



# NEW CITY LIBRARY

SERVING THE COMMUNITIES OF NEW CITY, CONGERS AND BARDONIA

## Director's Report

April 2016

### Patron Service

Our annual **Arbor Day celebration** consisted of distributing free crabapple seedlings to the first 100 New City/West Nyack patrons.

The Children's Department has been creating monthly **Passive Community Activities**. These are creative and collaborative efforts of patrons that are displayed for all to appreciate. This month's activity was an interactive poetry board. 109 people created poems using magnetic words and phrases.

The **Presidential primary elections** were held in the meeting room on April 19.

### Staff and Volunteers

Brian Jennings' **oral history project** was featured in an article in the Journal News on April 10.

April 15 was the **quarterly full-staff meeting**. The policy manuals had been handed out days before, and the policies were reviewed and discussed.

**Inventory Day** was held on Friday, April 29. The library was closed to the public; however, the Family Karaoke Night and the Arbor Day event were still held. Staff arrived in casual dress to help pull books that no longer circulate. Many will be sold in the Book Sale at the beginning of June. What doesn't sell will be donated to Better World Books. It was a great team effort, and the staff seemed to enjoy the change in routine.

### Programs

The RCLS-sponsored **Break the Box** event was organized by Veronica Reynolds. It was a coordinated week of programming system wide to promote National Library Week. Our contribution of programs included a library-centric installment of our Share Listen Learn series, a filmmaking event for teens, and a session of Grand Outdoor Games (hopscotch, marbles, chalk art, etc.)

Another **Meet the 3D Printer** program was offered. Thirty-five patrons attended. Interest in this new type of programming remains strong.

The **Jefferson Jazz concert** pulled in a sizeable crowd of 73 people.

**Procuring Foreign Genealogy Records** drew approximately 30 people.

### **Building and Facilities**

The setup of the **podium in the Meeting Room** is complete. This locking cabinet includes a PC, wireless keyboard and mouse, a microphone, and a pointer. Outside groups may now use the equipment for presentations without risk to the A/V system.

### **Technology**

An **IT consultant** has been hired to help out with computer maintenance and tech projects. The firm's name is RBC Networks, LLC, and our contact is Bob Panzera. They were recommended by Nanuet and Palisades library.

RCLS techs installed five new Dell SonicPoint **wifi access points** to replace the old units. This is a two-generation upgrade from the existing access points and should provide faster, wider access throughout the building.

### **Miscellaneous**

On Wednesday, April 27, a **Friends Membership Drive** was held in the meeting room. Attendance was low. Jeff Greenberg, Friends president, and Bob Axelrod, Friends liaison, presented.

Meetings attended by Director:

April 7 – Interviewed Bob Panzera, RBC Networks

April 15 – Quarterly full-staff meeting

April 20 – Jeff Greenberg, Friends President, and Bob Axelrod, Board Liaison to Friends

Respectfully submitted,

Marianne Silver, Director  
May 11, 2016