



NEW CITY LIBRARY

SERVING THE COMMUNITIES OF NEW CITY, CONGERS AND BARDONIA

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES NEW CITY LIBRARY

June 16, 2016

PRESENT: Victor Berger, President Agin Antony, Trustee
Joseph Reiter, Vice President Phyllis Morena, Trustee
Ralph Sabatini, Treasurer Jeffrey Sasson, Trustee
David Zuckerberg, Secretary

ABSENT: Robert Axelrod and Anthony Feliciano, Trustees

STAFF: Marianne Silver, Director
Shibu Abraham, Finance/Facilities Manager
Kelly Corrado, Administrative Assistant

GUESTS: Kathy Bachor, Children's Librarian
Marren Smith, Clarkstown South High School Student

I. INTRODUCTORY

a. Meeting Called to Order:

The meeting was called to order at 7:04 p.m. The Pledge of Allegiance was recited.

b. Public Comments:

i. Staff Association Scholarship:

Kathy Bachor, Children's Librarian, presented a scholarship award on behalf of the Staff Association in the amount of \$350, along with a Staff Association tee shirt, and a *Certificate of Achievement*, to Clarkstown South high school senior Marren Smith, one of two winners of the Staff Association's annual scholarship contest, which is held each spring at the Library. This year's theme was "I brought home more than books from the New City Library." Miss Smith read to the Board and audience her award-winning entry. Victor Berger congratulated her on behalf of the Board and Staff.

II. REVIEW OF MINUTES OF THE PREVIOUS MEETING

Secretary David Zuckerberg presented the proposed *Minutes of the Regular Meeting of the Board of Trustees of May 19, 2016*, for acceptance.

- Upon motion made by David Zuckerberg and duly seconded by Ralph Sabatini, it was:

RESOLVED, *that the Board accept the Minutes of the Regular Meeting of the Board of Trustees of May 19, 2016.*

The Resolution was passed unanimously by all those present (Robert Axelrod and Anthony Feliciano absent). (RM#1-06/2016)

III. REPORTS

a. Personnel and Finance Committee (R. Sabatini, chair):

Ralph Sabatini reported that the financials are in order at this time and that capital dollars are being saved this year for the *Paving Project* and *Patio Project*.

Sabatini also reported that the *Adjusted Budget* was approved in Committee and he presented it for acceptance.

- Upon motion made by Ralph Sabatini and duly seconded by David Zuckerberg, it was:

RESOLVED, *that the Board accept the Adjusted Budget for Fiscal Year 2017.*

The Resolution was passed unanimously by all those present (Robert Axelrod and Anthony Feliciano absent). (RM#2-06/2016)

Sabatini stated that a vacancy exists in a *Page I* position and recommended hiring for the position, which requires six hours weekly.

- Upon motion made by Ralph Sabatini and duly seconded by Joseph Reiter, it was:

RESOLVED, *that the Board approve the hiring for the position of Page I.*

The Resolution was passed unanimously by all those present (Robert Axelrod and Anthony Feliciano absent). (RM#3-06/2016)

Phyllis Morena stated that the *Rockland County Youth Bureau* reimburses fifty percent of the cost of wages when employers hire a job trainee from the Bureau. Marianne Silver will take the option under consideration for the future.

b. Financial Report for May 31 and Warrant #11:

- Upon motion made by Ralph Sabatini and duly seconded by David Zuckerberg, it was:

RESOLVED, that the Board approve Warrant #11 in the amount of \$310,813.

The Resolution was passed unanimously by all those present (Robert Axelrod and Anthony Feliciano absent). (RM#4-06/2016)

c. Building and Grounds Committee (J. Sasson, chair):

Jeffrey Sasson reported that he met with Shibu Abraham, Marianne Silver, Victor Berger, Anthony Feliciano, and Joseph Reiter on June 13 to discuss the removal of trees from the property and the possibility of installing either an awning, pop-up tents, or table umbrellas to create a protected patio area for the *Patio Project*. Abraham received bids for the *Patio Project*, with \$11,000 being the lowest bid thus far. The final cost may increase depending upon the plants and pavers selected.

Sasson recommended that the Board approve an amount not to exceed \$20,000 for the *Patio Project*.

- Upon motion made by Ralph Sabatini and duly seconded by Agin Antony, it was:

RESOLVED, that the Board approve an amount not to exceed \$20,000 for the *Patio Project*.

The Resolution was passed unanimously by all those present (Robert Axelrod and Anthony Feliciano absent). (RM#5-06/2016)

Joseph Reiter commented on the possibility of using inscribed pavers for which the patrons pay the cost. Ralph Sabatini suggested that the inscribed pavers can be used as a possible fundraising method for the *Friends of the Library*.

- Upon motion made by Joseph Reiter and duly seconded by David Zuckerberg, it was:

RESOLVED, that the Board research installing inscribed pavers purchased by patrons of the Library for the *Patio Project*.

The Resolution was passed unanimously by all those present (Robert Axelrod and Anthony Feliciano absent). (RM#6-06/2016)

Sasson reported that Shibu Abraham is currently researching the electric rates for one, two, or three years' contract options.

d. Policy and Planning Committee (P. Morena, chair):

Phyllis Morena stated that the Committee was on hiatus and she offered no report; however, she stated that she attended the library training for new trustees. Victor Berger suggested that the Committee review more Library policies for Board

approval. Marianne Silver stated that she intends to review additional policies. She also noted that the Board might want to have the minutes of the Board meetings published on the Library's web site. The Policy Committee will review this option.

e. Ad Hoc Committees:

ii. Liaison to the Friends of the New City Library (R. Axelrod, chair):

Due to Robert Axelrod's absence, no report was offered. However, Marianne Silver reported that Jeff Greenberg, President of the *Friends of the Library*, assisted with the *Book Sale*. Silver also stated that the *FOL* met in April for a *Membership Drive* with little interest and attendance. Victor Berger commented that he feels it's a worthwhile effort to continue to pursue the growth of the *Friends of the Library*.

iii. Legal Affairs of the New City Library (J. Reiter, chair):

Joseph Reiter offered no report due to the confidential nature of the topic to be discussed in Executive Session.

f. President (V. Berger):

Victor Berger offered no report.

g. Director (M. Silver):

Marianne Silver welcomed Administrative Assistant Kelly Corrado's return from extended leave and looks forward to working on their many projects.

Silver reported that the *Book Sale*, which was held in early June, was successful, raising approximately \$1,600, with approximately 340 attendees. Teen volunteers and select staff assisted with set-up, break-down, and running the event. Silver also stated that how often future book sales should be held is yet to be determined.

Silver mentioned that the annual *Volunteer Appreciation Breakfast* will be held tomorrow. She invited members of the Board and staff to attend.

Silver commended Mary Phillips, Teen Services Librarian, on the success of her recent project, *Scrawl: Rockland Teens Write*, a collaborative effort of the members of the Library Association of Rockland County (LARC). Phillips, a member of the organizing committee, stated that teens from public and private schools, as well as homeschoolers, participated. The Project published a sold-out book compiling selected written works by the teens. A copy of the book is now part of the Library's collection. David Zuckerberg stated that it would be nice to have copies of the book available for purchase at the annual *Legislative Breakfast* to be hosted by RCLS in the fall. Ralph Sabatini commented that he also would have liked to purchase a copy of the book to add to his personal collection.

IV. UNFINISHED BUSINESS

No unfinished business was reported.

V. NEW BUSINESS

a. Board Communications:

David Zuckerberg stated that there were no Board communications to report.

- Upon motion made by Victor Berger and duly seconded by Ralph Sabatini, it was:

RESOLVED, that the Board enter into Executive Session.

The Resolution was passed unanimously by all those present (Robert Axelrod and Anthony Feliciano absent). (RM#7-06/2016)

The Board entered into Executive Session to discuss a legal and a personnel matter.

b. Other New Business:

Phyllis Morena suggested that the Minutes of the board meetings should be uploaded to the Library's web site. A general discussion followed.

VI. PUBLIC COMMENT

There was no public comment offered.

VII. ADJOURNMENT

- Upon motion made by Ralph Sabatini and duly seconded by Joseph Reiter, it was:

RESOLVED, that the Board adjourn the meeting.

The Resolution was passed unanimously by all those present (Robert Axelrod and Anthony Feliciano absent). (RM#08-06/2016)

Meeting was adjourned at 7:41 p.m.

Submitted by David Zuckerberg, Secretary
Board of Trustees
NEW CITY LIBRARY
June 21, 2016

DZ/kc

REGULAR MEETING MOTIONS

(RM#1-06/2016) Upon motion made by David Zuckerberg and duly seconded by Ralph Sabatini, it was:

RESOLVED, that the Board accept the Minutes of the Regular Meeting of the Board of Trustees of May 19, 2016.

The Resolution was passed unanimously by all those present (Robert Axelrod and Anthony Feliciano absent).

(RM#2-06/2016) Upon motion made by Ralph Sabatini and duly seconded by David Zuckerberg, it was:

RESOLVED, that the Board accept the Adjusted Budget for Fiscal Year 2017.

The Resolution was passed unanimously by all those present (Robert Axelrod and Anthony Feliciano absent).

(RM#3-06/2016) Upon motion made by Ralph Sabatini and duly seconded by Joseph Reiter, it was:

RESOLVED, that the Board approve the hiring for the position of Page I.

The Resolution was passed unanimously by all those present (Robert Axelrod and Anthony Feliciano absent).

(RM#4-06/2016) Upon motion made by Ralph Sabatini and duly seconded by David Zuckerberg, it was:

RESOLVED, that the Board approve Warrant #11 in the amount of \$310,813.

The Resolution was passed unanimously by all those present (Robert Axelrod and Anthony Feliciano absent).

(RM#5-06/2016) Upon motion made by Ralph Sabatini and duly seconded by Agin Antony, it was:

RESOLVED, that the Board approve an amount not to exceed \$20,000 for the Patio Project.

The Resolution was passed unanimously by all those present (Robert Axelrod and Anthony Feliciano absent).

(RM#6-06/2016) Upon motion made by Joseph Reiter and duly seconded by David Zuckerberg, it was:

RESOLVED, that the Board research installing inscribed pavers purchased by patrons of the Library for the Patio Project.

The Resolution was passed unanimously by all those present (Robert Axelrod and Anthony Feliciano absent).

(RM#7-06/2016) Upon motion made by Victor Berger and duly seconded by Ralph Sabatini, it was:

RESOLVED, that the Board enter into Executive Session.

The Resolution was passed unanimously by all those present (Robert Axelrod and Anthony Feliciano absent).

(RM#8-06/2016) Upon motion made by Ralph Sabatini and duly seconded by Joseph Reiter, it was:

RESOLVED, that the Board adjourn the meeting.

The Resolution was passed unanimously by all those present (Robert Axelrod and Anthony Feliciano absent).