



**(AMENDED 09/20/18)**  
**MINUTES OF THE**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**NEW CITY LIBRARY**  
August 16, 2018

***(AMENDED 09/20/18):***

*The following Minutes were amended to correct the omission of Trustee Phyllis Morena's attendance at the meeting.*

**PRESENT:** Victor Berger, President  
David Zuckerberg, Vice-President  
Ralph Sabatini, Treasurer  
Robert Axelrod, Secretary

Agin Antony, Trustee  
Phyllis Morena, Trustee  
Denis O'Hanlon, Trustee  
Jeffrey Sasson, Trustee

**ABSENT:** Edward Bertolino, Trustee

**STAFF:** Marianne Gallagher, Director  
Shibu Abraham, Finance/Facilities Manager  
Kelly Corrado, Administrative Assistant

**GUESTS:** None

**I. INTRODUCTORY**

a. Meeting Called to Order:

The meeting was called to order at 7 p.m.

The *Pledge of Allegiance* was recited.

b. Public Comment:

No public comments were offered.

**II. REVIEW OF THE MINUTES OF THE PREVIOUS MEETING**

Secretary Axelrod presented to the Board for acceptance the proposed *Minutes of the Regular Meeting of the Board of Trustees of July 19, 2018*.

- Upon motion made by Sabatini and duly seconded by Antony, it was:

RESOLVED, that the Board accept the Minutes of the Regular Meeting of the Board of Trustees of July 19, 2018.

The Resolution was passed by all those present (Axelrod abstained due to his absence at the previous Board meeting; Bertolino absent). (RM#1-08/2018)

### III. REPORTS

a. Personnel and Finance Committee (Sabatini, Chair):

i. Financial Report of July 31, 2018, and Warrant #1:

Treasurer Sabatini reported that the Library, as has been the case for the past several months, remains under budget as the Library begins its new fiscal year.

Sabatini presented to the Board for approval the *Financial Report of July 31, 2018, and Warrant #1*.

- Upon motion made by Sabatini and duly seconded by O’Hanlon, it was:

RESOLVED, that the Board approve Warrant #1 in the amount of \$316,789.

The Resolution was passed by all those present (Bertolino absent). (RM#2-08/2018)

ii. Personnel:

Sabatini reported that the *Committee* had met to discuss a personnel matter. Gallagher explained the criteria to advance an employee from one category to another and presented to the Board for approval the promotion of Joseph Barbieri from *Librarian I* to *Librarian II*.

- Upon motion made by Sabatini and duly seconded by Axelrod, it was:

RESOLVED, that the Board approve the appointment of Joseph Barbieri to *Librarian II*.

The Resolution was passed by all those present (Bertolino absent). (RM#2-08/2018)

Gallagher commented that Barbieri's background and experience in local history are a valuable resource for the Library and local community.

b. Building and Grounds Committee (Sasson, Chair):

i. Uninterrupted Power Supply System:

Sasson reported that the Committee met to discuss future projects/repairs of the building and grounds, including the possibility of installing a new *Uninterrupted Power Supply (UPS)*.

ii. Redesign Project:

Sasson referred to Gallagher to report on the status of the *Redesign Project*. Gallagher reported that she embarked on a field trip on August 7 with the architect, Abraham, the supervisors, and the *Teen Librarian* to tour several newly-renovated libraries located on Long Island. Gallagher commented that the experience was eye-opening. Gallagher and the staff who attended the tour will meet next week to discuss aspects of each library and the feedback from that meeting will be relayed to the architect, who will prepare a new schematic of the staff's preferences for the Library's review.

iii. Entrance Portico:

Abraham reported that a glass panel in the entrance portico is cracked and that he will obtain an estimate for repair.

iv. RCLS Construction Assurance Letter:

A short discussion was held regarding a *New York State Grant Application* for the possible future installation of an outdoor electronic sign. Gallagher presented to the Board for approval the *RCLS Construction Assurance Letter*.

- Upon motion made by Sabatini and duly seconded by Antony, it was:

RESOLVED, that the Board attest that the grant application and accompanying documents for a public library construction grant to be administered in accordance with the requirements of Education Law §273-a (as Amended by

*Chapter 148 of the laws of 2014) and Commissioner’s Regulations §90.12 was read and duly adopted, and the conditions outlined in the RCLS Assurance Letter have been accepted by the Board of Trustees of the New City Library.*

The Resolution was passed with seven in favor (Sasson against; Bertolino absent). (RM#3-08/2017)

c. Policy and Planning Committee (Morena, Chair):

Morena suggested that the Library should develop a policy for *3D printing*. A short discussion followed.

d. Ad Hoc Committees:

i. Legal Affairs of the New City Library (Axelrod, Chair):

No report.

ii. Nominating Committee (Morena, Chair):

Morena reported that the *Application for Trustee of the Board* will be available on August 20. The deadline to apply is October 1.

iii. Patio Paver Fundraiser Project (Axelrod, Chair):

Axelrod was pleased to report that two pavers were sold this month.

e. President (Berger):

No report.

f. Director (Gallagher):

Gallagher referred to her *Director’s Report*; however, Gallagher reminded the Board that the *Annual RCLS Legislative Breakfast* will be held on September 14 at *The Sullivan Event Center*. Gallagher encouraged the Trustees to attend.

#### IV. UNFINISHED BUSINESS

Berger stated that a meeting with the *West Nyack Library Board of Trustees* has not yet been set. The meeting will be held at the *West Nyack Library*.

**V. NEW BUSINESS**

a. Board Communications:

No Board communications were received this month.

**VI. PUBLIC COMMENT**

No public comments were offered.

**VII. ADJOURNMENT**

- Upon motion made by Antony and duly seconded by Sabatini, it was:

RESOLVED, *that the Board adjourn the meeting.*

The Resolution was passed by all those present (Bertolino absent). (RM#4-08/2018)

Meeting was adjourned at 7:39 p.m.

Submitted by Robert Axelrod, Secretary  
Board of Trustees  
NEW CITY LIBRARY  
August 30, 2018

RA/kc