



NEW CITY LIBRARY

SERVING THE COMMUNITIES OF NEW CITY, CONGERS AND BARDONIA

(AMENDED)

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES NEW CITY LIBRARY

January 19, 2017

PRESENT: Victor Berger, President Agin Antony, Trustee
Joseph Reiter, Vice President Anthony Feliciano, Trustee
Ralph Sabatini, Treasurer Phyllis Morena, Trustee
David Zuckerberg, Secretary

ABSENT: Robert Axelrod, Trustee
Jeffrey Sasson, Trustee

STAFF: Marianne Silver, Director
Shibu Abraham, Finance/Facilities Manager
Kelly Corrado, Administrative Assistant

GUESTS: None

I. INTRODUCTORY

a. Meeting Called to Order:

The Regular Meeting immediately followed the Annual Meeting. The Pledge of Allegiance was previously recited at the Annual Meeting.

b. Public Comment:

There were no public comments offered.

c. Election of Chair of the Meeting:

- Upon motion made by Joseph Reiter and duly seconded by David Zuckerberg, it was:

RESOLVED, that *Joseph Reiter* be elected as Chair of the Regular Meeting of the Board of Trustees of January 19, 2017.

The Resolution was passed unanimously by all those present (Robert Axelrod and Jeffrey Sasson absent). (RM#1-01/2017)

d. Election of Officers and Appointment of Committee Chairmen:

The following motions for the appointment of officers were made:

- Upon motion made by Ralph Sabatini and duly seconded by Joseph Reiter, it was:

RESOLVED, that *Victor Berger* be elected as President of the Board of Trustees.

The Resolution was passed with six in favor (Victor Berger recused, Robert Axelrod and Jeffrey Sasson absent). (RM#2-01/2017)

President Berger thereupon chaired the remainder of the meeting.

- Upon motion made by David Zuckerberg and duly seconded by Ralph Sabatini, it was:

RESOLVED, that *Joseph Reiter* be elected as Vice-President of the Board of Trustees.

The Resolution was passed with six in favor (Joseph Reiter recused, Robert Axelrod and Jeffrey Sasson absent). (RM#3-01/2017)

- Upon motion made by Agin Antony and duly seconded by Joseph Reiter, it was:

RESOLVED, that *Ralph Sabatini* be elected as Treasurer of the Board of Trustees.

The Resolution was passed with six in favor (Ralph Sabatini recused, Robert Axelrod and Jeffrey Sasson absent). (RM#4-01/2017)

- Upon motion made by Victor Berger and duly seconded by Ralph Sabatini, it was:

RESOLVED, that David Zuckerberg be elected as Secretary of the Board of Trustees.

The Resolution was passed with six in favor (David Zuckerberg recused, Robert Axelrod and Jeffrey Sasson absent). (RM#5-01/2017)

President Berger appointed the following Committee Chairmen:

- Jeffrey Sasson for the *Buildings and Grounds Committee*
- Joseph Reiter for the *Nominating Committee*
- Ralph Sabatini for the *Personnel and Finance Committee*
- Phyllis Morena for the *Policy and Planning Committee*

President Berger appointed the following Ad hoc Committee Chairmen:

- Joseph Reiter for the *Legal Affairs Committee*
- Robert Axelrod for the *Patio Paver Fundraiser Project Committee*

The Board members volunteered for seats on the following Committees and were duly appointed by President Berger:

- Buildings and Grounds:
 - Jeffrey Sasson (Chair)
 - Agin Antony
 - Anthony Feliciano
- Nominating Committee:
 - Joseph Reiter (Chair)
 - Anthony Feliciano
 - Ralph Sabatini
- Personnel and Finance Committee:
 - Ralph Sabatini (Chair)
 - Robert Axelrod
 - Joseph Reiter
 - David Zuckerberg
- Policy and Planning:
 - Phyllis Morena (Chair)
 - Robert Axelrod
 - Ralph Sabatini

- Ad hoc: Legal Affairs Committee:
 - Joseph Reiter (Chair)

- Ad hoc: Patio Paver Fundraiser Project Committee:
 - Robert Axelrod (Chair)
 - Joseph Reiter

II. REVIEW OF MINUTES OF THE PREVIOUS MEETING

David Zuckerberg presented the proposed *Minutes of the Regular Meeting of the Board of Trustees of December 15, 2016*, for acceptance.

- Upon motion made by David Zuckerberg and duly seconded by Ralph Sabatini, it was:

RESOLVED, that the Board accept the *Minutes of the Regular Meeting of the Board of Trustees of December 15, 2016*.

The Resolution was passed unanimously by all those present (Robert Axelrod and Jeffrey Sasson absent). (RM#6-01/2017)

III. REPORTS

a. Personnel and Finance Committee (R. Sabatini, chair):

i. Personnel:

There were no personnel matters this month and a financial summary was offered at the *Annual Meeting*; therefore, Ralph Sabatini offered no report.

ii. Financial Report of December 31, 2016, and Warrant #6:

Ralph Sabatini reported that the Library is doing fine financially at this time and is under budget by approximately \$100,000.

Sabatini presented the *Financial Report of December 31, 2016, and Warrant #6* for approval.

- Upon motion made by Ralph Sabatini and duly seconded by David Zuckerberg, it was:

RESOLVED, that the Board approve Warrant #6 in the amount of \$341,305.

The Resolution was passed unanimously by all those present (Robert Axelrod and Jeffrey Sasson absent). (RM#7-01/2017)

b. Building and Grounds Committee (J. Sasson, chair):

No report was offered due to Jeffrey Sasson's absence; however, Joseph Reiter reiterated that the Library is researching options for the reconfiguration of space for improved utilization of the Library.

c. Policy and Planning Committee (P. Morena, chair):

Phyllis Morena offered no report.

d. Nominating Committee (J. Reiter, chair):

Joseph Reiter had no report to offer at this time since the trustee elections are now complete. Reiter will offer reports when the *Nominating Committee* becomes active again when the trustee election process begins.

e. Ad hoc Committees:

i. Legal Affairs of New City Library (J. Reiter, chair):

Joseph Reiter reported that work was performed on a *Release* for the young adult laser tag program.

ii. Patio Paver Fundraiser Project Committee (R. Axelrod, chair):

No report was offered due to Robert Axelrod's absence.

iii. Friends of the Library:

Victor Berger stated that discussion of the *Friends of the Library* will be tabled until the *Friends* become active again.

f. President (V. Berger):

Victor Berger offered no report at this time.

g. Director (M. Silver):

Marianne Silver reported that she and Shibu Abraham are currently working on the *New York State Annual Report 2016*, which will take approximately two weeks to complete. It will be presented for Board approval at the February meeting.

Silver stated that the upcoming *Book Sale* is scheduled for April 29-30, 2017. Book donations will be accepted with limitations. Fourteen people attended a volunteer organizational meeting that was held in mid-January.

Phyllis Morena inquired if there is a difference in the *Annual Report* for association libraries and municipal libraries. David Zuckerberg replied that there is a single annual report which applies to both types of library, although some questions may be applicable to only one type or the other.

IV. UNFINISHED BUSINESS

None.

V. NEW BUSINESS

a. Appointment of Attorney:

Victor Berger proposed that the Board re-appoint *Ferick Lynch MacCartney & Nugent, PLLC*, as the official counsel of the Library.

- Upon motion made by Joseph Reiter and duly seconded by Ralph Sabatini, it was:

RESOLVED, that the Board appoint *Ferick Lynch MacCartney & Nugent, PLLC*, as the official counsel of New City Library.

The Resolution was passed unanimously by all those present (Robert Axelrod and Jeffrey Sasson absent). (RM#8-01/2017)

b. Appointment of Auditors:

Victor Berger proposed that the Board re-appoint *PKF O'Connor Davies, LLP*, as the official auditors of the Library.

- Upon motion made by Ralph Sabatini and duly seconded by Agin Antony, it was:

RESOLVED, that the Board appoint PKF O'Connor Davies, LLP, as the official auditors of New City Library.

The Resolution was passed unanimously by all those present (Robert Axelrod and Jeffrey Sasson absent). (RM#9-01/2017)

c. Designation of Official Newspaper:

David Zuckerberg stated that the Library may not be legally required to designate an official newspaper. Joseph Reiter will research options, including the possibility of revising the By-laws. The matter was tabled until Reiter completes his research.

d. Board Communications:

No board communications were received this month.

VI. PUBLIC COMMENT

A patron inquired about what building projects are planned for 2017. The Board reiterated that the reconfiguration of the Library is being researched.

VII. ADJOURNMENT

- Upon motion made by Ralph Sabatini and duly seconded by David Zuckerberg, it was:

RESOLVED, that the Board adjourn the meeting.

The Resolution was passed unanimously by all those present (Robert Axelrod and Jeffrey Sasson absent). (RM#10-01/2017)

Meeting was adjourned at 7:43 p.m.

Submitted by David Zuckerberg, Secretary
Board of Trustees
NEW CITY LIBRARY
February 10, 2017

DZ/kc

REGULAR MEETING MOTIONS

(RM#1-01/2017) Upon motion made by Joseph Reiter and duly seconded by David Zuckerberg, it was:

RESOLVED, that Joseph Reiter be elected as Chair of the Regular Meeting of the Board of Trustees of January 19, 2017.

The Resolution was passed unanimously by all those present (Robert Axelrod and Jeffrey Sasson absent).

(RM#2-01/2017) Upon motion made by Ralph Sabatini and duly seconded by Joseph Reiter, it was:

RESOLVED, that Victor Berger be elected as President of the Board of Trustees.

The Resolution was passed with six in favor (Victor Berger recused, Robert Axelrod and Jeffrey Sasson absent).

(RM#3-01/2017) Upon motion made by David Zuckerberg and duly seconded by Ralph Sabatini, it was:

RESOLVED, that Joseph Reiter be elected as Vice-President of the Board of Trustees.

The Resolution was passed with six in favor (Joseph Reiter recused, Robert Axelrod and Jeffrey Sasson absent).

(RM#4-01/2017) Upon motion made by Agin Antony and duly seconded by Joseph Reiter, it was:

RESOLVED, that Ralph Sabatini be elected as Treasurer of the Board of Trustees.

The Resolution was passed with six in favor (Ralph Sabatini recused, Robert Axelrod and Jeffrey Sasson absent).

(RM#5-01/2017) Upon motion made by Victor Berger and duly seconded by Ralph Sabatini, it was:

RESOLVED, that David Zuckerberg be elected as Secretary of the Board of Trustees.

The Resolution was passed with six in favor (David Zuckerberg recused, Robert Axelrod and Jeffrey Sasson absent).

(RM#6-01/2017) Upon motion made by David Zuckerberg and duly seconded by Ralph Sabatini, it was:

RESOLVED, that the Board accept the Minutes of the Regular Meeting of the Board of Trustees of December 15, 2016.

The Resolution was passed unanimously by all those present (Robert Axelrod and Jeffrey Sasson absent).

(RM#7-01/2017) Upon motion made by Ralph Sabatini and duly seconded by David Zuckerberg, it was:

RESOLVED, that the Board approve Warrant #6 in the amount of \$341,305.

The Resolution was passed unanimously by all those present (Robert Axelrod and Jeffrey Sasson absent).

(RM#8-01/2017) Upon motion made by Joseph Reiter and duly seconded by Ralph Sabatini, it was:

RESOLVED, that the Board appoint Feerick Lynch MacCartney & Nugent, PLLC, as the official counsel of New City Library.

The Resolution was passed unanimously by all those present (Robert Axelrod and Jeffrey Sasson absent).

(RM#9-01/2017) Upon motion made by Ralph Sabatini and duly seconded by Agin Antony, it was:

RESOLVED, that the Board appoint PKF O'Connor Davies, LLP, as the official auditors of New City Library.

The Resolution was passed unanimously by all those present (Robert Axelrod and Jeffrey Sasson absent).

(RM#10-01/2017) Upon motion made by Ralph Sabatini and duly seconded by David Zuckerberg, it was:

RESOLVED, that the Board adjourn the meeting.

The Resolution was passed unanimously by all those present (Robert Axelrod and Jeffrey Sasson absent).