianne Silver on the beautiful appearance of the planters, bollards, and lighting. Berger commented on how the new look enhances the Library's curb appeal.

c. Policy and Planning Committee (P. Morena, chair):

Phyllis Morena reported that the *Absentee Ballot* matter will be discussed when the *Committee* meets before the October 2017 Board meeting.

d. Ad Hoc Committees:

i. Legal Affairs of the New City Library (J. Reiter, chair):

Joseph Reiter had no report this month.

ii. Patio Paver Fundraiser Project (R. Axelrod, chair):

Robert Axelrod reported that no additional pavers were sold this month. Axelrod offered to help promote the pavers on *Social Media*.

iii. Nominating Committee (J. Reiter, chair):

Joseph Reiter reported that five applications have been received for the upcoming *Trustee Election*. *Personal Statements* were received from all but two of the candidates. Reiter reiterated that the deadline to submit applications for Trustee is October 2.

e. President (V. Berger):

Victor Berger had no report this month.

f. Director (M. Silver):

Marianne Silver had no other comments to add to her *Director's Report*; however, Silver was extremely pleased to report that the solar eclipse event held at the Library in August *ECLIPSED* all other Library events. Patron turn-out was extraordinary.

Silver announced that the Library now has a new logo and revealed the image to the Board. Silver distributed to the Board pens with the new logo.

IV. UNFINISHED BUSINESS

a. Legal Notices via Social Media:

Victor Berger reported that the *By-laws* require amending in order to reflect that legal notices will no longer be required to be published in newspapers, but rather, an acceptable method for publicizing legal notices will now be via the Library's *Social Media*.

Berger presented to the Board an amendment to *Article IV, Section 4, Subsection (b)* of the *By-laws*.

- Upon motion made by Joseph Reiter and duly seconded by David Zuckerberg, it was:

RESOLVED, *that the Board amend Article IV, Section 4, Subsection (b) of the By-laws to read as follows:*

(b) Notice of the availability of open Trustee positions shall be made available to the public for three weeks following the August Board meeting. Said notices shall be posted on the Library web site, in the lobby of the Library, and at the Library service desks. Notices shall include instructions on how a resident may inform the Nominating Committee that he or she is interested in being nominated.

The Resolution was passed by all those present (Anthony Feliciano and Jeffrey Sasson absent, Robert Axelrod not present for the Motion). (RM#4-09/2017)

V. NEW BUSINESS

There was no new business to report.

a. Board Communications:

No board communications were received this month.

VI. PUBLIC COMMENT

No public comments were offered.

VII. EXECUTIVE SESSION

- Upon motion made by Ralph Sabatini and duly seconded by David Zuckerberg, it was:

RESOLVED, *that the Board enter into an Executive Session to discuss personnel matters.*

The Resolution was passed by all those present (Anthony Feliciano and Jeffrey Sasson absent, Robert Axelrod not present for the Motion). (RM#5-09/2017)

The Board entered into *Executive Session* at approximately 7:25 p.m.

- Upon motion made by Ralph Sabatini and duly seconded by David Zuckerberg, it was:

RESOLVED, *that the Board resume the Regular Meeting.*

The Resolution was passed by all those present (Anthony Feliciano and Jeffrey Sasson absent, Robert Axelrod not present for the Motion). (RM#6-09/2017)

The Board resumed the *Regular Meeting* at 7:30 p.m.

Marianne Silver stated that the Board approved the following two personnel matters in *Executive Session*:

- a. Librarian I (Full-time) (Children’s Services):

Part-time Children’s Librarian Jennifer Embry was appointed *Librarian I (Full-time) (Children’s Services)*.

- b. Change to Librarian I (Adult Services) Position:

The current available position of *Librarian I (Part-time) (Adult Services)* was changed to *Librarian I (Full-time) (Adult Services)*.

VIII. ADJOURNMENT

- Upon motion made by Ralph Sabatini and duly seconded by Agin Antony, it was:

RESOLVED, *that the Board adjourn the meeting.*

The Resolution was passed by all those present (Anthony Feliciano and Jeffrey Sasson absent, Robert Axelrod not present for the Motion). (RM#7-09/2017)

Meeting was adjourned at 7:56p.m.

Submitted by David Zuckerberg, Secretary

Board of Trustees

NEW CITY LIBRARY

Recorded by Marianne Silver, Director

Transcribed by Kelly Corrado, Administrative Assistant

October 13, 2017

DZ/ms/kc

MOTIONS

(RM#1-09/2017) Upon motion made by David Zuckerberg and duly seconded by Ralph Sabatini, it was:

RESOLVED, that the Board accept the Minutes of the Regular Meeting of the Board of Trustees of August 17, 2017.

The Resolution was passed by all those present (Anthony Feliciano and Jeffrey Sasson absent).

(RM#2-09/2017) Upon motion made by Ralph Sabatini and duly seconded by Robert Axelrod, it was:

RESOLVED, that the Board approve Warrant #2 in the amount of \$464,429.

The Resolution was passed by all those present (Anthony Feliciano and Jeffrey Sasson absent).

(RM#3-09/2017) Upon motion made by Ralph Sabatini and duly seconded by Agin Antony, it was:

RESOLVED, that the Board approve the FY2019 Budget for submission to the voters.

The Resolution was passed by all those present (Anthony Feliciano and Jeffrey Sasson absent).

(RM#4-09/2017) Upon motion made by Joseph Reiter and duly seconded by David Zuckerberg, it was:

RESOLVED, that the Board amend Article IV, Section 4, Subsection (b) of the By-laws to read as follows:

(b) Notice of the availability of open Trustee positions shall be made available to the public for three weeks following the

August Board meeting. Said notices shall be posted on the Library web site, in the lobby of the Library, and at the Library service desks. Notices shall include instructions on how a resident may inform the Nominating Committee that he or she is interested in being nominated.

The Resolution was passed by all those present (Anthony Feliciano and Jeffrey Sasson absent, Robert Axelrod not present for the Motion).

(RM#5-09/2017) Upon motion made by Ralph Sabatini and duly seconded by David Zuckerberg, it was:

RESOLVED, that the Board enter into an Executive Session to discuss personnel matters.

The Resolution was passed by all those present (Anthony Feliciano and Jeffrey Sasson absent, Robert Axelrod not present for the Motion).

(RM#6-09/2017) Upon motion made by Ralph Sabatini and duly seconded by David Zuckerberg, it was:

RESOLVED, that the Board resume the Regular Meeting.

The Resolution was passed by all those present (Anthony Feliciano and Jeffrey Sasson absent, Robert Axelrod not present for the Motion).

(RM#7-09/2017) Upon motion made by Ralph Sabatini and duly seconded by Agin Antony, it was:

RESOLVED, that the Board adjourn the meeting.

The Resolution was passed by all those present (Anthony Feliciano and Jeffrey Sasson absent, Robert Axelrod not present for the Motion).