



MINUTES OF THE  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
NEW CITY LIBRARY

January 17, 2019

**PRESENT:** Victor Berger, President  
Ralph Sabatini, Vice-President  
Denis O'Hanlon, Treasurer  
Robert Axelrod, Secretary  
Edward Bertolino, Trustee  
Phyllis Morena, Trustee  
Jeffrey Sasson, Trustee  
David Zuckerberg, Trustee

**ABSENT:** Agin Antony, Trustee

**STAFF:** Marianne Gallagher, Director  
Shibu Abraham, Facilities & Finance Manager  
Kelly Corrado, Administrative Assistant

**GUESTS:** None

**I. INTRODUCTORY**

a. Meeting Called to Order:

This *Regular Meeting* immediately followed the *Annual Meeting*. The *Pledge of Allegiance* was previously recited at the *Annual Meeting*.

b. Election of Chair of the Meeting and Election of Officers:

The *Election of Chair of the Meeting* and the *Election of Officers* were advanced to the beginning of the *Annual Meeting* by a *Privileged Motion* made by Secretary Axelrod; thus, at the *Annual Meeting* the Board approved the following:

- Victor Berger serve as *President*
- Ralph Sabatini serve as *Vice-President*
- Denis O'Hanlon serve as *Treasurer*
- Robert Axelrod serve as *Secretary*

c. Appointment of Committee Chairman:

President Berger appointed the following *Committee Chairmen*:

- Jeffrey Sasson for the *Buildings and Grounds Committee*
- Denis O'Hanlon for the *Personnel and Finance Committee*

- Phyllis Morena for the *Policy and Planning Committee*
- Agin Antony for the *Legal Affairs Committee*

President Berger appointed the following *Ad hoc Committee Chairmen*:

- Phyllis Morena for the *Nominating Committee*
- Robert Axelrod for the *Patio Paver Project Committee*

d. Designation of Trustees to Committees:

President Berger designated the *Trustees* to serve on the following *Committees*:

- *Buildings and Grounds Committee:*
  - Jeffrey Sasson (Chair)
  - Agin Antony
  - Edward Bertolino
  - Ralph Sabatini
- *Personnel and Finance Committee:*
  - Denis O’Hanlon (Chair)
  - Robert Axelrod
  - Ralph Sabatini
  - David Zuckerberg
- *Policy and Planning Committee:*
  - Phyllis Morena (Chair)
  - Robert Axelrod
  - Ralph Sabatini
- *Legal Affairs Committee:*
  - Agin Antony (Chair)
  - Robert Axelrod
- *Ad hoc: Nominating Committee:*
  - Phyllis Morena (Chair)
  - Edward Bertolino
  - Denis O’Hanlon
- *Ad hoc: Patio Paver Fundraiser Project Committee:*
  - Robert Axelrod (Chair)

e. Public Comment:

No public comments were offered.

## II. REVIEW OF THE MINUTES OF THE PREVIOUS MEETING

Secretary Axelrod presented to the Board for acceptance the proposed *Minutes of the Regular Meeting of the Board of Trustees of December 20, 2018*.

- Upon motion made by Axelrod and duly seconded by O’Hanlon, it was:

RESOLVED, *that the Board accept the Minutes of the Regular Meeting of the Board of Trustees of December 20, 2018.*

The Resolution was passed by all those present (Antony not present, Sabatini abstained due to his absence at the previous Board meeting). (RM#1-01/2019)

## III. REPORTS

a. Personnel and Finance Committee (O’Hanlon, Chair):

i. Financial Report of December 31, 2018, and Warrant #6:

As the newly-appointed *Chair* of the *Personnel and Finance Committee*, O’Hanlon referred to Sabatini to present the financial report as Sabatini was previously the past *Chair* of the *Committee* and *Treasurer* of Board.

Sabatini reported that the Library’s finances are in good shape and under budget.

O’Hanlon presented to the Board for approval the *Financial Report of December 31, 2018, and Warrant #6*.

- Upon motion made by Sabatini and duly seconded by Morena, it was:

RESOLVED, *that the Board approve Warrant #6 in the amount of \$273,243.*  
The Resolution was passed by all those present (Antony not present). (RM#2-01/2019)

ii. Personnel:

O’Hanlon referred to Sabatini who reported that there were no personnel matters this month.

b. Building and Grounds Committee (Sasson, Chair):

i. Redesign Project:

Sasson reported that the *Committee* met to discuss the *Redesign Project’s* plans and cost estimates. Sasson stated that the next steps would be to understand the bidding process, etc. A short discussion followed.

c. Policy and Planning Committee (Morena, Chair):

Morena had nothing to report.

i. Strategic Plan:

Gallagher reminded the Board that the *Strategic Plan* expires in 2019 and must be renewed every five years.

d. Legal Affairs Committee (Axelrod, Chair):

Axelrod had nothing to report.

e. Ad Hoc Committees:

i. Nominating Committee (Morena, Chair):

Morena, who was re-appointed this year by President Berger as *Chair* of the *Nominating Committee*, will offer reports when the *Trustee Election* process begins later in the year.

f. President (Berger):

i. Committee Meetings:

Berger encouraged the *Committees* to meet monthly. A short discussion followed.

ii. Staff Association Negotiations:

Berger reported that he, Axelrod, and Sabatini have formed a committee for the negotiations with the *Staff Association*, which should begin approximately at the end of February.

g. Director (Gallagher):

Gallagher referred to her *Director's Report*.

i. Ramapo Catskill Library System (RCLS) Workshops:

Gallagher stated that the *Ramapo Catskill Library System (RCLS)* is offering the following two upcoming informative workshops: *Trustee Training* and *Advocacy Day Training*. Gallagher encouraged the *Trustees* to attend both workshops, since the *Trustees* were also invited to participate in NYLA's *Advocacy Day* on February 27 in Albany.

ii. Sexual Harassment Training:

Gallagher reminded the *Trustees* that sexual harassment training is required and that she will let the *Trustees* know when training dates become available.

iii. New York State Annual Report:

Gallagher reported that she, Abraham, and the supervisors are currently working on the *New York State Annual Report*, which is due on February 1, and that the Board will need to approve it at the February Board meeting.

**IV. UNFINISHED BUSINESS**

None.

**V. NEW BUSINESS**

a. Appointment of Attorney:

President Berger proposed that the Board re-appoint *Feerick Nugent MacCartney, PLLC*, as the official *Counsel* of the Library.

- Upon motion made by Berger and duly seconded by Sabatini, it was:  
RESOLVED, *that the Board appoint Feerick Nugent MacCartney, PLLC, as the official Counsel of New City Library.*

The Resolution was passed by all those present (Antony absent). (RM#3-01/2019)

b. Appointment of Auditors:

President Berger proposed that the Board re-appoint *PKF O'Connor Davies, LLP*, as the official *Auditors* of the Library.

- Upon motion made by Sabatini and duly seconded by Sasson, it was:

RESOLVED, *that the Board appoint PKF O'Connor Davies, LLP, as the official Auditors of New City Library.*

The Resolution was passed by all those present (Antony absent). (RM#4-01/2019)

c. Board Communications:

None.

## VI. PUBLIC COMMENT

The following public comments were received from a patron:

- *The patron suggested the following:*
  - *That the Library resurrect the Friends of the Library*
  - *That the Library submit an energy audit request to Orange & Rockland Utilities*

## VII. ADJOURNMENT

- Upon motion made by Sabatini and duly seconded by Sasson, it was:

RESOLVED, *that the Board adjourn the meeting.*

The Resolution was passed by all those present (Antony not present). (RM#5-01/2019)

Meeting was adjourned at 7:48 p.m.

Submitted by Robert Axelrod, Secretary  
Board of Trustees  
NEW CITY LIBRARY  
January 31, 2019

RA/kc